

# CALL FOR APPLICATIONS

## SASKTEL CENTRE BOARD OF DIRECTORS

Working collaboratively with the Management Team, the Board of Directors of SaskTel Centre is responsible for the governance of the organization, including visionary leadership, and the establishment of the values, strategic planning, policy decision and overall direction to achieve the vision and mission of SaskTel Centre.

The City of Saskatoon is seeking interested individuals who can contribute their expertise, experience and knowledge to the Board in the following areas:

- Business/Management Experience
- Construction Engineering
- Financial Expertise
- Human Resources Management
- Risk Management
- Government and Community Relations

### Duties:

- To attend and be prepared for monthly board meetings. The board meets eight times a year.
- To prepare for and participate in the discussions and the deliberations of the Board.
- To be able to analyze the internal and external environment and identify current and future opportunities, challenges and risks, while reflecting on past experience, board policies and processes.
- To actively participate in at least one committee e.g. Audit and Finance, Governance, Compensation.
- To foster a positive working relationship with other Board members, and SaskTel Centre staff.
- To establish overall long and short term goals, objectives and priorities for SaskTel Centre in meeting the needs of the community.
- To be informed of the services provided by SaskTel Centre and publicly support and champion the organization's initiatives.

### Behavioural Competencies:

**Reliability and Commitment to Board** - Available to prepare for and participate in Board meetings and at least one sub-committee of the board as necessary.

**Ethics and Integrity** - Makes sound decisions that support the organizational direction, values and mission. Has a clear understanding of right and wrong and freely admits to errors and takes steps to rectify the situation.

**Commitment to Continuous Improvement** - Participates in training programs for the Board and shares knowledge and information with colleagues. Stays abreast of leading trends and practices in the industry.

**Critical Thinking** - Analyzes the internal and external environment in order to identify current and future opportunities, challenges and risks while reflecting on past experience, board policies and processes.

**Consensus Building** - Effectively builds constructive, friendly, professional relationships and networks within the board and maintains external partnerships that can provide information, and support.

**Commitment to Organization's Purpose** - Shows commitment to the organizational vision, mission and strategic goals by having a solid understanding of the internal and external environment. Influences the organization's future plans and vision.

**Positive Impact and Influence** - Maintains a professional and positive manner even under changing or uncertain conditions. Works collegially with a wide range of individuals to influence direction.

**Accountability** - Displays a high level of organizational confidentiality and respects the sensitivity of information. Evaluates and responds to complex requirements that support the organizational direction.

**Strategic Thinking** - Participates in strategic planning and anticipates trends in the external and internal environment, including new developments in the economic climate.

**Flexibility and Open-mindedness** - Respects, and relates well to, people of diverse backgrounds and perspectives. Able to respect and listen to opinions that are different from one's own and be flexible in one's decisions.

**Healthy Skepticism** - Probes respectfully with objective questions to gain better understanding of issues while adhering to good governance practices.

**Ownership of Board's Decisions** - Takes ownership and responsibility for supporting the organizational direction. Champions Board's decisions within the community regardless of personal opinion.

Interested applicants are asked to submit an application and resumé with two letters of reference by no later than 5:00 p.m. on **Friday, October 4, 2019**, using the Committee Application Form found online at [saskatoon.ca/boards](http://saskatoon.ca/boards). All applications will be kept on file and reviewed throughout the year should further vacancies occur.

**Note: Upon applying to this Board, your application/resumé/reference letters may be shared with current Board members as part of the review process.**

Please contact the City Clerk's Office at 306-975-3240 if you have any questions regarding the application process.