

Council Chamber  
City Hall, Saskatoon, Sask.  
Monday, December 6, 1993,  
at 7:00 p.m.

## **MINUTES OF REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship Mayor Dayday in the Chair;  
Councillors Cherneskey, Dyck, Mann, Thompson, Waygood,  
Birkmaier, Mostoway, Hawthorne, McCann, and Penner;  
City Commissioner Irwin;  
Director of Planning and Development Pontikes;  
Director of Works and Utilities Gustafson;  
Director of Finance Richards;  
City Solicitor Dust;  
City Clerk Mann;  
City Councillors' Assistant Kanak

Councillor Mostoway was excused from the meeting at 8:50 p.m. during consideration of Clause 4, Report No. 28-1993 of the Works and Utilities Committee.

His Worship the Mayor welcomed the 42nd Girl Guide Group to the meeting, noting that there were approximately 30 Girl Guides present.

### **PRESENTATIONS**

His Worship the Mayor presented the City of Saskatoon Citation for Laudable Conduct Certificates to Kim Prediger, Dave Moore and Kevin Banman for rescuing a boy from a life-threatening situation as a result of a boating accident on October 17, 1993 at Blackstrap Lake.

Mrs. Peggy McKercher, representing the Meewasin Valley Authority, presented a copy of a new book, entitled Waterfronts, to the City of Saskatoon in recognition of its commitment to the Meewasin Project. She noted that the Meewasin Valley Project is featured in the publication as one of the most outstanding water projects in the world.

His Worship the Mayor accepted the book on behalf of the City of Saskatoon.

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*Moved by Councillor Birkmaier, Seconded by Councillor Penner,*

- 1) *that the Recommendation under Clause 2, Report No. 27-1993 of the Works and Utilities Committee on page 56 of the minutes of meeting of City Council held on November 22, 1993, be corrected to read as follows:*

*"that the above resolutions on public transportation and the funding of construction and upgrading of the Provincial highways and highway connectors within municipalities be submitted for consideration at the 1994 SUMA Convention"; and*

- 2) *that the minutes of meeting held on November 22, 1993, as amended, be approved.*

*CARRIED.*

**HEARINGS**

- 2a) **Discretionary Use Application  
Proposed Private School  
96 - 33rd Street East - B.2 District  
Applicant: Starlight Ventures Inc. operating  
as Arthur Murray Dance Studio  
(File No. CK. 4355-1)**

**REPORT OF CITY CLERK:**

"The above matter is being reported on under Clause 2, Report No. 16-1993 of the Municipal Planning Commission.

The City Planner has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

Attached is a copy of letter dated November 23, 1993, from Michel J. Lizotte, Plant Manager, Robin Hood Multifoods Inc. with respect to the matter."

*His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to*

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*address Council with respect to the matter.*

*Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,*

*THAT the submitted correspondence be received.*

*CARRIED.*

*Moved by Councillor Birkmaier, Seconded by Councillor Cherneskey,*

*THAT Clause 2, Report No. 16-1993 of the Municipal Planning Commission be brought forward and considered.*

*CARRIED.*

**REPORT NO. 16-1993 OF THE MUNICIPAL PLANNING COMMISSION**

**2. Discretionary Use Application  
Proposed Private School in a B.2 District  
Lots 1 to 5, Block 3, Plan G27  
96 - 33rd Street East  
(File No. CK. 4355-1)**

The Planning and Construction Standards Department has received an application from Starlight Ventures Inc. (operating as Arthur Murray Dance Studio) requesting City Council's approval to use Lots 1 to 5, Block 3, Plan No. G27 (96 - 33rd Street East) for the purpose of a Private School. This property is zoned B.2 District in the Zoning Bylaw and, as a consequence, a Private School may only be permitted by City Council at its discretion.

Attached is a copy of a report of the Planning and Construction Standards Department dated November 2, 1993, recommending that the application by Starlight Ventures Inc., requesting permission to use Lots 1 to 5, Block 3, Plan No. G27 (96 - 33rd Street East) for the purpose of a Private Dance School be recommended for approval.

Your Commission has reviewed this Discretionary Use Application and

**RECOMMENDS:** that this report be brought forward under Item No. 2a) during the Public Hearing process, and that City Council consider the following recommendation:

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"that the application by Starlight Ventures Inc. requesting permission to use Lots 1 to 5, Block 3, Plan No. G27 (96-33rd Street East) for the purpose of a Private Dance School be approved."

*Moved by Councillor Penner, Seconded by Councillor Waygood,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Cherneskey, Seconded by Councillor Waygood,*

*THAT the application by Starlight Ventures Inc. requesting permission to use Lots 1 to 5, Block 3, Plan No. G27 (96-33rd Street East) for the purpose of a Private Dance School be approved.*

*CARRIED.*

- 2b) Hearing**  
**Rezoning - Lots 16 to 20 inclusive, Block 82, Plan Q1**  
**628 - 10th Street East**  
**I.D.2 to B.4C District (Subject to an Agreement)**  
**Applicant: Saskatoon Interval House Inc.**  
**Proposed Bylaw No. 7377**  
**(File No. CK. 4351-1)**

**REPORT OF CITY CLERK:**

"Attached is a copy of Clause 1, Report No. 15-1993 of the Municipal Planning Commission which was considered by City Council at its meeting held on November 8, 1993.

A copy of Notice which appeared in the local press under dates of November 13 and 20, 1993 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7377, copy attached.

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Report of the City Planner, December 1, 1993:

During its November 8, 1993, meeting, City Council considered a report of the Municipal Planning Commission which dealt with a request by Saskatoon Interval House Inc. to rezone the above-noted lands located at 628 - 10th Street East. If the rezoning is approved, the applicant intends to construct a multiple-unit dwelling containing up to 14 dwelling units.

City Council also considered the attached October 28, 1993, report of the Planning and Construction Standards Department which dealt with the same matter. In Section C-3 of this report, the Department indicated that it would prepare a supplementary report dealing with the results of an environmental assessment that was being undertaken by an environmental consultant on behalf of the applicant. As of this date, the environmental assessment has yet to be completed.

The Department anticipates that the report might be ready for December 20, 1993. Therefore, City Council may wish to adjourn the hearing, rather than close it, at the end of the presentations. This would allow City Council to receive the environmental-assessment report during its December 20, 1993, meeting, at which time it could also hear further presentations.

**RECOMMENDATION:** that the public hearing to consider the passing of proposed Bylaw No. 7377 be convened on December 6, 1993, for the hearing of any interested persons, and then be adjourned until the December 20, 1993, meeting of City Council.'

Attached are the following communications:

- Letter dated November 18, 1993 from Sandi Whitecross, Secretary, Victoria Home and School Association;
- Letter dated November 29, 1993 from Joyce Conrad, Acting Director, Interval House;

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- Letter dated November 29, 1993 from Allan Duddridge, Klypak Duddridge Architects;
- Letter dated November 30, 1993 from Sue Barrett, President, Saskatoon Heritage Society;
- Letter dated December 2, 1993 from Lucy Chuback, President, Broadway B.I.D.; and
- Letter dated December 2, 1993 from Laurie Stone, President, Nutana Community Association."

*His Worship Mayor Dayday ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.*

*Mr. Garth Courtney, a member of the Board of Directors, Saskatoon Interval House Inc., urged Council to support the proposed rezoning, noting that the project proposed for the property is a family housing complex for abused women and children after their stay at Interval House. He indicated that the project is to be developed in conjunction with Saskatchewan Community Services, the Saskatoon Housing Authority and Canada Mortgage and Housing Corporation. Mr. Courtney expressed the opinion that the site is a good location because of its proximity to Interval House, access to both an elementary school and a high school, access to several bus routes, easy access to shopping, churches, banking and recreation, and easy access to downtown and support services.*

*Mr. Lyle Lamb, owner of the Empyrean Building, adjacent to the west side of the site, indicated that although he supports the concept, he is of the view that the site chosen is not a safe and quiet area for abused women and children to live. He expressed the opinion that the site should be used as a parking lot to provide more off-street parking.*

[=

*Mr. Martin Chicilo, Victoria Home and School Association, indicated that the Association supports the proposed rezoning.*

*Mr. Allan Duddridge, Architect, Klypak Duddridge Architects, provided an update on environmental issues with respect to the property.*

*Ms. Laurie Stone, President, Nutana Community Association, expressed support for the proposed rezoning.*

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*Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,*

*THAT the submitted correspondence be received.*

*CARRIED.*

*Moved by Councillor Penner, Seconded by Councillor Cherneskey,*

*THAT Clause B8, Addendum to Report No. 26-1993 of the City Commissioner be brought forward and considered.*

*CARRIED.*

**ADDENDUM TO REPORT ON 26-1993 OF THE CITY COMMISSIONER**

**B8) Rezoning Application  
I.D.2 to B.4C District (Subject to an Agreement)  
Lots 16 - 20 inclusive, Block 82, Plan Q1  
628 - 10th Street East  
Proposed Bylaw No. 7377  
(File No. CC 4351-1)**

Report of the City Planner, December 1, 1993:

"During its November 8, 1993, meeting, City Council considered a report of the Municipal Planning Commission which dealt with a request by Saskatoon Interval House Inc. to rezone the above-noted lands located at 628 - 10th Street East. If the rezoning is approved, the applicant intends to construct a multiple-unit dwelling containing up to 14 dwelling units.

City Council also considered the attached October 28, 1993, report of the Planning and Construction Standards Department which dealt with the same matter. In Section C-3 of this report, the Department indicated that it would prepare a supplementary report dealing with the results of an environmental assessment that was being undertaken by an environmental consultant on behalf of the applicant. As of this date, the environmental assessment has yet to be completed.

The Department anticipates that the report might be ready for December 20, 1993. Therefore, City Council may wish to adjourn the hearing, rather than close it, at the end of the presentations. This would allow City Council to receive the environmental-assessment report during its December 20, 1993, meeting, at which time it could also hear further presentations.

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**RECOMMENDATION:** that the public hearing to consider the passing of proposed Bylaw No. 7377 be convened on December 6, 1993, for the hearing of any interested persons, and then be adjourned until the December 20, 1993, meeting of City Council.

*Moved by Councillor Penner, Seconded by Councillor Waygood,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Penner, Seconded by Councillor Cherneskey,*

*THAT the regular order of business be suspended and Bylaw 7377 be brought forward and considered.*

*CARRIED.*

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 7377**

*Moved by Councillor Thompson, Seconded by Councillor Mostoway,*

*THAT permission be granted to introduce Bylaw No. 7377, being "A Bylaw of The City of Saskatoon to amend Bylaw No. 6772, entitled, 'A Bylaw Respecting Zoning in the City of Saskatoon'" and to give same its first reading.*

*CARRIED.*

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*The bylaw was then read a first time.*

*Moved by Councillor Thompson, Seconded by Councillor Penner,*

*THAT Bylaw No. 7377 be now read a second time.*

*CARRIED.*

*The bylaw was then read a second time.*

*Moved by Councillor Thompson, Seconded by Councillor Cherneskey,*

*THAT Council go into Committee of the Whole to consider Bylaw No. 7377.*

*CARRIED.*

*Council went into Committee of the Whole with Councillor Thompson in the Chair.*

*Committee arose.*

*Councillor Thompson, Chair of the Committee of the Whole, made the following report:*

*That while in Committee of the Whole, Bylaw No. 7377 was considered clause by clause and approved.*

*Moved by Councillor Thompson, Seconded by Councillor Dyck,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

*Moved by Councillor Thompson, Seconded by Councillor Birkmaier,*

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*THAT permission be granted to have Bylaw No. 7377 read a third time at this meeting.*

*CARRIED UNANIMOUSLY.*

*Moved by Councillor Thompson, Seconded by Councillor Waygood,*

*THAT Bylaw No. 7377 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.*

*CARRIED.*

*The bylaw was then read a third time and passed.*

**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Alderman Ron Hayter, President  
Federation of Canadian Municipalities, dated November 12**

Requesting Council to proclaim the week of February 6 to 12, 1994 as International Development Week in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim the week of February 6 to 12, 1994 as International Development Week in

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Saskatoon.

*Moved by Councillor Cherneskey, Seconded by Councillor Waygood,*

*THAT His Worship the Mayor be authorized to proclaim the week of February 6 to 12, 1994 as International Development Week in Saskatoon.*

*CARRIED.*

**2) Carol Purich, Secretary  
The Board of Police Commissioners, dated November 18**

Submitting a report from the Chief of Police regarding enforcement of the current bicycle bylaw. (File No. CK. 5300-5-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Cherneskey, Seconded by Councillor Birkmaier,*

*THAT the information be received.*

*CARRIED.*

**3) Cameron Sinkiewicz, Amnesty International  
Heino Waehrer, President, United Nations Association, dated November 21**

Requesting Council to proclaim December 10, 1993 as Human Rights Day in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim December 10, 1993 as Human Rights Day in Saskatoon.

*Moved by Councillor Cherneskey, Seconded by Councillor Mostoway,*

*THAT His Worship the Mayor be authorized to proclaim December 10, 1993 as Human Rights Day in Saskatoon.*

*CARRIED.*

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**4) Philip, Shirley and Luane Wildeman  
1309 Spadina Crescent West, dated November 19**

Submitting concerns regarding overhead electrical feed lines. (File No. CK. 2010-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Mann,*

*THAT the information be received.*

*CARRIED.*

**5) L. J. (Dick) Batten, Chair  
The Partnership, dated November 23**

Submitting congratulations to the Works and Utilities Committee, the Saskatoon Transit System and the Productivity Improvement Committee of the Amalgamated Transit Union Local 615 regarding the initiative taken regarding the transit system. (Files CK. 7300-1 and 4720-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Mann, Seconded by Councillor McCann,*

*THAT the information be received.*

*IN AMENDMENT*

*Moved by Councillor Birkmaier, Seconded by Councillor Waygood,*

*AND forwarded to the Productivity Improvement Committee of the Amalgamated Transit*

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*Union Local 615.*

*THE AMENDMENT WAS PUT AND CARRIED.  
THE MOTION AS AMENDED WAS PUT AND CARRIED.*

**6) Kelly Howey, Area 2 Recreation Consultant  
Leisure Services Department, dated November 23**

Requesting Council to approve the appointment of Ms. Bev Gutenberg as the new representative from the Inner City Program Advisory Committee to the Leisure Services Advisory Board. (File No. CK. 175-4)

**RECOMMENDATION:** that Ms. Bev Gutenberg be appointed to the Leisure Services Advisory Board, as the representative of the Inner City Program Advisory Committee, to the end of 1994.

*Moved by Councillor Penner, Seconded by Councillor Waygood,*

*THAT Ms. Bev Gutenberg be appointed to the Leisure Services Advisory Board, as the representative of the Inner City Program Advisory Committee, to the end of 1994.*

*CARRIED.*

**7) The Honourable Carol Carson  
Minister of Municipal Government, dated November 23**

Submitting response to Council regarding request for enabling legislation for automated vote counting and staggered municipal election dates. (File No. CK. 127-7)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Mostoway, Seconded by Councillor Mann,*

*THAT the information be received.*

*IN AMENDMENT*

*Moved by Councillor Thompson, Seconded by Councillor Cherneskey,*

*AND referred to the Legislation and Finance Committee.*

*THE AMENDMENT WAS PUT AND CARRIED.*

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*THE MOTION AS AMENDED WAS PUT AND CARRIED.*

**8) Ted Cholod, President  
Saskatchewan Urban Municipalities Association, dated November 25**

Providing Council with information regarding 1994 increases in WCB employer premiums. (File No. CK. 155-3)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Mann, Seconded by Councillor Birkmaier,*

*THAT the information be received.*

*CARRIED.*

**9) James Yuel, Chair  
Economic Development Authority of Saskatoon, dated November 26**

Asking Council to endorse the concept and mission statement of the Central North America Trade Corridor Association. (File No. CK. 3500-1)

**RECOMMENDATION:** that Council adopt the following proposed resolution:

WHEREAS, the Central North American Trade Corridor Association has been created by a local organizing committee to act as a catalyst in promotion, development, and establishment of a north/south trade corridor along U.S. Highway 83 from Canada to Mexico, and

WHEREAS, the Central North American Trade Corridor Association will strive to facilitate trade and enhance transportation along the route, and

WHEREAS the Central North American Trade Corridor has the potential to develop into the world's largest trading bloc, and

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NOW, THEREFORE, BE IT RESOLVED by the City of Saskatoon, Saskatchewan, Canada, that it does hereby endorse the Central North American Trade Corridor Association, and further that it encourages the development of the Central North American Trade Corridor with its potential for stimulating the economy.

*Moved by Councillor McCann, Seconded by Councillor Penner,*

*WHEREAS, the Central North American Trade Corridor Association has been created by a local organizing committee to act as a catalyst in promotion, development, and establishment of a north/south trade corridor along U.S. Highway 83 from Canada to Mexico, and*

*WHEREAS, the Central North American Trade Corridor Association will strive to facilitate trade and enhance transportation along the route, and*

*WHEREAS the Central North American Trade Corridor has the potential to develop into the world's largest trading bloc, and*

*NOW, THEREFORE, BE IT RESOLVED by the City of Saskatoon, Saskatchewan, Canada, that it does hereby endorse the Central North American Trade Corridor Association, and further that it encourages the development of the Central North American Trade Corridor with its potential for stimulating the economy.*

*CARRIED.*

**10) Judi Hassen, Acting President  
North Park/Richmond Heights Community Association, dated December 1**

Requesting permission for a member of the Association to address Council regarding the property at 1426 Alexandra Avenue. (File No. CK. 530-1)

**RECOMMENDATION:** that a representative of the North Park/Richmond Heights Community Association be heard.

*Moved by Councillor Penner, Seconded by Councillor Birkmaier,*

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*THAT a representative of the North Park/Richmond Heights Community Association be heard.*

*CARRIED.*

*Mr. Tom Kinash, Civics Director, North Park/Richmond Heights Community Association, expressed concerns regarding the recent tender for the property and the dilapidated condition of the building at 1426 Alexandra Avenue.*

*Moved by Councillor Mann, Seconded by Councillor Penner,*

*THAT the matter be referred to A Committee of the Whole Council.*

*CARRIED.*

**11) Rose Morris, Board Chair  
Friendship Inn, dated November 29**

Requesting Council to proclaim the week of February 27 to March 5, 1994, as Friendship Inn Week in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim the week of February 27 to March 5, 1994, as Friendship Inn Week in Saskatoon.

*Moved by Councillor Waygood, Seconded by Councillor Dyck,*

*THAT His Worship the Mayor be authorized to proclaim the week of February 27 to March 5, 1994, as Friendship Inn Week in Saskatoon.*

*CARRIED.*

**12) Monique LaFreniere, Chair  
Winterfest Saskatoon Inc., dated December 1**

Submitting request for provision of civic services for Winterfest. (File No. CK. 205-4)

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**RECOMMENDATION:** that the letter be referred to the Administration for a report.

*Moved by Councillor Penner, Seconded by Councillor Hawthorne,*

*THAT the letter be referred to the Administration for a report.*

*CARRIED.*

**13) Marlene Hall, Secretary  
Development Appeals Board, dated November 30**

Submitting Notice of Development Appeals Board Hearing regarding existing one-unit dwelling with side yard and front yard deficiencies and existing detached garage with side yard deficiency at 136 Avenue M South. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dyck, Seconded by Councillor Cherneskey,*

*THAT the information be received.*

*CARRIED.*

**14) Councillor M. T. Cherneskey, O.C., dated December 1**

Submitting comments regarding the acquisition of increased information technology services computer capacity. (File No. CK. 261-1)

**RECOMMENDATION:** that the information be received and considered with Clause 6, Report No. 25-1993 of the Legislation and Finance Committee.

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*Moved by Councillor Cherneskey, Seconded by Councillor Birkmaier,*

*THAT the information be received and considered with Clause 6, Report No. 25-1993 of the Legislation and Finance Committee.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Councillor D. L. Birkmaier, Chair  
SUMA Standing Committee on Resolutions, dated November 9**

Providing Council with a copy of SUMA's Convention Resolutions Report. Referred to the Standing Committees for consideration of possible resolutions. (The document referred to is available in the City Clerk's Office) (File No. CK. 155-3)

**2) Doug Cuthand  
3633 John A. MacDonald Road, dated November 15**

Submitting resignation as a member of the Race Relations Committee. Referred to the Committee on Committees. (File No. CK. 225-40)

**3) Lyle Mallett  
43 Tucker Crescent, dated November 22**

Submitting concerns regarding water, sewer and electrical utility charges. Referred to the Works and Utilities Committee. (File No. CK. 1550-1)

**4) Ivor Jones  
The Family Counselling Centre, dated November 23**

Expressing support for memorial to the unborn in the Woodlawn Cemetery. Referred to the

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Planning and Development Committee. (File No. CK. 4080-1)

- 5) **Milt Harriman**  
**117 - 4th Street East, dated November 30**

Expressing concern regarding cutbacks and reduction in the Transit Service. Referred to the Works and Utilities Committee. (File No. CK. 7300-1)

- 6) **Gail McDougall, President**  
**Saskatoon Family YMCA, dated November 25**

Submitting concerns regarding the City of Saskatoon's plan to use available Provincial funding to purchase exercise equipment to be placed in City Leisure Services facilities. Referred to the Planning and Development Committee. (File No. CK. 1870-9)

- 7) **Pat Robson**  
**2004 Lorne Avenue, dated November 25**

Expressing concern regarding the placement of a bus stop in front of the property at 2004 Lorne Avenue. Referred to the Works and Utilities Committee. (File No. CK. 7311-1)

- 8) **Dr. D. G. (Don) Irvine**  
**144 Salisbury Drive, dated November 9**

Submitting a proposal to name a district or street to commemorate the Trounce family. Referred to the Planning and Development Committee. (Files CK. 6310-1 and 710-1)

- 9) **Joanne and Ken Paulson**  
**318 25th Street West, undated**

Submitting a petition with approximately 13 signatures expressing concern regarding the condition of the property at 319 25th Street East. Referred to the Administration for a report. (File No. CK. 530-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Cherneskey, Seconded by Councillor Mann,*

*THAT the information be received.*

*CARRIED.*

**REPORTS**

Mr. R. Tennent, Chair, submitted Report No. 16-1993 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 26-1993 of the City Commissioner;

Councillor McCann, Chair, presented Report No. 25-1993 of the Planning and Development Committee;

Councillor Cherneskey, Chair, presented Report No. 25-1993 of the Legislation and Finance Committee;

Councillor Birkmaier, Chair, presented Report No. 28-1993 of the Works and Utilities Committee;

Councillor Birkmaier, Member, presented Report No. 9-1993 of the Audit Committee; and

Councillor Mann, Member, presented Report No. 7-1993 of the Pension Administration Board.

*Moved by Councillor Penner, Seconded by Councillor Waygood,*

*THAT Council go into Committee of the Whole to consider the following reports:*

- a) Report No. 16-1993 of the Municipal Planning Commission;*
- b) Report No. 26-1993 of the City Commissioner;*
- c) Report No. 25-1993 of the Planning and Development Committee;*
- d) Report No. 25-1993 of the Legislation and Finance Committee;*
- e) Report No. 28-1993 of the Works and Utilities Committee;*

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- f) *Report No. 9-1993 of the Audit Committee; and*
- g) *Report No. 7-1993 of the Pension Administration Board.*

*CARRIED.*

*His Worship Mayor Dayday appointed Councillor Thompson as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Thompson in the Chair.*

*Committee arose.*

*Councillor Thompson, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

**"REPORT NO. 16-1993 OF THE MUNICIPAL PLANNING COMMISSION**

Composition of Committee

Mr. R. Tennent, Chair  
Mr. Jim Kozmyk  
Councillor D.L. Birkmaier  
Ms. Ann March  
Mr. Glen Grismer  
Mr. Bill Delainey  
Ms. Fran Alexson  
Mr. Victor Pizzey  
Dr. Brian Noonan  
Ms. Lina Eidem  
Mr. Al Ledingham

- 1. Development Plan Amendment  
Core Neighbourhood Study Review - 1990  
Low/Medium Density to Low Density No Conversion  
600 Block McPherson Avenue**

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**(File No. CK. 4110-3-2)**

Your Commission has considered a report of the Planning and Construction Standards Department dated November 10, 1993, copy attached, regarding a Development Plan Amendment along the 600 Block of McPherson Avenue, from a Low/Medium Density policy district to a Low Density policy district, in the City of Saskatoon Development Plan.

Your Commission has reviewed this proposal and supports the proposed amendment.

- RECOMMENDATION:**
- 1) that City Council approve the advertising respecting the proposal to amend the City of Saskatoon Development Plan - Appendix 03 Core Neighbourhood Study Review 1990 for the 600 Block of McPherson Avenue from a Low/Medium Density policy district to a Low Density policy district;
  - 2) that the City Planner be requested to prepare the required notice for advertising the proposed amendment;
  - 3) that the City Solicitor be requested to prepare the required bylaw; and
  - 4) that the Municipal Planning Commission's report be brought forward for consideration at the time of the Public Hearing and that City Council consider the Commission's recommendation that the Development Plan amendment, as outlined in Recommendation 1) above, be approved.

*ADOPTED.*

2. **Discretionary Use Application  
Proposed Private School in a B.2 District  
Lots 1 to 5, Block 3, Plan G27  
96 - 33rd Street East  
(File No. CK. 4355-1)**

*DEALT WITH EARLIER. SEE PAGE NO. 2.*

**REPORT NO. 26-1993 OF THE CITY COMMISSIONER**

**Section A - Works and Utilities**

**A1) Proposed Parking Prohibition  
Queen Street Immediately East of 5th Avenue  
(File No. CC 6120-2)**

Report of the City Engineer, November 24, 1993:

"Engineering Department personnel have met with representatives from Saskatoon City Hospital to discuss the impact the new hospital will have on traffic patterns in the area. When the hospital opens in December, all deliveries, patient drop-offs/pickups, emergency room access and parkade access will be via 5th Avenue. It is anticipated that traffic volumes on 5th Avenue will increase, so the Engineering Department has reviewed the 5th Avenue/Queen Street intersection to determine if sight distances for motorists entering Queen Street from the south are adequate. There is a bus stop on the south side of Queen Street, immediately west of 5th Avenue, therefore, sight distances to the west are good. Two-hour parking is allowed on the south side of Queen Street immediately east of 5th Avenue. On many occasions, vehicles are parked close to the intersection impeding the northbound motorists' vision of oncoming motorists from the east.

To ensure adequate sight distances for motorists entering the 5th Avenue/Queen Street intersection via the south approach, the Engineering Department proposes that a parking prohibition be installed on the south side of Queen Street, from 5th Avenue to a point approximately 50 metres east of 5th Avenue, as shown on attached Plan No. H7-20D. The restriction has been placed at this location to provide the additional benefit of ensuring sight lines are maintained at the hospital's driveway to Queen Street."

**RECOMMENDATION:** that a parking prohibition be installed on the south side of Queen Street, from 5th Avenue to a point approximately 50 metres east of 5th Avenue, as shown on attached Plan No. H7-20D.

*ADOPTED.*

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**A2) Proposed Street Closing  
115th Street and Part of N-S Road Allowance  
Adjacent to NW 1/4 32-36-4-W3rd  
(File No. CC 6295-1)**

Report of the City Engineer, November 26, 1993:

"A request has been received from the City Planner for the closing of a portion of 115th Street and part of the N-S Road Allowance adjacent to the NW 1/4 32-36-4-W3rd.

The purpose of the closing is to allow for consolidation of properties for the proposed land transaction between The City of Saskatoon and Canada Agriculture.

The various Civic Departments, as well as SaskTel and SaskPower, have approved of this closing proposal.

Attached to this report is a copy of Engineer's Closing Plan No. R6-SL1 setting forth a detailed description of the closing described in general terms above. The description complies with the recommendation of the Chief Surveyor, Land Titles Office, Regina."

- RECOMMENDATION:**
- 1) that City Council give notice of its intention to consider the closing described in Engineer's Plan No. R6-SL1 attached; and,
  - 2) that the City Solicitor be instructed to:
    - a) take all necessary steps to bring the intended closing forward;
    - b) complete the closing and obtain title in the name of The City of Saskatoon, should formal Council assent issue; and,
    - c) register the following Easements:
      - i) for SaskTel over all that portion of the road allowance lying west of the NW 1/4 32-36-4-W3rd lying between two lines parallel to and

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perpendicularly distant southerly 143.256 metres and 153 metres from the South Boundary of Plan 93-S-04586; and,

- ii) for SaskPower over the most northerly five metres throughout of the road allowance adjacent to the SW 1/4 5-37-4-W3rd as shown on Plan FB5927.

*ADOPTED.*

**A3) Proposed Two-Hour Parking Restriction  
21st Street (Avenue D to Avenue E)  
(File No. CC 6120-2)**

Report of the City Engineer, November 8, 1993:

"The Engineering Department has been requested by the owners of Star Eggs and Miller Hatcheries to review on-street parking on 21st Street from Avenue D to Avenue E. A number of motorists are parking their vehicles on the street for long time periods limiting the amount of on-street parking in front of these businesses. Miller Hatcheries and Star Eggs are located on the north and south side of 21st Street at Avenue D, respectively. Both properties extend to the north-south lanes at mid-block between Avenue D and Avenue E. The remainder of 21st Street, to the west, is residential flankage. A 'Two-Hour, 0900-1800, Monday-Saturday' parking restriction exists on Avenue D south of 21st Street. Avenue D, north of 21st Street, is unrestricted. Both properties have dual driveways off Avenue D, thereby limiting the amount of available on-street parking along the east side of their properties.

On Wednesday, October 6, 1993, a parking study was conducted on 21st Street between the hours of 9:00 a.m. and 6:00 p.m. to determine the on-street parking characteristics. The study showed that a high utilization rate (72%) is occurring at the east end of 21st Street at Avenue D, and a low utilization rate (10%) at the west end near Avenue E. The high utilization rates on 21st Street at Avenue D are due to long-term parking by employees and patrons visiting the Hub City Curling Club.

The Engineering Department proposes that a 'Two-Hour, 0900-1800, Monday-Saturday' parking restriction be installed on both sides of 21st Street, from Avenue D to the north-south lanes located at mid-block between Avenue D and Avenue E, as shown on attached Plan No. F8-8H. The parking restriction will increase the amount of available on-street parking directly in front of the businesses as the long-term parking will be shifted to the west end of 21st Street at Avenue E. This will have little detrimental effect on the residential properties, as 21st Street is on the flankage side of the properties. Two-hour parking restrictions exist on other nearby streets in the Riversdale area, therefore, enforcement of the proposed parking restriction will not detrimentally affect the

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Saskatoon Police Service parking enforcement personnel."

**RECOMMENDATION:** that a "Two-Hour, 0900-1800, Monday-Saturday" parking restriction be installed on both sides of 21st Street, from Avenue D to the north-south lanes located at mid-block between Avenue D and Avenue E, as shown on attached Plan No. F8-8H.

*ADOPTED.*

**A4) Proposed Disabled Person's Loading Zone  
St. Thomas School  
(File No. CC 6145-1)** \_\_\_\_\_

Report of the City Engineer, November 30, 1993:

"The Engineering Department has received a request from the Board of Education for Saskatoon Catholic Schools to install a 'Disabled Person's Loading Zone' on the south side of Arlington Avenue, in front of the main doors to St. Thomas Elementary School. The school has several students that are physically challenged and are having a difficult time accessing the front doors of the school, which are wheelchair accessible.

The Engineering Department has reviewed the request and proposes that a 'Disabled Person's Loading Zone' be installed on the south side of Arlington Avenue, in front of St. Thomas Elementary School, as shown on attached Plan No. L12-3E. The loading zone conforms to City guidelines with respect to 'Disabled Person's Loading Zones', in which case no fee is assessed for its installation."

**RECOMMENDATION:** that a "Disabled Person's Loading Zone" be installed on the south side of Arlington Avenue, in front of St. Thomas Elementary School, as shown on attached Plan No. L12-3E.

*ADOPTED.*

**A5) Installation of Parking Meters  
Auditorium Avenue**

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**Idylwyld Drive to 22nd Street  
(File No. CC 6120-3)**

Report of the City Engineer, December 1, 1993:

"The Engineering Department has reviewed traffic conditions along Auditorium Avenue between Idylwyld Drive and 22nd Street. Auditorium Avenue consists of an east-west leg which extends from Idylwyld Drive to the back of the Midtown Plaza, and a north-south leg which extends from that point to its intersection with 22nd Street. For clarity the different sections will be discussed separately. Auditorium Avenue is shown on attached Plan No. G8-117M.

East-West Leg

The east-west portion of Auditorium Avenue operates as a two-way roadway between Idylwyld Drive and the back of the Midtown Plaza. Parking is prohibited on the north side of this roadway and a single loading zone exists on the south side next to Midtown Village. A review of this section showed that there is room to install five metered parking stalls, in addition to the existing loading zone, on the south side of the roadway. The addition of the five stalls will not adversely affect travel on this roadway.

North-South Leg

The north-south portion of Auditorium Avenue operates as an one-way northbound roadway. Parking is presently prohibited on both sides. The review of this section showed an opportunity to install 11 metered parking stalls and one loading zone on the west side of the roadway south of 22nd Street. Parking is proposed for the west side of the road instead of the east side as large vehicles such as tour buses and semi-trailer trucks often park on the east side when loading/unloading persons and goods for the Centennial Auditorium. The addition of these stalls will not adversely affect travel on this roadway.

The above parking installations will provide additional parking opportunities in an area which there is a demand for on-street short-term parking. It is proposed that parking in the above two areas be restricted to two hours, 0900 to 1800, Monday to Saturday, with two hour meters. The loading zones would restrict parking to five minutes, 0900-1800, Monday to Saturday. The parking installations are shown on attached Plan No. G8-117M."

- RECOMMENDATION:**
- 1) that the information be received; and,
  - 2) that metered parking stalls and loading zones be installed on Auditorium Avenue as shown on Plan No. G8-117M.

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- IT WAS RESOLVED: 1) that the information be received;*
- 2) that metered parking stalls and loading zones be installed on the east-west leg of Auditorium Avenue as shown on Plan No. G8-117M; and*
- 3) that the matter of the north-south leg of Auditorium Avenue be referred to the Administration for a further report.*

**A6) Proposed Extension of Existing Parking Prohibition  
Kingsmere Boulevard Immediately North of Costigan Road - North Leg  
(File No. CC 6120-3)**

Report of the City Engineer, November 24, 1993:

"The Engineering Department has received a petition from residents of Costigan Road, Way, Place, Court, and Crescent to extend the parking prohibition on Kingsmere Boulevard, immediately north of Costigan Road (north leg), an additional four or five parking stalls to increase sight distances for motorists attempting to access Kingsmere Boulevard. Kingsmere Boulevard is a two-lane undivided collector roadway with an average daily traffic volume of approximately 15,000 vehicles.

The Engineering Department has reviewed the Kingsmere Boulevard/Costigan Road (north leg) intersection to determine if sight distances are adequate. Kingsmere Boulevard drops four metres in elevation from Costigan Road (north leg) to Kingsmere Place. When a vehicle (especially a half-ton or van) is parked immediately south of the existing 'No Parking' zone, sight distances are significantly reduced as the oncoming vehicles are not visible while in the sag of the vertical curve on Kingsmere Boulevard.

Costigan Road (north leg) is on a slight incline at Kingsmere Boulevard, therefore, in the winter under icy conditions, a larger gap in the traffic on Kingsmere Boulevard is required.

Due to the restricted sight distance and the volume of traffic on Kingsmere Boulevard, the Engineering Department recommends that the existing parking prohibition be extended to the north an additional 30 metres, as shown on attached Plan No. N11-1B. The extended parking prohibition will ensure that vehicles from the north can be seen well in advance in order to give motorists on Costigan Road sufficient time to turn onto Kingsmere Boulevard. The extended parking prohibition will have little detrimental effect as it is along the flankage side of the adjacent property

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(Free Methodist Church). The church faces Kingsmere Place where on-street nose-in parking is available. Residents on Costigan Road are aware that the tenants in the apartment complexes along the east side of Kingsmere Boulevard presently park on Kingsmere Boulevard, and that the proposed extension will increase parking in front of their homes. Many residents have stated that they could live with the inconvenience of more parking in front of their homes in order to have increased sight distances at the Kingsmere Boulevard/Costigan Road (north leg) intersection."

**RECOMMENDATION:** that the parking prohibition on the west side of Kingsmere Boulevard, immediately north of Costigan Road (north leg), be extended an additional 30 metres, as shown on attached Plan No. N11-1B.

*ADOPTED.*

**Section B - Planning and Development**

**B1) Enquiry - Councillor Birkmaier (November 22, 1993)  
Field House Floor  
(File No. CC 612-2)**\_\_\_\_\_

**"Would the Administration please give a status report on the Field House floor including what costs will be incurred by the contractor by the delayed opening."**

The curing of the new floor for the main track-and-field area of the Saskatoon Field House involves a natural process of releasing certain gases into the air. These gases are concentrated near the floor and are not within the air-quality standards that have been specified by, and are being enforced by, the Saskatoon District Health Board. (The gases, primarily xylene and toluene, are largely concentrated within two metres of the floor. At the second-floor level, the air meets the Board's standards.) While various actions by the Civic Buildings and Grounds Department are bringing the air-quality closer to the Health Board's standards, the rate at which this is occurring suggests that the air-quality at the floor level will not meet the acceptable standards in the foreseeable future.

On November 30, 1993, the City's Administration met with representatives of the Saskatoon District Health Board and the Saskatchewan Research Council to review the results of the recent air-quality tests. The Health Board's officials explained and confirmed the air-quality standards which are being used and the appropriateness of the testing procedures in determining the health risks to the public which may be posed by the curing of the new floor.

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In light of the Health Board's decision, consideration was given to the actions that could be taken to speed up the curing process and/or to improve the ventilation in order to remove the gases and odours from the floor as the curing process continues. The officials at the November 30, 1993, meeting decided to make various adjustments to the ventilation, including the use of portable fans, and to evaluate the results through additional air-quality testing. These adjustments will be undertaken throughout the week of November 30 and into the weekend. A meeting has been scheduled for the morning of December 6, 1993, at which time the results of these actions will be evaluated by the City's Administration, the Saskatoon District Health Board, and the Saskatchewan Research Council.

At this time, the Saskatoon Field House's track area will remain closed until the Health Board's standards are met. In addition, a barrier has been installed to seal this area from the rest of the building. The ventilation options which will be evaluated on December 6, 1993, will allow the City's Administration to determine how quickly the air-quality standards in the track area can be achieved, without taking more extensive actions which could involve closing the entire facility. The City's Administration will report its decision during City Council's meeting later that evening.

With respect to the issues pertaining to the contractors' delay in installing the new floor, the following November 30, 1993, report has been provided by the City Solicitor:

"The Contract for the athletic flooring at the Field House contained a specific timeframe within which the work was to be done. The Contractor failed to perform within the timeframe and is liable for City losses and expenses attributable to that failure.

The civic administration is currently identifying those losses and expenses. The City has not paid the Contractor any money under the Contract. All budgeted Contract funds (\$405,744.00) remain in City hands."

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Birkmaier,*

*THAT Clause B9, Addendum to Report No. 26-1993 of the City Commissioner be brought forward and considered.*

**ADDENDUM TO REPORT NO. 26-1993 OF THE CITY COMMISSIONER**

**B9) Enquiry - Councillor Birkmaier (November 22, 1993)  
Field House Floor**

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**(File No. CC 612-2)**

Further to the report which has been submitted to City Council concerning Councillor Birkmaier's enquiry about the new floor for the main track-and-field area of the Saskatoon Field House, attached is a copy of a December 6, 1993, letter from Dr. Lindsay Edouard on behalf of the Saskatoon District Health Board. The letter was received at 4:00 p.m. on December 6, 1993, and indicates that "the levels of xylene are now within an acceptable range". To maintain these levels, certain procedures will be implemented primarily with respect to ventilating the facility.

The City's Administration will be reviewing these procedures tomorrow and then will determine the timing for re-opening the track-and-field area to the general public. The Health Board's decision and the implementation of the operating procedures for maintaining the levels of xylene at the Health Board's acceptable levels will accommodate all forthcoming special events, such as the Knights of Columbus Indoor Games.

**RECOMMENDATION:** that the information be received.

*IT WAS RESOLVED: that the information be received.*

**REPORT NO. 26-1993 OF THE CITY COMMISSIONER - (CONTINUED)**

**B2) Land-Use Applications Received by the Planning and Construction Standards Dept.  
For the Period Between November 12 and November 26, 1993  
(For Information Only)  
(File Nos. CC 4355-1, 4300-2, and 4300-2-2)**

The City Planner has received the following applications which are being processed and which will subsequently be submitted to City Council for its consideration:

Discretionary Use

- Application D15/93: 1359 Fletcher Road  
Applicant: Saskatoon (West) School Division No. 42  
Legal Description: Lot 12, Block 185, Plan 80-S-31337  
Current Zoning: I.D.1A  
Proposed Use: Public School  
Date Received: November 15, 1993
  
- Application D16/93: 3840 Fairlight Drive  
Applicant: Sasknative Rentals Inc.  
Legal Description: Lot 2 & Part of 3, Block 203, Plan 82-S-35266  
Current Zoning: RM2  
Proposed Use: Housing for the Elderly (6 Units)

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Date Received: November 26, 1993

Subdivision

- Application #32/93: Epp Avenue (See attached Maps No. 1 and 2)  
Applicant: Land Manager for the City of Saskatoon  
Legal Description: Lot A, Block 303; Part of Lot B, Block 302; Block E and MB10; Plan 86-S-17946  
Current Zoning: RM4  
Date Received: November 17, 1993
- Application #33/93: 1225 Crescent Boulevard (See attached Map No. 3)  
Applicant: W. C. Soroski for Terrance & Joanne Novakovski  
Legal Description: Lot 15, Block 8, Plan G831  
Current Zoning: R.2  
Date Received: November 22, 1993
- Application #34/93: 2526 Munroe Avenue  
Applicant: Laurie B. Burrows for G.F. & J.A.M. Dickin  
Legal Description: Lots 21, 22, & Part of 23; Block 14, Plan G239  
Current Zoning: R.2  
Date Received: November 23, 1993
- Application #35/93: Part of Collins Crescent and Collins Cove  
(Erindale Phase 10A) (See attached Map No. 4)  
Applicant: Webster Surveys Ltd. for Westland Properties Ltd.  
Legal Description: Part of Parcels LL & KK, Plan 86-S-17945  
Current Zoning: R.1A  
Date Received: November 26, 1993
- Application #36/93: Part of Collins Crescent (Erindale Phase 10B)  
(See attached Map No. 5)  
Applicant: Webster Surveys Ltd. for Westland Properties Ltd.  
Legal Description: Part of Parcel KK, Plan 86-S-17945  
Current Zoning: R.1A  
Date Received: November 26, 1993
- Application #37/93: Kaplan Green (Erindale Phase 11)  
(See attached Map. No. 6)  
Applicant: Webster Surveys Ltd. for Westland Properties Ltd.  
Legal Description: Parcel KK, Plan 86-S-17945  
Current Zoning: R.1A  
Date Received: November 26, 1993
- Application #38/93: Eastman Cove (Erindale Phase 12A)  
(See attached Map No. 7)

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Applicant: Webster Surveys Ltd. for Westland Properties Ltd.  
Legal Description: Lots A, B, C, D, & E; Block 324; and Lots A & B;  
Block 323; Plan 86-S-17945  
Current Zoning: R.1A  
Date Received: November 26, 1993

Application #39/93: Eastman Cove (Erindale Phase 12B)  
(See attached Map No. 8)

Applicant: Webster Surveys Ltd. for Westland Properties Ltd.  
Legal Description: Part of Parcel B, No Plan Number  
Current Zoning: R.1A  
Date Received: November 26, 1993

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B3) Request For Encroachment Agreement  
212 Avenue I North  
Lot 5, Pt. 6, Block 12, Plan HJ  
(File No. CC 4090-2)**

Report of the City Planner, November 26, 1993:

"Mrs. Margaret J. Timmons, on behalf of the property's owner, has requested to enter into an Encroachment Agreement with the City for the above-noted property. As shown on the attached Surveyor's Certificate, part of the house and eaves are encroaching onto the City's property along 23rd Street. A fence which is adjacent to the house also encroaches onto the City's property along 23rd Street. The encroachment of the house has likely existed since 1961 when it was constructed. There is no record of when the fence was constructed.

The total area of the encroachment is approximately 51.03 square metres (549.2 square feet). The house and eaves encroach by a maximum of 0.610 metres (2.0 feet), and the fence encroaches by a maximum of 1.937 metres (4.1 feet), onto the boulevard along 23rd Street.

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If approved by City Council, an Encroachment Agreement will be required. The owners of the property will be subject to an annual fee of \$165.80."

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 212 Avenue I North;
  - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement, making provision to collect the applicable fees; and,
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of the City of Saskatoon under the Corporate Seal.

*ADOPTED.*

**B4) Review of Municipal Land-Use Policies  
Industrial Land  
Progress Report  
(File No. CC 270-14)**

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On March 29, 1993, City Council approved \$50,000 of funding for the first stage of a review of the City's land-use policies, as specified through the City of Saskatoon Development Plan and Zoning Bylaw. This funding was identified in the 1993 Capital Budget (Project 1051) and pertained to the establishment of appropriate policies to accommodate an environmental industrial park in Saskatoon. City Council's March 29, 1993, resolution expanded the scope of this project to involve an entire review of the City's policies with respect to industrial land-uses (i.e. all types of uses from prestige business parks to light and heavy industrial areas).

The review of industrial land-uses is part of a larger project, which has been proposed by the Planning and Construction Standards Department, to conduct an overall review of the City of Saskatoon Development Plan and Zoning Bylaw. (Another component of this review which is also underway is the examination of the City's zoning regulations with respect to home-based businesses or home occupations. Some changes, resulting from this review, have recently been approved by City Council.) The funding for the remaining stages of the broader review will be considered by City Council during its review of the preliminary 1994 Capital Budget and 1995-98 Capital Plan.

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This project will examine ways of streamlining the City's residential, institutional, and commercial land-use policies and zoning regulations to facilitate economic development. It will also examine how these policies can be restructured to reduce the cost of municipal infrastructure for transportation, water, and sewer services.

In the meantime, the City Planner has submitted the following November 26, 1993, progress report on the environmental-industrial-park portion of the project which is now underway with the previously-approved funding:

"The initial capital project to accommodate an environmental industrial park in Saskatoon responds to the introduction of the Provincial Hazardous Substances and Waste Dangerous Goods Regulations and the application of the National Fire Code, 1990. These regulations reflect changing societal attitudes, and the industry's response, to the manufacture, distribution, and storage of chemicals. With the funding from Capital Project 1051, the City's Administration intended to undertake a study which would determine if a geographic location could be found in Saskatoon where the chemical industry could concentrate its facilities and whether such a geographic concentration would enhance the public, environmental, and investment security associated with these facilities.

The Planning and Construction Standards Department invited proposals from local consultants who were interested in undertaking this Project. From among the applicants, DELCAN Western Ltd. was chosen as the Department's primary consultant. DELCAN has national expertise in the field of industrial development and has a strong corporate presence in Saskatoon and in Saskatchewan. DELCAN's support team includes Anderson/Fast Marketing Solutions who will assess the market potential for an environmental industrial park and the Saskatchewan Research Council who will provide scientific expertise.

As was directed by City Council on March 29, 1993, the Planning and Construction Standards Department has also assembled two committees, with membership from various local stakeholder-groups to provide insight and direction to the project. A list of the members of the advisory and steering committees has been attached to this report. The membership of these committees reflects the interest and priority that are being placed on this project by these local groups, particularly by the business community and by environmental organizations.

DELCAN Western Ltd. is proceeding in accordance with the attached 'draft work plan summary'. A meeting of the advisory committee has been tentatively scheduled for December 17, 1993, at which time the consultant will have completed an initial assessment of the issues and will be asking the committee for comments and direction. The members of the advisory committee will participate in determining the relative weight for each of the elements in a 'site evaluation criteria matrix'. This matrix will determine the parameters of an industrial site that would accommodate a specific combination of chemical industries and land-uses, combined with a specific set of public- and environmental-security measures.

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The Planning and Construction Standards Department will provide further progress reports to City Council on this project. Depending on the conclusions which are reached during this project, formal amendments to the City of Saskatoon Development Plan and Zoning Bylaw may be proposed."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B5) Subdivision Application #24/93  
Lands North of Highway No. 5 and East of McOrmond Drive  
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #24/93  
Applicant: Webster Surveys Ltd. for the City of Saskatoon  
Legal Description: Parcels X and Y, Plan No. 89-S-37449 and Assorted Roadway Rights-of-Way  
Location: Lands North of Highway No. 5 and East of McOrmond Drive in the University Heights Suburban Development Area

The November 25, 1993, report of the City Planner concerning this application is attached.

**RECOMMENDATION:**

- 1) that City Council grant the power-line easement, affecting the most northerly 5.0 metres in perpendicular width throughout of proposed Parcel B, to SaskPower Corporation as shown on the Plan of Proposed Subdivision;
- 2) that Subdivision Application No. 24/93 be approved, subject to the payment of \$50.00 which is the required approval fee; and,

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- 3) that His Worship the Mayor and the City Clerk be authorized to execute under the Corporate Seal and on behalf of the City of Saskatoon, the formal Easement Agreements with respect to SaskPower Corporation's requirements (as shown on the Plan of Proposed Subdivision), in a form that is satisfactory to the City Solicitor.

*ADOPTED.*

**B6) Subdivision Application #30/93  
Southwest Corner of Attridge Drive and Kenderdine Road  
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #30/93  
Applicant: Engineering Department, City of Saskatoon, for Shell Canada Ltd.  
Legal Description: Part of Parcels E and G, Plan No. 82-S-34271  
Location: Southwest Corner of Attridge Drive and Kenderdine Road

The November 23, 1993, report of the City Planner concerning this application is attached.

- RECOMMENDATION:**
- 1) that the application for the issuance of a Certificate of Approval be approved, subject to the payment of \$50.00 which is the required approval fee; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the Corporate Seal and on behalf of the City of Saskatoon, the formal easement agreements with respect to the City Engineering Department's requirements for an easement in Part of Parcels E and G, Plan No. 82-S-34271 (as shown on Utility Easement Plan No. 86-S-47232), in a form that is satisfactory to the City Solicitor.

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*ADOPTED.*

**B7) Subdivision Application #31/93  
University Heights Suburban Development Area  
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #31/93  
Applicant: Tri-City Surveys Ltd. for the City of Saskatoon  
Legal Description: Part of N.E. ¼ and W. ½ Sections 6-37-4-W3 and  
S. ½ Section 7-37-4-W3  
Location: University Heights Suburban Development Area

The November 25, 1993, report of the City Planner concerning this application is attached.

- RECOMMENDATION:**
- 1) that City Council grant the power-line easements to SaskPower Corporation in the N. ½ of Section 6-37-4-W3 and the S. ½ of Section 7-37-4-W3, as shown on the Plan of Proposed Subdivision;
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the Corporate Seal and on behalf of the City of Saskatoon, the formal Easement Agreements with respect to SaskPower Corporation's requirements (as shown on the Plan of Proposed Subdivision), in a form that is satisfactory to the City Solicitor; and,
  - 3) that Subdivision Application No. 31/93 be approved, subject to the payment of \$150 which is the required approval fee.

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*ADOPTED.*

**ADDENDUM TO REPORT NO. 26-1993 OF THE CITY COMMISSIONER**

- B8) Rezoning Application  
I.D.2 to B.4C District (Subject to an Agreement)  
Lots 16 - 20 inclusive, Block 82, Plan Q1  
Proposed Bylaw No. 7377  
(File No. CK. 4351-1) \_\_\_\_\_

*DEALT WITH EARLIER. SEE PAGE NO. 7.*

- B9) Enquiry - Councillor Birkmaier (November 22, 1993)  
Field House Floor  
(File No. CK. 612-2) \_\_\_\_\_

*DEALT WITH EARLIER. SEE PAGE NO. 32.*

**Section C - Finance**

- C1) **1994 Capital Budget**  
**(File No. CC 1702-1)**

Attached, for City Council's information, is the Preliminary 1994 Capital Budget. The Budget calls for estimated expenditures of \$75,026,000, compared to approximately \$37M in 1993.

The major project this year is the construction of the expansion to the Sewage Treatment Plant. The total project will cost approximately \$43M, and will require borrowings of approximately \$37M. The Administration also proposes to commence the upgrade of Idylwyld Drive from 33rd Street to 39th Street.

All unfunded projects were ranked by priorities established by City Council in 1992. The criteria included:

- Maintaining Infrastructure /Physical Plant
- Job Creation Opportunities
- Efficiencies/Effectiveness
- Health and Safety
- Inner City Development/Redevelopment

After this prioritization, all projects were vetted against the core strategies as outlined in the City's Strategic Plan and the list was adjusted accordingly.

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The Administration is also prepared to apply for funding under the Federal Infrastructure Program once details of the eligibility criteria become available. Possible projects include the Sewage Treatment Plant, the widening of Idylwyld Drive, neighbourhood park upgrades or the twinning of Circle Drive from 8th Street to Taylor Street. When the specifics of the program are available, a suitable report will be prepared for City Council.

**RECOMMENDATION:** that the Preliminary 1994 Capital Budget be referred to the budget review session scheduled for December 13 at 7:00 p.m.

*ADOPTED.*

**C2) 1992 Local Improvements  
 Debenture Bylaws  
 (File Nos. CC 4140-1 and 1750-2)**

Report of the City Treasurer, November 29, 1993:

"During 1992, the following local improvement works were constructed:

Bylaw	Term	Work	Cost	Total Share	City Share	Property Property	Prepaid	
7153 \$ 704.00	10	Sidewalks, Curbs & Gutters		\$19,000.00	\$12,312.00		\$ 6,688.00	
7206 3,005.20	10	Sidewalks, Curbs & Gutters		75,000.00	53,595.98		21,404.02	
7209 15,391.20	10	Sidewalks, Curbs & Gutters		84,000.00	22,294.40		61,705.60	
7313	10	Paving New Base		9,500.00	8,690.05		809.95	---
7314 ---	10	Sidewalks, Curbs & & Gutters		<u>26,000.00</u>	<u>23,128.56</u>		<u>2,871.44</u>	
				<u>\$213,500.00</u>	<u>\$120,020.99</u>		<u>\$93,479.01</u>	
<u>\$19,100.40</u>								

Financing of the City's share of the cost will be as follows:

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•Infrastructure Reserve	\$ 57,734.96
•Debenture Borrowing	<u>62,286.03</u>
	<u>\$120,020.99</u>

A bylaw is now required in order to proceed with the borrowing to cover the cost of the unpaid property share and that portion of the City's share not funded through the infrastructure reserve. The amount required through borrowing totals \$136,664.64. The Investment Committee at its meeting of November 29, 1993, decided to recommend a serial type debenture dated December 1, 1993, with a coupon rate of 7.25%.

The Investment Committee has also reviewed the manner in which the debentures should be sold and recommends that they be sold to the General Account."

- RECOMMENDATION:**
- 1) that the City Solicitor be instructed to prepare a Debenture Bylaw to provide for the issuance of debentures totalling \$136,664.64, in the terms and type described herein; make application to the Saskatchewan Municipal Board for authorization to proceed with the long-term borrowing described herein; obtain all further approvals as may be required in connection with the proposed debenture issue; and,
  - 2) that the debentures totalling \$136,664.64, be sold to the General Account.

*ADOPTED.*

**C3) Business Tax Adjustments  
October - 1993  
(File No. CC 1985-2) \_\_\_\_\_**

Report of the City Treasurer, November 19, 1993:

"Submitted, copy attached, is a listing of 1993 Business Tax Adjustments in the total of \$28,235.63, which requires Council's approval for write-off.

The listing represents businesses which have discontinued business at the premises indicated; these

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accounts are not uncollectible, but require adjustment in keeping with Business Tax Bylaw #6714(12) which states:

'Where a business is commenced after the 31st day of January or is discontinued before the 1st day of December, the Council, shall, upon written request, adjust the amount levied with respect of that business to correspond with the portion of the year during which the business is, or was, carried on; PROVIDED that such request is made before the expiration of one year following the year in respect of which the amount levied is to be adjusted.'

Business tax adjustments are offset by supplementary assessments on new businesses or businesses that relocate, renovate, or enlarge premises.

The distribution of this write-off will be as follows:

City	\$11,897.83
School Boards	14,786.05
Business Improvement Districts	<u>1,551.75</u>
	<u>\$28,235.63"</u>

**RECOMMENDATION:** that City Council approve of the 1993 Business Tax write-off in the amount of \$28,235.63, for the reasons detailed on the attached list for the period October 1, 1993 to October 31, 1993.

*ADOPTED.*

**C4) Investments  
(File No. CC 1790-3)**

Report of the City Treasurer, November 30, 1993:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

**RECOMMENDATION:** that City Council approve the above purchases and sales.

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*ADOPTED.*

**Section D - Services**

**D1) Routine Reports Submitted to City Council**

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$366,332.95 (File No. CC 1530-2)	November 15, 1993	November 17, 1993
Schedule of Accounts Paid \$1,883,780.14 (File No. CC 1530-2)	November 19, 1993	November 23, 1993
Schedule of Accounts Paid \$1,189,998.59 (File No. CC 1530-2)	November 24, 1993	November 29, 1993
Schedule of Accounts Paid \$593,834.38 (File No. CC 1530-2)	November 26, 1993	November 30, 1993

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**REPORT NO. 25-1993 OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Composition of Committee

Councillor P. McCann, Chair  
Councillor G. Penner  
Councillor K. Waygood

**1. Decision - Development Appeals Board Hearing  
Proposed Addition to One-Unit Dwelling  
(Attached carport to South Side)  
1809 Pitt Avenue - R.1A District  
(File No. CK. 4352-1)**

Attached is a copy of Record of Decision of the Development Appeals Board dated November 9, 1993, respecting the above appeal.

Council will note that the Board GRANTED the appeal.

Pursuant to Council policy in such matters, the Director of Planning and Development is to report to the Planning and Development Committee with recommendations.

Attached is a copy of a report of the Director of Planning and Development dated November 17, 1993, together with a report of the City Planner, dated November 17, 1993.

Your Committee has reviewed this matter and

**RECOMMENDS:** that the above decision of the Development Appeals Board not be appealed to the Planning Appeals Committee of the Saskatchewan Municipal Board.

*ADOPTED.*

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**2. Decision - Planning Appeals Committee  
Saskatchewan Municipal Board  
3110 Diefenbaker Drive  
(File No. CK. 4352-1)**

Attached is a copy of report of the Director of Planning and Development dated November 16, 1993, containing a report of the City Planner dated November 16, 1993, regarding the above-noted matter.

Council will note that the Development Appeals Board DENIED this appeal as set out in the attached Record of Decision dated June 24, 1993. In its Decision dated October 28, 1993, the Planning Appeals Committee of the Saskatchewan Municipal Board, GRANTED the appeal.

**RECOMMENDATION:** that the Decision of the Planning Appeals Committee of the Saskatchewan Municipal Board not be appealed as a stated case to the Provincial Court of Appeal.

*ADOPTED.*

**3. Decision - Planning Appeals Committee  
Saskatchewan Municipal Board  
1540 Idylwyld Drive North  
(File No. CK. 4352-1)**

Attached is a copy of report of the Director of Planning and Development dated November 15, 1993, containing a report of the City Planner dated November 15, 1993, regarding the above-noted matter.

Council will note that the Development Appeals Board DENIED this appeal as set out in the attached Record of Decision dated June 24, 1993. In its Decision dated October 28, 1993, the Planning Appeals Committee of the Saskatchewan Municipal Board, GRANTED the appeal.

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**RECOMMENDATION:** that the Decision of the Planning Appeals Committee of the Saskatchewan Municipal Board not be appealed as a stated case to the Provincial Court of Appeal.

*ADOPTED.*

**4. Social Housing-Innovative Housing Incentives Program  
(File No. CK. 750-1)**

Your Committee has considered the following report of the Chair, Social Housing Advisory Committee dated November 12, 1993:

"During its November 10, 1993, meeting, the Social Housing Advisory Committee considered, under City of Saskatoon Policy C09-002 (Innovative Housing Incentives), an application from Saskatoon Interval House. The Social Housing Advisory Committee considered the following comments provided by the Planning and Construction Standards Department:

The Planning and Construction Standards Department has reviewed this application and can now provide the Social Housing Advisory Committee with the following detailed information:

Location: 628 - 10th Street East (Nutana Core Neighbourhood)  
Number of Units: 13 units 6 - two bedroom  
1 - disabled person unit  
4 - three bedroom  
2 - one bedroom

Development Type: Family housing with office and retail space at grade.  
Project Value: \$1,110,080.00

The Planning and Construction Standards Department is able to offer the following comments with respect to City of Saskatoon Policy C09-002 (Innovative Housing Incentives):

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Policy 3.1 - General Eligibility Criteria

The proposed project is sited in the Nutana Core Neighbourhood which can provide the support services which can enhance the tenants lifestyles and promote self-sufficiency. School facilities, shopping, and public transportation are readily available at this location.

Policy 3.3 - Non-Profit Housing Units

This proposal is recognized by the Provincial Non-Profit Housing Program. The project is for multiple-dwelling units to be managed by the Saskatoon Housing Authority.

Policy 3.4 - Level of Assistance

The request for five percent of the capital cost conforms to City of Saskatoon policy. The capital cost of the units must not exceed the maximum unit price approved by the Canada Mortgage and Housing Corporation and the Saskatchewan Municipal Government, Housing Division.'

The Social Housing Advisory Committee has reviewed this application carefully and fully supports the initiative undertaken by Saskatoon Interval House. It should be noted that Interval House is contributing \$100,000.00± of the capital cost of the project.

Saskatoon has been served very well by the programs offered by Interval House and members of the Social Housing Advisory Committee believe that the Second Stage Housing proposed for 628 - 10th Street East would meet a pressing need in our community."

**RECOMMENDATION:** that City Council approve the expenditure of \$55,504.00 from the Social Housing Reserve to support the application under the Innovative Housing Incentives Program by Saskatoon Interval House for construction of a social housing project at 628 10th Street East.

*ADOPTED.*

5. **Recent Amendments to *The Planning and Development Act, 1983*  
Minor Variances on Setbacks  
(File No. CK. 125-3)**

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Your Committee has considered the following report of the City Planner dated November 19, 1993:

"During its July 5, 1993 meeting, City Council considered a report on the recent amendments to *The Planning and Development Act*. The following is an excerpt of the report that pertains to minor variances on building-setbacks:

City Council can now establish a procedure, within the Zoning Bylaw, to grant minor variances of up to 10% of the building-setback requirements (e.g. 0.075 metres or 3 inches in the case of a 0.75 metres side-yard setback, 0.6 metres or 23.6 inches in the case of a 6.0 metres front-yard setback). Such variances are allowed as long as the use is permitted, the relaxation will not injuriously affect the neighbouring properties, and the development does not involve a discretionary use or is not subject to a rezoning agreement.

Under the amended Act, if a request for a minor variance is denied, the applicant can appeal the decision to the Development Appeals Board. On the other hand, when a minor variance is approved, the Planning Department will notify, in writing, the applicant and all of the assessed property-owners who have a common boundary with the applicant's property. The adjoining owners may lodge a written objection to the City within 20 days of the date when the notice is served. If an objection is received, the decision to grant the minor variance is automatically revoked. If an objection is not received, the decision to grant the variance comes into effect after 23 days following the date of serving the Notice of Decision.

If City Council delegates its authority to the City Planner, the benefits of having a minor-variance approval procedure include the potential for quicker processing of these requests (e.g. the processing time would be reduced from approximately seven to four weeks), for a reduction in the staff-time that is devoted to the processing of appeals by the City Clerk's Department, and for fewer cases being placed before the Development Appeals Board. This procedure will improve the City's image in providing efficient program-delivery. A review of the City's 1992 files indicates that 25 percent of all appeals (i.e. 16 of 62 cases) involved minor encroachments into the required building-setbacks.

Although a small amount of staff-time would be saved by not having to prepare a report to the Development Appeals Board on each minor variance, the Planning Department would still be required to assess the merits of each application and would be responsible for certain duties which are now handled by the City Clerk's Department (i.e. notice requirements). However, the Planning Department believes that the benefits to the public, such as expedited turnaround times for the decisions, make it worthwhile to delegate this procedure to the City's Administration . . . .'

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Subsequently, City Council resolved, in part:

'that the Planning [and Construction Standards] Department prepare and submit a further report on an appropriate schedule of application fees and on the adoption of a procedure which would delegate the authority to the City Planner to approve minor variances on building setbacks.'

Proposed Establishment of a Minor-Variances Procedure

The changes to The Planning and Development Act will permit City Council to establish a procedure, within the Zoning Bylaw, to grant minor variances of up to 10 percent of building-setback requirements for all types of development. However, the Planning and Construction Standards Department suggests that the procedure should be initially limited to low-density residential developments -- that is, to one-unit and two-unit dwellings, to semi-detached dwellings, to mobile homes, and to the accessory buildings of these developments. Multiple-unit dwellings, commercial, institutional, and industrial developments would be excluded from this procedure, for the following reasons:

1. Commercial, institutional, and industrial developments are usually designed by professional architects and engineers. Because these professionals are familiar with the requirements and will consult the planners and surveyors during the preparation of their designs, very few errors are made with respect to setbacks.
2. The 10-percent minor variance may, in time, create a new minimum standard where professional architects and engineers will attempt, in their designs, to maximize the development whenever possible.
3. Commercial and industrial development-appeals are usually related to a requirement other than setbacks in the Zoning Bylaw (e.g. signage, parking, or site-coverage).
4. The majority of minor-variance appeals are presently for low-density residential development.

In order for the City to grant minor variances, the Zoning Bylaw must be amended to authorize and to prescribe a procedure for considering applications for minor variances and, where that procedure is used, for requiring a record of minor-variance applications to be established. The following is the minor-variance application procedure which is being proposed by the Planning and Construction Standards Department:

1. Applications will be accepted by the City Planner for minor-variance relief of up to ten percent of the Zoning Bylaw's requirements for the minimum required distance

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of a building from a lot-line or of a building to any other building on the lot. These applications shall include the following information:

- a) the civic address and legal description of the property for which the minor variance is requested;
  - b) a scaled site-plan which indicates the dimensions of the existing and proposed building and the setback;
  - c) any additional information which may be required by the City Planner (e.g. a copy of a Real Property Report which has been prepared by a Saskatchewan-based land-surveyor);
  - d) the reason for which the minor variance is being requested;
  - e) the property-owner's name and signature of consent; and,
  - f) the applicant's name and mailing address.
2. On receiving the application for a minor variance, the Planning and Construction Standards Department's staff will record the request and will assess the application with regards to following criteria:
- a) the maximum amount of the minor variance shall not exceed a ten-percent variation of the Zoning Bylaw's requirements;
  - b) the development shall conform to the Zoning Bylaw with respect to the use of the land;
  - c) the relaxation of the Zoning Bylaw shall not injuriously affect the neighbouring properties; and,
  - d) a minor variance shall not be granted for a discretionary form of development or in connection with a rezoning agreement.
3. The City Planner may approve the minor-variance request, may approve the request under certain terms and conditions, or may refuse the request. If the application is approved with terms and conditions, these additional requirements must be consistent with the Zoning Bylaw's general standards which apply to minor variances.
4. If the request for a minor variance is approved, with or without terms and conditions, the applicant and the assessed owners of properties having a common boundary with the property that is the subject of the application are provided with a written notice of the decision. The notice will be delivered by registered mail or personal service and must contain the following information:
- a) a summary of the application for the minor variance;

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- b) a reason for and the effective date of the decision;
  - c) an indication that an adjoining assessed owner may lodge a written objection with the City Planner within 20 days;
  - d) if there is an objection, an indication that the applicant will be notified of the right of appeal to the Development Appeals Board.
5. A decision to approve a minor variance, with or without terms and conditions, is not effective until 23 days from the date that the notice was sent by registered mail, or until 20 days from the date that the notice was delivered by personal service.
6. If an assessed owner (with a common property-boundary to the subject property) objects, in writing and within the prescribed period to the City Planner, concerning a minor variance, the approval is automatically revoked. The City Planner will advise the applicant, in writing, of the revocation of the approval and of the applicant's right to appeal the revocation to the Development Appeals Board within 30 days of receiving this notice.
7. If an application for a minor variance is denied by the City Planner, or if the application is approved with terms and conditions, the applicant may appeal to the Development Appeals Board within 30 days of the date of that decision.

Establishment of an Application Fee for Minor Variance

Section 72(1) of *The Planning and Development Act* was amended to permit a municipality to prescribe a schedule of fees for processing various applications, including minor-variance permits. According to the amended Act, the maximum fee for an application which is prescribed in a zoning bylaw cannot exceed the cost to the municipality of processing the application.

Based on an analysis of the staff-hours that will be required to process a minor-variance application, it is estimated that the staffing costs would be a minimum of \$144.00 and that the overhead costs, based on the related portion of the Planning and Construction Standards Department's office-expense budget, would be approximately \$20.00, for a minimum total cost of \$164.00 per application.

The amendments to *The Planning and Development Act* permit a municipality to prescribe a fee schedule for a minor-variance application which covers the actual costs of processing

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that application. However, the maximum fee that may be charged to launch an appeal to the Development Appeals Board is \$50.00. The actual cost to the municipality of processing a development appeal is approximately \$232.00, taking into account the costs that are incurred by both the City Clerk's Department and the Planning and Construction Standards Department.

Therefore, the estimated cost of processing a development appeal is \$68.00 higher than the cost of processing a minor-variance application. The higher cost for the latter can be attributed to staff-time in both the City Clerk's Department and the Planning and Construction Standards Department which is incurred to prepare presentations to the Development Appeals Board, to attend the Board's meetings, to prepare reports, and to provide the required notice to property-owners within 75 metres (246 feet) of a property that is the subject of the appeal.

If City Council approves a minor-variance procedure, there is no provision in the amended Provincial Act to prohibit an individual from taking a request for a minor-variance directly to the Development Appeals Board, rather than making an application to the City Planner for a minor variance. Therefore, the Saskatchewan Department of Municipal Government should be requested to further amend *The Planning and Development Act* to authorize a municipality to prescribe the fee for the processing of a development appeal at an amount which does not exceed the cost of processing the appeal. However, until the Act is amended to authorize the higher development-appeals fee, the Planning and Construction Standards Department recommends that the fee for processing a minor-variance application should be the same as the fee which is charged for proceeding with a development appeal (\$50.00). In this way, the City's Administration will be able to encourage the general public to utilize the more cost-effective approach to obtaining approval of a minor variance (i.e. through the City Planner rather than through the Development Appeals Board).

Reporting the Decisions of the Development Appeals Board

At present, the Planning and Construction Standards Department prepares a report and recommendations to City Council, through the Director of Planning and Development and the Planning and Development Committee, on all decisions of the Development Appeals Board and of the Planning Appeals Committee of the Saskatchewan Municipal Board which grant relief from the requirements of the Zoning Bylaw. This procedure is authorized under Section 3.1 of City Council Policy C09-007 (Development Appeals Board and Planning Appeals Committee Hearings: Reporting of Meetings and Decisions). The purpose of this procedure, as stated in the Policy, is 'to ensure that Council is aware of the dates of Appeals Board hearings and is aware of the decisions of the Appeals Board in order that they may appropriately respond to the decisions'.

The Planning and Construction Standards Department does not necessarily object to most of the Development Appeals Board's decisions that grant relief from the Zoning Bylaw's requirements. These decisions are, in many cases, the result of a variance that has existed for many years and for which no complaints have been received.

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The preparation of these development-appeal reports to City Council, through the Planning and Development Committee, is relatively costly. Each report takes approximately 1.75 hours of staff-time. Based on the 49 reports which were prepared in 1992, this activity represents an annual total of 11 professional work-days. The Planning and Construction Standards Department's staff-time may more appropriately be directed to other areas of its work-program.

According to the Department's recent files, City Council has not requested to appeal a Development Appeals Board's decision, unless the City's Administration has recommended such action. Therefore, in order to reduce administrative costs, the Department recommends that Section 3.1 of City of Saskatoon Policy C09-007 should be amended to require the submission of a report and recommendations on the decisions of the Development Appeals Board and the Planning Appeals Committee only in cases where the City Planner believes that a decision of the Development Appeals Board should be appealed to the Planning Appeals Committee and that a decision of the Planning Appeals Committee would be considered as a stated case before the Saskatchewan Court of Appeal."

- RECOMMENDATION:**
- 1) that the City Solicitor be requested to prepare a bylaw to amend the Zoning Bylaw:
    - a) to authorize the Development Officer to vary the Zoning Bylaw's requirements, to a maximum of ten percent, on the minimum required distance of a building from a lot-line or to any other building on the lot;
    - b) to authorize and to prescribe a procedure for making and processing applications for minor variances, as outlined in this report and as permitted under *The Planning and Development Act*; and,
    - c) to require that a request for a minor variance must be accompanied by the payment of a minor variance application fee of \$50.00;
  - 2) that the advertising of the proposed amendment to the text of the Zoning Bylaw to authorize and to prescribe a procedure for making and processing applications for minor variances

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be approved;

- 3) that the City Planner be requested to prepare the required notice for advertising the proposed amendment;
- 4) that a copy of this report be referred to the Municipal Planning Commission and to the Development Appeals Board for review and that any comments be brought forward for consideration by City Council at the time of the public hearing on the proposed amendment;
- 5) that the Planning and Construction Standards Department request the Saskatchewan Department of Municipal Government to further amend *The Planning and Development Act* to authorize a municipality to prescribe the fee for processing development appeals, with the maximum fee not exceeding the cost to the municipality of processing the appeal; and
- 6) that City of Saskatoon Policy C09-007 (Development Appeals Board and Planning Appeals Committee Hearings: Reporting of Meetings and Decisions) be amended to require the submission to City Council (through the Planning and Development Committee) of a report and recommendations on only those decisions of the Development Appeals Board and the Planning Appeals Committee of the Saskatchewan Municipal Board where the City Planner is of the opinion that the decisions of the Development Appeals Board should be appealed to the Planning Appeals Committee and that the decision of the Planning Appeals Committee would be considered as a stated case before the Saskatchewan Court of Appeal.

*ADOPTED.*

**6. Communications to Council**

**From: Murray Popplewell, President, Popplewell Holdings Inc.**

**Harry Dickinson, President, Sporec Enterprises Ltd.**

**Date: October 20, 1993**

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**Subject: Submitting a proposal for the development of a dedicated  
indoor tennis facility  
(Files CK. 500-1 and 610-3)**

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City Council, at its meeting held on October 23, 1993, referred the above-noted communication, copy attached to the Planning and Development Committee. The communication involves a proposal by a private sector company to develop and to operate an indoor tennis facility which would be attached to the Lakewood Civic Centre.

Your Committee has been advised that staff from the Leisure Services Department met with Mr. Harry Dickinson and Mr. Murray Popplewell to gain a better understanding of the proposal, and to identify the issues that require further direction before the proposal can be explored further.

The following report of the General Manager, Leisure Services Department, dated November 23, 1993, has been considered by your Committee:

"The Status of the City's Review of the Proposed Project

From our review and our discussions to date, the proponents will provide the City with all of the information that is required under the Business Plan Guidelines which the Leisure Services Department has developed to consider proposals of this nature. A review of the information which has already been submitted shows that the proposal will comply with the administrative and legislative requirements for such a venture. This statement is made on the understanding that there are a number of issues that will require further negotiations and/or adjudication, prior to making a final determination of whether a suitable arrangement on this project can be achieved between the proponents and the City. None of these issues are considered to be insurmountable.

There is, however, one matter that the City's Administration wishes to review with members of the Planning and Development Committee. This matter relates to the proponent's method of financing the project. The proposed financing plan requires a contribution by the City to fund the capital costs of this business venture. This would be a significant departure from the City's current practices with respect to the use of taxpayer-dollars (e.g. the City will provide funding for not-for-profit ventures or to support the construction of facilities that could not otherwise be supported in the private or volunteer sectors). The City's Administration is reluctant to pursue this proposal any further until the Planning and Development Committee and/or City Council have been given an opportunity to review the details of the proposed financing plan with the project's proponents.

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Proposed Financing Plan for the Indoor-Tennis Facility at the Lakewood Civic Centre

Approximately \$440,000 of leasehold improvements are needed to begin operating the proposed indoor-tennis facility on the municipal-reserve land which is adjacent to the Lakewood Civic Centre. The following table identifies the improvements which are required:

Description of the Leasehold Improvements	Source of Funds for the Leasehold Improvements	
	Repayable loan from City of Saskatoon	Proponents Contribution
Tennis Courts	\$146,000	
Services to the Site	49,000	
Parking	36,000	
Service Facility	40,000	
Grade Beam and Concrete Work	35,000	
Fencing	14,000	
Access Walkway	12,000	
Court Equipment	3,000	
Furniture and Office Equipment		\$15,000
Installation Costs for Bubble Structure		50,000
Operating Capital (First Year)		40,000
Totals	\$335,000	\$105,000

The preceding cost estimates appear to be very conservative for each of these components (i.e. estimates are on the high end of the scale).

During our initial discussions, the proponents indicated that all but \$85,000 (i.e. services to the site and parking) of the leasehold improvements that were attributed to the City of Saskatoon would be repaid to the City during the first five years of the facility's operations. However, the City would have no security for these leasehold improvements, other than the improvements themselves. At this point in our discussions, the City's Administration identified the lack of adequate financial security as a major concern from the City's point-of-view.

During our second meeting, the proponents agreed to repay the entire amount of the City's portion of the leasehold improvements. They also agreed to provide the City with security for the entire amount of its expenditure; this security would be the bubble structure. In return, the proponents of the project requested a repayment schedule of greater than five years.

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The Issue for Resolution by the Planning and Development Committee and/or City Council

Despite the positive progress of negotiations to date, one question still remains unanswered.  
**Is it appropriate to use taxpayer-dollars to provide financial support to a private business-venture?**

Even if the venture is successful, investing funds in this proposal could delay the approval of other City-sponsored capital projects, depending on the City's method and source of financing for the indoor-tennis project. If the venture fails, the City must attempt to dispose of those remaining assets which are not identified as a high-priority need. On the other hand, if the City does not undertake some form of financial risk for projects of this nature (i.e. recreational ventures on municipal-reserve land which are operated by the private sector), services such as an indoor-tennis facility may never become a reality for the residents of this City."

Your Committee acknowledges that a year-round dedicated indoor tennis facility would be an attractive addition to the range of recreational facilities in the city, and encourages the proponents to continue working on the project; however, the Committee is of the opinion that it would be inappropriate to use taxpayer dollars to provide financial support to a private business venture.

**RECOMMENDATION:** that the City not enter into a financing arrangement with the private sector company, which is being established by Mr. Murray Popplewell, Mr. Harry Dickinson, and Mr. Ralph Farley to develop an indoor tennis facility at the Lakewood Civic Centre.

*ADOPTED.*

- 7. Meewasin Valley Authority  
Kiwans Memorial and Friendship Parks  
Conceptual Development Plan**

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(File No. CK. 4205-1)

Your Committee has considered the following report of the Director of Planning and Development dated November 24, 1993, regarding the above matter:

"On January 20, 1992, City Council adopted the Kiwanis/Riverbank Parks Program Plan to guide future programming and potential site-improvements at Kiwanis Memorial Park, the Mendel site, Friendship Park, and Victoria Park. In accordance with the approved recommendations in this document, the Meewasin Valley Authority has proceeded to prepare a detailed conceptual development plan for Kiwanis Memorial and Friendship Parks.

The attached document was considered by the Authority's Board of Directors on October 1, 1993, at which time it asked its participating partners (i.e. the City of Saskatoon, the Province of Saskatchewan, and the University of Saskatchewan) for their comments. After receiving these comments, the Board will decide whether the document should be formally adopted by the Authority as the conceptual site-development plan for the future improvement of these Parks.

In an October 5, 1993, letter to His Worship the Mayor, the Authority's Resource Planning Co-ordinator has asked for the City's comments by December 10, 1993. The City's Administration has reviewed the document and offers the following specific comments for the Committee's consideration:

Page 12 (Vimy Memorial)

If the washrooms within the Vimy Memorial are retained, the document should note that the stairs are currently unsafe and should be replaced. Recommendation viii could be reworded as follows: "Retain the existing, seasonal use of the washroom facilities; however, this is conditional upon repairing the present stairway".

Any changes to the current planting and landscaping around the Vimy Memorial will change its maintenance requirements. The implementation of this recommendation, therefore, should be preceded by a general re-grading of the site in order to provide drainage away from the structure.

Page 13 (Stair Repair)

The proposal to repair the stairs between the upper-level Promenade and the lower-level Meewasin Valley Trail suggests that handrails "would not be compatible with the existing context". If construction codes require such handrails and/or if attention is given to the

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safety of children and elderly people who may require handrails, this recommendation will have to be reconsidered.

Page 16 (Upgrade Parking Space at Meewasin Authority Visitor Centre)

The redesigning and widening of Spadina Crescent will require more detailed consideration by the City's Engineering Department. With respect to parking for the Meewasin Valley Authority's Visitor Centre, the City's Administration agrees that the current parking lot is inadequate and that additional parking should not be introduced at the expense of the adjacent parkland. Consideration should, perhaps, be given to whether the Authority should move its offices and/or visitor centre to another location with greater parking facilities (e.g. into the South Downtown area which is to the west of the Victoria Bridge). This might allow the existing building to be demolished and the vacant land to be added to the amenities of Friendship Park.

Page 18 (All Season Washrooms)

The construction of an all-season washroom in North Kiwanis Park should be linked to the proposed development of a permanent skating-shelter and concession facility.

Page 23 (Delta Bessborough Hotel/Hard-Edge River Access)

In developing a "hard-edge surface linking the formal garden to the River", consideration could be given to the provision of a public dock. The Kiwanis/Riverbank Parks Program Plan states that "as different water sports become increasingly popular, an emerging need for easier access . . . from the river to the riverbank is required". The development of an access to the River at this location provides an opportunity to develop this type of facility. (It should be noted that on page 33, there is a recommendation to accommodate the docking of the tour-boats at this location. The City's Administration supports this recommendation. However, the docking facility should also be available for use by the general public.)

Page 26 (Meewasin Skating Rink)

The Civic Buildings and Grounds Department has been very successful in retaining the turf in the skating-rink area, without having to replace the sod every year. The Department has tried various mixes of seed and different top-dressing materials, thereby eliminating the need for re-sodding during the last two growing seasons. The reference to controlling the "access and use of the lawn until annual rejuvenation efforts are complete" is relevant to the effective maintenance of the turf and should be recognized when activities are programmed

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for this area in Kiwanis Memorial Park.

Pages 34 and 35 (Site Development Priorities)

The references to creating a "river plaza" at the Delta Bessborough Hotel have not been substantiated in the conceptual development plan for Kiwanis Park and should be deleted from the priority lists for the Meewasin Valley Authority and for the Engineering Department. The City's Administration understands that this plaza was originally proposed to accommodate performances and special events. Because of the complaints which have already been expressed about the impact of noise on nearby residents, the City's Administration is reluctant to support adding another amenity to Kiwanis Memorial Park which might add to the existing level of concern.

The overall first priority in each of the lists should be to address safety concerns in Kiwanis Memorial and Friendship Parks. Safety consideration should include not only reducing the risk of injuries because of the condition of the current landscaping and structures, but also addressing the threats to personal safety due to criminal or careless activities by people who are using these Parks (e.g. improved lighting and other safety-oriented design considerations; reducing the "conflicts" between pedestrians and cyclists on the Meewasin Valley Trail and other pathways).

General Comments

The City's Administration supports the overall approach that has been taken in the conceptual development plan's recommendations. The proposals are consistent with and will address the City's approved programming for Kiwanis Memorial Park and for Friendship Park (as specified in the Kiwanis/Riverbank Parks Program Plan). The document also places considerable emphasis on retaining the existing characteristics and strengthening the current uses of these Parks. For example, references are made to preserving the existing trees and, through reforestation, to replace those trees which are dying due to their age. Another example is the recommendation to install an automatic irrigation system which will allow the Parks to be watered during low-use times and in a more efficient manner (e.g. automatic irrigation in the early morning periods).

However, there is a concern that the document does not provide sufficient elaboration on the municipal-services limitations that may exist in and adjacent to these Parks and that cannot be changed without incurring significant costs. For example, the existing utilities (including the sanitary sewer interceptor and outfalls) may restrict some of the redevelopment options.

The document does not always provide sufficient justification for many of the recommendations. For example, on page 11, the plan suggests "crusher dust trails" should be developed in Friendship Park; however, the preceding paragraphs do not explain the rationale for developing this type of trail.

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There are several recommendations which attempt to make modifications to the existing trails and pathways in order to address "conflicts" between pedestrians and cyclists. This reflects a broad safety concern which applies to the entire Meewasin Valley Trail and which cannot be fully resolved by making structural changes. The administrations of the City and the Meewasin Valley Authority are currently working together to explore alternative ways of improving bicycle and pedestrian safety on the Trail. This includes examining programming options and the experience of other cities.

Finally, the future development of the South Downtown could affect the site-development proposals for Friendship and Kiwanis Memorial Parks. At this time, minimal development should take place in Friendship Park until there is a better understanding of what redevelopment might occur on the Gathercole site. Similarly, if performance and special-event facilities are incorporated into the South Downtown, the necessity and/or nature of accommodating such events in Kiwanis Memorial Park may change. For example, a major performance area in the South Downtown may draw some events away from Kiwanis Memorial Park. Whether this happens will be determined as the development of the South Downtown proceeds. The underlying issue, therefore, is that the timing and prioritization of implementing various elements of the attached document should recognize and should be responsive to what may occur, in the future, in the South Downtown."

Your Committee concurs with the comments of the City's Administration concerning the Kiwanis Memorial and Friendship Parks Conceptual Development Plan and

- RECOMMENDS:**
- 1) that City Council endorse the comments of the City's Administration concerning the Kiwanis Memorial and Friendship Parks Conceptual Development Plan; and
  - 2) the City Administration's comments (along with any further comments that might be made by the members of City Council) be forwarded to the Meewasin Valley Authority's Board for consideration and inclusion in the Conceptual Development Plan.

*ADOPTED.*

**REPORT NO. 25-1993 OF THE LEGISLATION AND FINANCE COMMITTEE**

Composition of Committee

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Councillor M. Thompson, Chair  
Councillor P. Mostoway  
Councillor M.T. Cherneskey, Q.C.

**1. Capital Project - #964  
Revised Assessment and Taxation System  
(Files CK. 1703 and 1615-2)**

Report of Director of Finance, October 19, 1993:

"The attached justification for Capital Project #964 was prepared by the City Assessor. The objective of the project is threefold: 1) To allow integration of assessment data with SAMA; 2) to migrate the assessment and tax system from a mainframe base to a microcomputer base and 3) to develop a more efficient tax system.

The project is composed of major office renovations required to properly install the computers and to provide efficient customer service during a reassessment; the appropriate microcomputer hardware and software to run the system; and if required, at a future date, the estimated cost to purchase a mass appraisal system.

This capital project also has a major overlap, in terms of costs, with the capital project to revise the utilities system which will proceed in approximately two years. The microcomputers purchased for the Treasurer's Department will also be used in the future to operate the CUBIC (water and electrical utility), when that application is removed from the mainframe.

Initially we had hoped to fund this project by way of a Productivity Improvement Loan, financed through increased Federal tax revenues, created through a variable mill rate. However, the Federal Government has frozen its grants-in-lieu at 1992 levels and so this source of income is not available to the city. The project must now proceed on an unfunded basis.

This project has a high priority as no reassessment can be completed without a major upgrade to our assessment and tax system."

Your Committee has met with the City Assessor, the City Treasurer and the Manager of Corporate Information Services to discuss this matter and has participated in an on-site tour of the Assessment and Comptroller's Departments with respect to the technology. The Committee has carefully reviewed the above report and is in a position to strongly encourage Council to continue with the previously-determined strategy of computing services division. The operationalization of this

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strategy is currently on track and will require funding in 1994 as part of the Capital Budget to stay on track. It is important to recognize that any delay will be very costly due to the fact that the mainframe technology cannot be dropped until the strategy has been fully implemented. The strategy anticipates a saving of approximately \$400,000 annually beginning in 1997.

**RECOMMENDATION:** that this report be brought forward to the deliberations on the 1994 Capital Budget.

*ADOPTED.*

**2. Proposed 1994 Grant Levels  
Assistance to Community Groups: Cash Grants Program  
(File No. CK. 1870-2)**

Report of Director of Finance, November 23, 1993:

City Council has recommended that the 1994 CIP Grants remain at the 1993 level, as set out below:

<u>Program Description</u>	<u>1993 Approved Budget</u>	<u>1994 Proposed Budget</u>
CIP (Cultural)	98,900	98,900
CIP (Sport)	72,500	72,500
CIP (Social Services)	138,500	138,500
CIP (Recreation)	9,800	9,800
CIP (Contingency)	<u>9,800</u>	<u>9,800</u>
	\$329,500	\$329,500

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Provision of Civic Services	45,000	45,000
Mendel Site Cleanup	<u>14,000</u>	<u>14,000</u>
	\$388,500	\$388,500"

Your Committee has reviewed this matter and supports no change in funding levels for 1994.

**RECOMMENDATION:** that the proposed budget allocations for the 1994 Assistance to Community Groups: Cash Grants Program be approved as outlined above, for inclusion in the 1994 Preliminary Operating Budget document.

*ADOPTED.*

**3. Discount on Current Taxes - 1994  
 (File No. CK. 1920-2)**

Report of City Treasurer, November 29, 1993:

"The attached schedule sets out 'Retail' Interest Rates available to individuals in Saskatoon. It is important to note that rates are down 1.5% on average from last year's at this time.

Tax prepayments collected will be invested in the short term money market. We estimate that we will earn between 4% and 4.25% on prepayment funds.

In 1993, tax prepayments totalled \$27,355,621, most of which was collected in January. The related discount cost to the city was \$231,960. What we don't know is how many taxpayers will discontinue making prepayments in lieu of participating in our Tax Installment Payment Program.

Given the above information, we recommend discounts for the prepayment of 1994 taxes as follows:

<b>Payments</b>	<b>Discount</b>	<b>Annualized</b>
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<b><u>Made In</u></b>	<b><u>Rate</u></b>	<b><u>Interest Rate</u></b>
January	1.50%	3.65%
February	1.00%	3.00%
March	.50%	2.00%

Your Committee has reviewed this matter and supports the phasing out of the third available discount date.

- RECOMMENDATION:**
- 1) that a discount rate for prepayment of 1994 taxes of 1.5% for tax prepayments on or before January 31, 1994 and 1% for prepayments on or before February 28, 1994 be approved; and
  - 2) that the City Solicitor be requested to prepare the necessary bylaw.

*ADOPTED.*

**4. Infrastructure Replacement Reserve - Capital Reserves Bylaw  
(File No. CK. 185-8)**

Your Committee is reviewing the Capital Reserves Bylaw (awaiting input on the Vehicle and Equipment Reserve), and wishes to set the rate for the Infrastructure Replacement Reserve.

In 1993 City Council recommended funding at 3.3 mills for 1994, and the Works and Utilities Committee has suggested this funding level be maintained, however, your Committee does not support this proposal in view of current economic conditions. Your Committee believes the funding for the Infrastructure Replacement Reserve should return to the previous funding level of 3.0 mills.

- RECOMMENDATION:** that the Capital Reserves Bylaw include a clause which will allow funding for the Infrastructure Replacement Reserve to be set at 3.0 mills for 1994, and that consideration of an amendment to this allocation be undertaken annually.

*ADOPTED.*

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**5. Communications to Council**

**From: Allan Landa, Property Manager**

**ICR Ashford Property Management**

**Date: October 20, 1993**

**Subject: Submitting Comments on behalf of the Merchants  
at Bayside Centre regarding Business Tax and  
Requesting a Reassessment for the Centre**

**(File No. CK. 1915-1)**

Attached is a copy of the above communication which was referred to the Legislation and Finance Committee for further handling, (and received as information by City Council on November 8, 1993.

Report of the City Assessor, November 6, 1993:

"The Irish Shop appealed its assessment in 1992. The Board of Revision heard the appeal December 1, 1992, at which time the assessment was sustained.

On April 1, 1993, an appeal from Bon Vivant was heard by the Board of Revision. The assessment was sustained. That decision was appealed to the Saskatchewan Assessment Appeals Committee on May 31, 1993, under Appeal No. 0106/93. A decision has not been received.

For ease of understanding by the business community, it would be convenient to use the same assessment rate per square foot throughout the mall. In discussions, however, with informed persons handling properties for investors, we have been advised that in order to make square foot comparisons on components of buildings, the physical value must be recognized. That is why we do not have the same rate on the mezzanine as the main floor; and if there was a basement, we would not assess that area the same as the main floor. An old lease may still be in effect while similar premises in the same building are now renting at a higher or lower amount. At this point, the assessor must determine fair value based on the principle of equity.

Actual rents indeed exceed the amount of the assessment. The definition of value has been frequently tested before Assessment Courts, and invariably they determined that Gross Annual Rental Value for assessment purposes shall be based upon rents actually paid. Over the years, assessments have fallen away from market due to impending reassessment plans and restructuring of the tax base by municipalities throughout the province. This

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department has, however, kept up-to-date on what is happening in the market place; and in spite of the fluctuation in rents, I am of the opinion that an equitable relationship has been maintained between assessment and actual rents on a city-wide basis.

We are presently studying the rental market at all suburban malls for the 1994 taxation year. Certainly, assessment adjustments will be made if significant discrepancies become obvious. For example, if Midtown Plaza appears lower in assessment to rent ratio, then the CRU's will be increased appropriately for 1994. Likewise, for example, if we find the main floor of Bayside is out of proportion to the remainder of the complex, then those assessment rates would be reduced accordingly for 1994. In the meantime, the assessment roll, as confirmed by SAMA, cannot be altered for the current year."

Your Committee has reviewed this matter with the City Assessor and supports the review of the rental market at all suburban malls for the 1994 taxation year. Your Committee wishes to emphasize that if Mr. Landa believes the Business Tax Assessment for Bayside Mall to be unfair, then he has the right to appeal to the Board of Revision, by submitting an application through the Assessment Department.

- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that a copy of this report be forwarded to Mr. Allan Landa, Property Manager, ICR Ashford Property Management.

*ADOPTED.*

**6. Information Technology Downsizing  
(File No. CK. 261-1)**

Report of Manager, Corporate Information Services, November 30, 1993:

"The purpose of this report is to inform the Legislation and Finance Committee of the progress and plans made towards downsizing mainframe applications to the network. This is one of the major objectives of the Department and is an integral part of the corporate information technology strategy. As presented last year, we plan to replace all our applications that are on the IBM mainframe and DEC mini-computers with new applications based on network technology. This is being undertaken over a five-year period that started in 1992 and that is to be completed during 1997. The primary purpose of this objective is the reduction and avoidance of costs through opportunities provided by new technology. The Corporation will receive additional benefits of higher quality applications that are more able to meet our business needs with greater flexibility to handle future growth. By 1997, we will have implemented a network infrastructure, replaced our

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mainframe applications, and significantly reduced our operating budget requirements for information processing.

**I. Background**

As we analyzed our situation in 1988, we anticipated we would need to spend large amounts of capital and operating money to continue supporting the current mainframe technology running the City's major business applications. We planned operating budget expenditures of approximately half a million dollars a year and, on average, about half a million dollars from the Electronic Machines Replacement Reserve (EMRR) every five years for upgrades. If we had continued on this path, a major upgrade to the IBM mainframe equipment and systems would be necessary in 1994.

Our computer uses are financial (general ledger, accounts payable, payroll and accounts receivable functions), human resource, tax and assessment, utility billing and work order applications. In several of these cases, the systems have become more difficult to maintain, increasing our maintenance labour effort and risk of failure, and are not meeting all our needs. Response times have become slow due to modifications made by the supplier that are geared towards much larger customers and associated equipment. This was the prime reason for doing a major upgrade in 1994, if we didn't downsize. We needed to consider not only approaches that would save money but ones that would also rectify the problems we had with the current applications.

During 1988, a Long Range Systems Plan was developed that set the direction for the Corporation's information technology and the operation of the C.I.S. Department. In essence, this report directed the C.I.S. Department to put in place solutions that would allow flexibility, offer choice, create a high level of integration and maximize the usefulness of the technology for the least cost. The report concluded that a technology infrastructure should be developed that would be based on a network architecture using microcomputers, local area networks and distributed databases. Organizational changes in C.I.S., training programs and capital projects have been developed and acted upon to ensure this objective is met.

**II. Accomplishments**

Our overall strategy relies on building the necessary organizational and technology infrastructures first (1991 through 1993) and then to move the mainframe systems onto the network or replace the systems with new network systems (1993 through 1997). Technology infrastructure development within the Corporation was started as early as 1988, with the original Office Automation Project that replaced

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typewriters with microcomputers. From that point until the current date, further development of the technology infrastructure has been focused on the installation of local area networks through the LAN/DBMS Initiative. This series of capital projects have resulted in the deployment of a comprehensive corporate network that spans all major departments. During 1993, additional services, such as remote dial-in services and wide area bridges to link up other civic building sites, have been delivered. Advanced communications technologies, such as fibre optic networks, have started to be looked at as we will need to implement them in the next couple of years to ensure all departments (even those in other buildings) can access the corporate computer systems.

In step with these technological accomplishments, organizational changes within the C.I.S. Department have been made to better provide these new services and to focus on our customers. Our vision is to enable our internal customers (i.e. other civic departments) to make best use of information technology. Even in times of decreasing staff complements (C.I.S. has reduced staff and management by 11% over the last three years), we have added new corporate services such as corporate PC and software training, a service desk to coordinate all support calls, bulk purchasing coordination, network and PC support, and installation services for PCs and networks. These new services are key ingredients in helping the Corporation move towards network technology. We have streamlined the organization by reducing management, we currently have two section managers supervising and coaching 31 staff, and have organized the department into seven teams, one of them being the Management Team. This has resulted in greater autonomy for the individual teams, improved interpersonal skills, quicker decision making and a greater sense of individual accomplishment. Emphasis on training and skill development has resulted in a highly skilled department that is ready and able to carry out the demanding work necessary to complete this objective.

**III. Financial Systems**

Up until 1993, we concentrated on building the network infrastructure (i.e. installing local area networks) necessary for these new applications and on developing the new skills required by Department staff. During 1993, we took the first step in downsizing applications by moving the general ledger, accounts payable and accounts receivable applications from the IBM mainframe onto the network as part of a capital project. This project was organized as a multi-department team led by the City Comptroller and with participants from the City Comptroller's, City Treasurer's and C.I.S. Departments. We established a new approach for this project. This approach including the building of mutual respect by having C.I.S. ensure solutions fit into the technology direction and by having the other business departments make the call as to the suitability of the business functions. Rather than

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spend a great amount of time analyzing all the possibilities, an investigation team was set up early on to scan the marketplace for appropriate solutions with an objective to narrow down the possibilities as quickly as possible. As stated in the report on 'Acquisition - Financial Systems Software' made by the City Comptroller on September, 21, 1992, three major choices were identified. Since the SQL for Platinum (Platinum) product best met our requirements and was the lowest cost, we decided to purchase this company's product. Although we knew we were taking a risk since this was a relatively new product (we were the first company in Canada and sixth worldwide to purchase the product), the potential was great and the costs were as low as we could reasonably expect. The project team set the date of July 15, 1993, to be up and running on the new system's general ledger, accounts payable and accounts receivable modules. This was accomplished without any delays and has been in use ever since. The departments and individuals that use the new system are very pleased with what it can do, its flexibility, and its potential to do things that could never be done before. In addition, a new module for cash management is being tested and will be implemented over the next few months.

Costs have been about \$25,000 US each for the Platinum general ledger, accounts payable and accounts receivable modules. We were able to obtain the cash management module, which includes bank reconciliation functions, at no cost. An additional \$20,000 US was required to license the number of workstations that need to access the system. Database software to support this system has cost about \$64,000 and the equipment has been about \$37,000. Database costs have been higher than anticipated and we are currently researching alternatives that may significantly reduce this cost in 1994. These costs compare favourably to the other choices we had. Similar financial modules from their competitor, PeopleSoft, would have cost over half a million US dollars. Dun and Bradstreet's solution (the company that provides our mainframe software) costs \$100,000, before even getting any financial modules. Since they have yet to fully develop their solution and set further pricing, the cost of their financial modules can only be estimated. It is anticipated their pricing would be similar to PeopleSoft's.

We have been able to establish a strategic relationship with Advanced Business Microsystems (ABM), the company that makes Platinum, that has resulted in high levels of support and cooperation in meeting our further application needs. Representatives from ABM have visited us to review our purchasing system needs and to demonstrate their inventory module and we have been invited to special sessions at ABM to help review their products to ensure they meet our needs and the general needs of a municipality. They are working on purchasing, inventory, human resource and payroll modules that will meet are needs and will be integrated with our financial functions. Although we are continually scanning the marketplace for other developments, the ongoing relationship with ABM and their deliverables

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are our current priority. It is important to note that 1993 has been a very successful year for ABM. They have gone public and have recorded record sales and profits. They currently have over 200 sites in the U.S. and over 20 in Canada. ABM expects to double this number over the next year.

In addition to this work with Platinum, we have internally developed a prototype (i.e. working model) of a new tax and assessment system based on this new technology. This is ground-breaking work as we are one of a small number of computer shops that have the expertise to do this development. This system utilizes a database approach that ensures that easy access can be given to Geographical Information Systems (GIS) that need to access assessment data over the network. We have also been investigating solutions and developments in the marketplace for Work Order and Utility Billing systems in order to be prepared for future years work on this objective.

**IV. 1994**

As part of the overall downsizing objective, we have planned the following work in 1994:

1. Financial Systems Corporate Access

As part of the Financials, Phase 2, capital sub-project submitted for 1994, we plan to expand the access into the financial systems (general ledger, accounts payable and receivable, cash management) to civic departments. This will develop the capability to re-engineer the manual processes that surround these systems. For example, administrative staff could fill the information out on their PC rather than on a form, and have it enter the system directly or be transferred to the Comptroller's Department for review without any more effort. Also, managers could obtain the ability to query and do what-if analyzes of budget information directly without having to ask a third party to get the information.

2. Purchasing and Inventory Systems

As part of the Financials, Phase 1, capital sub-project approved in 1993, we plan to purchase and fully implement corporate purchasing and inventory functions on the network during 1994. We are primarily interested in getting a Platinum solution to this out early in the year and are working with ABM to this end. Besides replacing the current functions provided by the mainframe system, we hope to be able to use the network to transmit and track purchase orders throughout the corporation rather than the current way of manually filling out several forms.

3. Human Resource and Payroll Systems

During 1994, we plan to purchase a solution and to begin implementing functions on the network that replace our current mainframe based human resource and payroll systems. The initial implementation is part of the Financials, Phase 1, capital sub-project approved in 1993, and further funds to expand this system throughout the corporation are requested in the Human Resource, Phase 2, capital sub-project submitted for 1994. ABM has begun development of a human resource and payroll application that will be ready mid-1994 and we will be working with them to ensure our requirements are included in their final product.

4. Tax and Assessment System

During 1993, C.I.S. has begun the work necessary to redevelop the current CPAT system in order to meet new business requirements and to be able to move it onto the network. Requirements and data have been defined and a working model (prototype) has been developed. The CPAT Redevelopment Capital Project has been submitted by the Assessor's Department for 1994, in order to purchase the necessary equipment, furniture, etc. for the successful completion of this project. If approved, the C.I.S. Department will develop this system internally, install the necessary equipment and have this ready for operation by the end of 1994.

5. Utility Billing System

The Utility Billing, Phase 1, capital sub-project has been submitted for 1994 to allow us to investigate the marketplace for appropriate solutions and, if the opportunity arises, to benchmark solutions and to make a purchase. Although several possible solutions are available, one promising solution has come to our attention. The City of Kitchener has contracted ABM to develop a utility billing system for its needs. With some enhancements to meet our specific needs, this could be a very good fit considering it would be well integrated with the other financial functions and that we have a very good relationship with ABM.

**V. Summary**

We have worked ourselves into a leadership role in the province in client/server network technology. This has come about not because of the drive for technology for technology sake, but to provide new business opportunities that reduce cost and improve quality afforded by new technological advances. This is a direct result of our foresight as early as 1988 to pursue this direction, our ability to reorganize internally quickly and appropriately to complement the new needs of our customers and a willingness to take a managed risk to benefit the corporation. We were one of the first companies in Canada to recognize the importance and potential of client/server technology, the first company in Canada to recognize the potential of ABM's Platinum products and one of the first in Saskatchewan to be able to internally support and develop new applications for this architecture. We are proud with what we have accomplished and are well prepared to continue the work required to make this objective happen. We have developed an ambitious work plan for 1994, that requires careful orchestration with the involved civic departments, new skills and knowledge, hard work and dedication. As we have seen this year with the financial systems, the benefits are there, the potential is great and our assumptions remain accurate."

Your Committee has reviewed this report with the Manager, Corporate Information Services, and supports the technology strategy and direction of Corporate Information Services.

**RECOMMENDATION:**           that the information be received.

*Pursuant to earlier resolution, Item A.14 of "Communications" was brought forward and considered.*

*IT WAS RESOLVED: that the information be received.*

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**REPORT NO. 28-1993 OF THE WORKS AND UTILITIES COMMITTEE**

Composition of Committee

Councillor D.L. Birkmaier, Chair  
Councillor B. Dyck  
Councillor O. Mann  
Councillor M. Hawthorne

**1. Angle Parking on Second Avenue  
(File No. CK. 6120-5-1)**

Attached is a copy of Clause 1, Report No. 5-1992 of the Works and Utilities Committee together with a copy of Clause A5, Addendum to Report No. 6-1992 of the City Commissioner. These reports were considered by City Council at its meeting held on March 16, 1993, at which time Council resolved, in part, that this matter be reviewed one year after completion of construction.

Your Committee has considered the following report of the City Engineer dated November 17, 1993:

"At the time that the above-noted resolution was made, there was some uncertainty regarding the ability of 2nd Avenue to operate safely with angle parking but without a raised centre median. A raised centre median had been installed when angle parking was implemented on 2nd Avenue in the late 1980's. The concern was that the lack of the centre median created the opportunity for head-on collisions and unsafe parking manoeuvres. It was resolved that the centre median be deleted except for portions at the mid-block crosswalks and at intersections. It was further proposed that operating conditions on 2nd Avenue be reviewed after one year's time to determine any adverse effects of the median removal and possible corrective actions.

A review of the accident records for 2nd Avenue, between 20th and 23rd Streets, showed a general reduction in traffic accidents during the period one year prior to and one year after the completion of the 2nd Avenue Streetscape Project. The total number of accidents within the three mid-block areas between 20th and 23rd Streets declined from 28 accidents in the 'before' period to 22 in the 'after' period. A detailed review of the 'after' accidents did not reveal any specific trends in the data, such that a problem and corrective action could be identified. The decline in accidents was realized even with a five percent increase in traffic volume over the same periods of time.

In view of the above, the Engineering Department is satisfied with the operation of 2nd

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Avenue without a centre median and recommends that a centre median not be installed at this time."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**2. Capital Project No. 1103  
Fuel Tank Upgrade - Transit Department  
(Files CK. 270-1 and 1703)**

City Council, at its meeting held on July 5, 1993, considered Clause A3, Report No. 15-1993 of the City Commissioner, copy attached and adopted the following recommendation:

- 1) that a new Capital Project, "Fuel Tank Upgrade - Transit Department", with a provision of \$28,000, be approved; and
- 2) that the source of funding be borrowing from the Transit Vehicle Replacement Reserve.

Your Committee has considered the following report of the Transit Manager, dated November 6, 1993:

"City Council approved a Capital Project to install monitoring and protection devices as required by the Hazardous Substances and Dangerous Waste Regulations.

The Council approval was for a total estimated cost of \$28,000. A tender was awarded on July 19, 1993, in the amount \$26,754.82 (GST included), based on the lowest price submitted. It was stated at that time that there was not a contingency for any additional work due to spillage, etc.

The work outlined in the tender has now been completed, but there was a substantial increase in the total cost due primarily to the clean up of spillage.

The removal and replacement of an existing used oil tank required the relocation of a buried electrical and sewer line which was not shown on the plans, and removal of a small amount of soil contamination. The cost to do this work was \$1,480.18 (including GST).

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On August 11, 1993, the persons responsible for installing the cathodic protection arrived on site and diesel fuel was found in the bottom of the holes they had drilled for the installation of the anodes. The authorities were notified, additional holes were dug, and it was confirmed that the area contaminated was confined to the site.

It was required that we expose the bungs on both fuel tanks and the piping in order to test for leaks. No leaks were found and it would appear that the contamination was caused primarily by overfilling of the tanks a number of times over a ten-year period. This had occurred under the surface level at a point which could not be observed by a visual inspection.

The problem was corrected and it was decided, in consultation with the Fire Department and Saskatchewan Environment and Resource Management, that a 16-inch well be installed in the tank bed area in order that the diesel fuel can be drained off over a period of time. This has been done and we are in the process of draining off the diesel fuel. We are unable to estimate a completion date, however, it is a slow process and will continue until the fuel is removed. The cost to verify the extent of the contamination, test the tanks, install the well and do the required modifications is \$17,467.44 (including G.S.T.).

We estimate that there could be an additional cost of \$1,000 to remove the remaining diesel fuel.

	<u>Cost</u>	<u>G.S.T.</u>	<u>TotalCost</u>
Install Oil Tank & Monitoring Protection Devices	24,625.09	1,497.62	26,122.71
Relocate Electrical & Sewer lines & Contaminated Material	1,413.20	66.98	1,480.18
Verify Contaminated Area, Test Tanks, Install Well & do Modifications	<u>16,340.33</u>	<u>1,127.11</u>	<u>17,467.44</u>
Total	42,378.62	2,691.71	45,070.33
Less: GST Rebate (2,691.70 x .5714)		<u>1,538.04</u>	
Total	43,532.29		
Estimate of cost to remove existing fuel	<u>1,000.00</u>		
TOTAL			<u>44,532.29"</u>

- RECOMMENDATION:**
- 1) that an overexpenditure in the amount of \$15,532.29 be approved; and
  - 2) that the source of funding be borrowing from the Transit Vehicle Replacement Reserve.

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*ADOPTED.*

**3. Senior Citizen Pass Rates  
(Files CK. 7312-1 and 1905-4)**

Report of the Acting Transit Manager, November 30, 1993:

"In the latter 1960's, City Council agreed to a City subsidy of senior citizen transit fares. It was determined that this subsidy would be funded by the citizens-at-large, rather than transit customers, so the grant was provided from the property tax base. The alternative would be a combination of higher fares for adults, students and children, and reduced service, in order to subsidize the senior citizen fare.

Council agreed, in 1985, to set the City's share at 1.157 Mills, which was the amount required to cover the difference between the actual revenue collected from senior citizen pass sales and the estimated revenue that would be received from senior citizens should they be paying adult fares. The estimate was based on passenger surveys which indicated that senior citizens ride 30 times per month with the annual pass. It was felt, in 1985, that increases in the Mill Rate and the growth in the value of the Mill would reduce the magnitude of future senior citizen fare increases.

It was noted that the approved 1993 budget estimated that revenue from the sale of senior citizen passes, sold at \$72 per year, was \$357,100 (assuming 4,950 passes sold). It was estimated that, in 1993, 4,770 passes will have been sold, amounting to \$343,100, or \$14,000 lower than the estimate. It is further noted that the total revenue received (pass revenue plus City subsidy) is less than that which would be received if the adult cash fare were charged.

The last fare increase was on January 1, 1992, which was two years ago. A review of senior citizen fares in 62 cities in Canada reveals the following:

- 1) Only seven systems offer an annual pass for less than \$72/year.
- 2) Thirty-three systems offer a monthly pass of which the lowest is \$10/month and the average is \$30.41/month.
- 3) Twenty-two systems offer an average fare of 82 cents per trip, but no reduced pass.

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- 4) Two systems do not offer discounts.

In general, maintaining the senior citizens annual pass at \$72 per year for the past two years has resulted in a rate which is substantially lower than approximately 90% of the systems in Canada and has benefitted Saskatoon's senior citizens. The average fare per trip is 20 cents, which is substantially lower than children's fares at 55 cents or a student rate of 65 cents per trip.

It is also noted that budgetary restraints have resulted in service reductions and fare increases for other users.

We have considered various options for the 1994 senior citizen pass rates. In light of the necessity to increase the fare, there is a definite possibility of reduced pass sales. Assuming a decrease from 4,770 passes to 4,500 passes, the rate would be \$99 per year based on the following:

- projected revenue if adult fare were charged (4,500 x 30 trips/month x 12 months x \$1.10)		\$1,782,000
- City subsidy @ 1.157 Mills	\$1,338,100	
- revenue required from passes		\$ 443,900
- rate per pass	\$ 99	

We also considered a change in policy regarding senior citizen pass rates. As noted previously, the majority of cities set senior citizen rates roughly equivalent to student rates. If the City were to adopt that policy and phase in the student rate over a five-year period, it would be necessary to increase the pass by \$36 per year for each of the five years. The 1994 rate would then be \$108 for the annual pass.

It would be premature to commence the policy change in 1994 without a market analysis of the impact of such a policy. It is, therefore, suggested that a rate of \$99 for 1994 be instituted and the policy analysis be prepared for consideration for the pricing of the 1995 senior citizen pass.

It is noted that, even at \$99 per year, the increase would be only \$2.25 per month, or roughly equivalent to one return trip per month at the adult rate. The senior citizens will still be provided with a pass which would amount to 27.5 cents per trip, or half the children's rate. We would, however, suggest that the increase be phased in, in six-month intervals (as in the past), at \$45 for January to June and \$54 for July to December.

The additional revenue in 1994 from the sale of senior citizen passes, over the 1993 approved budget, is estimated to be \$86,800."

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- RECOMMENDATION:**
- 1) that the following senior citizen pass rates be effective January 1, 1994:

January 1 to June 30, 1994	-	\$45.00
July 1 to December 31, 1994	-	\$54.00
January 1 to December 31, 1994	-	99.00
  
  - 2) that a long-term policy review regarding senior citizen fares, including market analysis, be conducted in 1994.

*ADOPTED.*

**4. 1992 Transportation Study  
(File No. CK. 7000-1)**

Your Committee has considered the following report of the City Engineer dated November 24, 1993:

"The Engineering Department, Transportation Section, is pleased to present to City Council the 1992 City of Saskatoon Transportation Study. The five working papers and final report represent the culmination of approximately two and one-half years of data collection, study and analysis by Transportation Section staff and Stanley Associates Engineering Ltd. The Study has now been presented to the three standing Committees of Council and is being forwarded to City Council for its consideration.

In 1977, the Engineering Department completed a comprehensive transportation study which provided a long-range transportation plan to meet both existing and future needs of the City. At the time of that study, the Department did not have the technology, resources and expertise to adequately maintain an ongoing transportation planning process which could update the 1977 study as time progressed. Accordingly, the 1977 plan had become dated and did not reflect the changes in land use, urban goals and objectives and travel characteristics that have occurred over time. It was for these reasons that the 1992 Study was commissioned.

Transportation systems form an integral part of the infrastructure required to accommodate sustainable and orderly growth in urban communities. It was on this premise that the 1992

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Study was initiated with two primary goals in mind. These were:

1. City-wide transportation goal - to provide a balanced urban transportation system that best meets the current and future needs of the residents of Saskatoon in a cost-effective manner.
2. Transportation study goal - to develop the technical information, methodology and 'tools' (a transportation planning framework) necessary for decision makers to assess the consequences of alternative transportation and land use actions initially, and on an ongoing basis, and to do this in a cost-effective manner.

To meet these goals, the following objectives for the Study were developed:

- \* To select, design and calibrate a microcomputer-based transportation planning model for the City which would permit City staff to continuously update the transportation plan and to be used by City staff on an ongoing basis to assist in addressing ongoing transportation planning issues.
- \* To review the existing freeway and expressway system and prioritize future capital improvement projects using a cost-benefit analysis.
- \* To use the transportation planning model to forecast future transportation system requirements for the 250,000 population level.
- \* To recommend a future freeway, expressway and arterial roadway system to meet the short-term and long-term needs of the City based on the above results.
- \* To assess the traffic impacts of a possible SaskPlace expansion and Exhibition facilities relocation to that site.
- \* To assess the traffic impact of the proposed South Downtown Development.
- \* To assess the need for and impact of possible new river crossings in the City, including the completion of Circle Drive South and a potential crossing and corridor north of the existing Circle Drive Bridge.
- \* To assess the long-term need for exclusive transit facilities in the City.

The 1992 Transportation Study has successfully fulfilled its goals and objectives and has provided the means and expertise for City staff to independently analyze short and long-term transportation and land use options for the City.

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The 1992 Study differs from the 1977 Study in two main areas. First, the 1992 Study does not include any in-depth analysis of transit facilities/routing and parking which the 1977 Study included. Secondly, the current Study does not include any detailed recommendations with respect to deficiencies with our existing arterial transportation network under today's conditions. This was done intentionally, as the 1992 Study is truly a 'planning' document which addresses longer range issues, and not intended to be an 'operations' document for the system. The day- to-day operation of our existing transportation system is addressed on a continual basis by Transportation Section staff and there was no need to include this aspect again in the Transportation Study.

The Study further recognizes that transportation needs of an urban community are not static and are very dependant on socio-economic and demographic conditions during a particular period. It is for this reason that transportation planning measures must be extremely flexible and able to respond to changing environments. The travel forecasts presented in the 1992 Transportation Study are the 'best' forecasts of future travel demands in the City of Saskatoon, based on today's conditions. One is not able to say with any certainty that this statement will be true in five to ten years' time. However, this no longer presents a major obstacle to the planning function for the City. The transportation planning framework which has been developed by the Study and instituted by Transportation Section staff will now provide the City with the capability of undertaking ongoing planning that is flexible enough to change with socio-economic and demographic patterns. The transportation planning framework and model now in place will serve the Engineering and Planning Departments well into the future.

To illustrate the significance of the planning framework, the Engineering Department has used the traffic modelling components to analysis the transportation-related impact of several projects. Work has been started related to the impact of continued residential development in the northeast sector, and in specific, the Canada Agriculture development proposals. In addition, the model was instrumental in allowing the Transportation Section to assess the future need of the McKercher Drive extension. Work continues on developing a sub-area model of the central business district which would prove extremely useful in assessing the impact of future developments in the downtown area. It must be stressed that the continued maintenance and use of the transportation model will prove it to be an invaluable tool to the City's overall development planning process.

One of the most important considerations to be derived from the recommendations within the Study deals with land use planning in the City of Saskatoon and the resultant development plan. The Study clearly demonstrates the importance of undertaking an

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integrated approach to land use planning. Of major concern is the future river crossing deficiencies that will exist under the current development plan. Approximately 90 percent of the projected growth to the 250,000 population horizon will occur on the east side of the river. In contrast to this, approximately 70 percent of the employment growth to the 250,000 population level will occur on the west side of the river. This will result in a deficiency in river crossing capacity of three freeway standard lanes in each direction. Widening of the Circle Drive Bridge would still leave a deficiency of four lanes (two in each direction).

Several options to construct additional bridges are identified in the Transportation Study reports. However, another option is to revisit the City's current development plan with a goal to reducing the future demand for river crossings. This option would be consistent with the City's strategic plan 'to strive to reduce our dependency on the automobile in a cost-effective manner'. This option would require to the City to rethink the currently-accepted principles of land use planning in light of land use compatibility issues, environmental concerns, and infrastructure costs.

The Engineering and Planning Departments are proposing new capital projects to commence in 1994. The Engineering Department is requesting funding to undertake Project 993 - 'River Crossing Corridor Study', to study and analyze various alternatives to solving the future river crossing demand. This project will require significant input from the Planning Department with respect to future land use options. The Planning Department is therefore requesting funding to undertake Project 1051 - 'Update/Streamline Development Plan and Zoning Bylaw', which is a comprehensive review and reassessment of the City's 30-year-old development plan and zoning bylaws. Although the two projects are being budgeted separately, by different Departments, they are very interrelated as the land use generates the traffic demand (i.e. river crossing demand) and to reduce this demand may require significant changes to the land use plan. Both projects are considered to be of the utmost importance to the effective and efficient future planning of Saskatoon's growth.

In conclusion, the 1992 Transportation Study presents recommendations which will have a significant effect on how the City of Saskatoon should begin to plan for its growth to the 250,000 population level and beyond. Decisions made today, without taking a totally integrated approach to transportation, infrastructure and land use planning, could result in the City not capitalizing on the most cost-effective infrastructure improvements and not maximizing on the quality of life and service provided to the citizens of Saskatoon."

A copy of the 1992 Transportation Study is available in the City Clerk's Department.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

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**5. 1994 Water and Sewer Rates  
(File No. CK. 1905-2)**

Your Committee has considered the following report of the Manager, Water and Pollution Control Department, dated November 24, 1993:

**"INTRODUCTION**

The City of Saskatoon's water and sewer utility rates are set to produce revenues that cover the annual operating and capital costs of the utility. The annual change in the rates is determined by the change in operating costs, the magnitude of capital development, and the demand for the utility service.

The formulation of the 1994 rates has been driven mainly by capital development with the major impact in the Sewer Utility. Construction of the sewage treatment upgrade which is currently estimated at \$41,800,000 will begin in 1994. Based on the current construction schedule and related cash flow requirements, it will be necessary to borrow \$14,000,000 in September of 1994. Debt payments for the balance of the year will approach \$720,000. In order to minimize the debt load and maintain the current approach of ensuring that the increase in sewer rates follows a smooth transition, the 1994 provision to the Capital Reserves will have to increase by approximately \$113,000. The Sewage Utility's operating and maintenance costs in 1994 will also increase. Growing stockpiles of processed sludge at the sludge handling facilities are creating operational, regulatory, and environmental concerns which will translate into increased costs in 1994. The Engineering Department's preliminary estimate of the sewage collection system maintenance costs for 1994 is up by approximately \$130,000.

Capital and operating cost increases in the Water Utility are minimal. Infrastructure rehabilitation revenue requirements will not increase over the 1993 requirements and will remain in the order of \$5,400,000.

In order to meet the 1994 costs, a rate structure that results in a total water bill increase of less than 1.5 percent and a sewer service charge increase of 7.5 percent is proposed. The combined impact of the proposed rates will produce a total utility bill (water, infrastructure levy, and sewer) increase of 3.7 to 4.3 percent depending upon the customer's consumption.

**WATER RATES**

The following pricing philosophies are basic to the preparation of the water rates. These philosophies reflect the traditional approach taken by the City and include recommendations from the Infrastructure Rehabilitation Funding Study by Deloitte & Touche (1992):

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital) less infrastructure replacement costs and fire charges.

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- Infrastructure Levy - water and sanitary sewer infrastructure rehabilitation costs will be recovered by a volumetric levy in addition to the rates.
- Fire Charges - the cost of maintaining fire services is collected from the Fire Department (general tax base).
- Declining Rate Structure - the rates are set such that the larger the volume purchased the lower the unit cost.
- Outside User Rate - customers outside the City's boundaries are charged a 30 percent surcharge.

The proposed 1994 rates are based on the anticipated 1994 expenditures which are presented in Table 1.

**TABLE 1: WATER UTILITY BUDGET**

	<b>1993 Budget</b>	<b>1993 Est. Actual</b>	<b>1994 Budget</b>
<b>REVENUE</b>			
Metered	15,413,000	14,094,900	15,500,000
Fire Charges	382,100	382,100	382,100
Miscellaneous	55,100	23,000	44,200
	<b>15,850,200</b>	<b>14,500,000</b>	<b>15,926,300</b>
<b>EXPENDITURES</b>			
<b>Management &amp; Administration</b>			
Salaries (3.5 staff)	149,100	149,200	153,200
Payroll (52.2 staff)	223,800	235,400	235,600
Operations	42,200	37,700	38,800
Insurance	41,600	41,600	43,600
Cross Charges	1,466,000	1,466,000	1,461,600
Debt Charges	1,618,800	1,618,800	1,669,400
Grant in Lieu	1,496,800	1,375,200	1,524,000
Provisions to Reserves			

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Capital	1,454,000	1,300,600	1,454,000
Replacement	275,000	275,000	265,000
Stabilization	46,000	(491,600)	146,700
<b>Treatment</b>			
Salaries	1,177,500	1,152,300	1,187,200
Operations	356,600	276,800	365,400
Pumping Power	1,394,300	1,313,000	1,439,000
Chemicals	775,000	707,600	779,700
<b>Buildings &amp; Grounds</b>			
Salaries	132,300	127,500	130,000
Operations	158,000	109,600	108,000
<b>Meters</b>			
Salaries	448,200	417,100	447,100
Operations	213,900	210,200	215,700
<b>Distribution System</b>			
Mains	3,060,500	3,019,700	2,992,200
Hydrants	448,500	317,000	410,800
Service	872,100	841,300	859,300
	<b>15,850,200</b>	<b>14,500,000</b>	<b>15,926,300</b>

The Water Utility's operating budget, essentially in the form that it will be presented to Council in March of 1994, is summarized in Table 1. Thus the approval of the proposed rates at this time constitutes, at the very least, an approval in principle of the Utility's 1994 operating budget. It therefore follows that any changes to the operating budget that may be made during the operating budget debate in March will serve merely to change the contribution to the Water Utility Stabilization Reserve (surplus/deficit).

In addition to establishing an annual budget, rate setting requires projecting future water consumption. Water consumption for the past four years has averaged approximately 35,500,000 cubic metres per year during years that experienced unseasonably cool and wet summers. Based on long-term weather patterns for Saskatoon and the 1993 maximum day demands, the 1994 water consumption has been estimated at approximately 37,500,000 cubic metres.

Based on a projected water consumption of 37,500,000 cubic metres, the anticipated 1994 operating expenditures can be met with slightly less than a 1.5 percent increase in water rates. The adequacy of the proposed water rate is however strongly dependent on summer consumption. The proposed rate will not meet operating expenses if the summer of 1994 is similar to that of 1993. The proposed and current rates are shown:

<b>Residential</b>	<b>Existing</b>	<b>Proposed</b>
First 600 cu.ft./month	\$1.26/100 cu.ft.	\$1.29/100 cu.ft.
Next 600 cu.ft./month	\$1.17/100 cu.ft.	\$1.20/100 cu.ft.
All in excess of 1,200	\$1.01/100 cu.ft.	\$1.04/100 cu.ft.

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cu.ft./month	\$3.00	\$3.00
Minimum monthly charge		
<b>Commercial</b>	<b>Existing</b>	<b>Proposed</b>
First 1,000 cu.ft./month	\$1.30/100 cu.ft.	\$1.32/100 cu.ft.
Next 2,000 cu.ft./month	\$1.20/100 cu.ft.	\$1.22/100 cu.ft.
Next 10,000 cu.ft./month	\$1.11/100 cu.ft.	\$1.12/100 cu.ft.
All in excess of 13,000 cu.ft./month	\$1.06/100 cu.ft.	\$1.07/100 cu.ft.
Water rate to golf clubs	\$6.50	\$6.50
Minimum monthly charge		

**INFRASTRUCTURE LEVY**

In 1993 the infrastructure levy was converted from a fixed charge to a volumetric charge. The charge is based on the following criteria:

- the levy shall be a volumetric charge directly proportional to the water consumed.
- the levy shall result in the generation of revenues equal to the annual infrastructure rehabilitation requirements as established by the City Engineer.
- the estimated 1994 requirement is \$5,400,000.
- the residential/commercial sector revenue generation will be split 67:33.

Based on these criteria the existing infrastructure rates are sufficient to generate the required revenues.

The proposed changes in the water rates will result in an average total water bill increase of approximately 1.2 percent. Average sized residential users (900 cu.ft./month) will realize a \$0.27 increase per month while large residential users (3000 cu.ft.) will have increases in the order of \$0.90 per month. Table 2 compares the purchase price of water in other large western Canadian cities based on the anticipated 1994 rates.

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**TABLE 2: WATER CONSUMPTION COST COMPARISONS (\$ PER MONTH) - 1994**

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<b>Cities</b>	<b>Proposed Increase (%)</b>	<b>900 cu.ft. (Residential)</b>	<b>37,000 cu.ft. (Commercial)</b>	<b>1,240,000 cu.ft. (Industrial)</b>
Saskatoon	1.2	17.40	490.80	15,648.60
Regina	7.7	19.20	725.20	24,304.00
Edmonton	0.0	28.32	853.86	22,213.46
Calgary	3.9	28.86	606.99	14,481.07
Winnipeg	3.5	13.65	473.11	11,065.14

**SEWER SERVICE CHARGE**

The City's sewer service rates are based on the following pricing philosophies:

- Total Cost Recovery - rates are set to recover all annual utility costs (operating and capital), less the infrastructure replacement costs.
- Surcharge - a surcharge for high strength waste is applied to industries.
- Residential Rate - is a percentage of the monthly water bill.
- Commercial Rate - is a declining rate structure based on water consumption. The rate is applicable to all customers connected to the sewage system.
- Constant Transition - rates are set such that there will not be an excessive increase during a year when there is a major capital expenditure (i.e. secondary treatment expansion).

These pricing philosophies are basic to the preparation of the sewer service charge. The setting of the 1994 sewer service rates have been influenced mainly by the costs of the sewage treatment upgrade and increases in the cost of maintenance of the collection system. The 1994 Sewer Utility budget, that will be presented to Council during the 1994 operating budget deliberations, is shown in Table 3. Total revenues required to meet the 1994 expenditures are estimated at \$12,935,300. As with the Water Utility an approval of the proposed sewer service charges at this time constitutes an approval of the 1994 operating budget of the Sewer Utility.

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**TABLE 3: SEWER UTILITY BUDGET**

	<b>1993 Budget</b>	<b>1993 Est. Actual</b>	<b>1994 Budget</b>
<b>REVENUE</b>			
Sewer Service	11,900,000	10,910,000	12,784,000
Surcharge	100,000	130,000	130,000
Miscellaneous	22,800	30,000	21,300
	<b>12,022,800</b>	<b>11,070,000</b>	<b>12,935,300</b>
<b>EXPENDITURES</b>			
<b>Management &amp; Administration</b>			
Salaries (2.5 staff)	118,300	117,000	122,400
Payroll (34.4 staff)	137,500	137,500	145,100
Operations	16,200	13,700	16,200
Cross Charges	956,400	945,500	975,200
Debt Charges	500,300	496,000	1,176,400
Grant in Lieu	427,600	384,600	467,000
Provisions to Reserves			
Capital	1,604,000	1,450,000	1,604,000
Supplementary	1,745,800	1,745,800	1,840,000
Replacement	82,000	82,000	100,000
Stabilization	129,300	(787,000)	35,400
<b>Treatment</b>			
Salaries	912,200	893,300	951,000
Operations	247,600	235,700	245,900
Utilities	203,400	175,000	198,100
Chemicals	1,589,000	1,540,000	1,534,300
<b>Sludge Disposal</b>			

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Salaries	140,200	137,000	138,900
Operations	231,000	244,400	252,800
<b>Lift Stations</b>			
Salaries	200,100	192,000	200,400
Operations	284,300	292,000	303,200
<b>Collection System</b>			
Inspection	390,900	285,000	360,100
Maintenance	1,325,400	1,630,700	1,482,400
Connections	781,300	860,300	786,500
	12,022,800	11,070,000	12,935,000

Table 4 summarizes the long-term cash flow requirements for the sewage treatment expansion and operations. An analysis of the cash flow requirements indicates that an average sewer service charge increase of 7.5 percent per year for the next three years is required. In 1994 a 7.5 percent increase will be realized by raising the domestic rate to 77 percent of the water bill and increasing the commercial rates by 9¢ in the first block and 8¢ in the second block.

**TABLE 4: RATE PROJECTIONS - SEWAGE UTILITY**

Year	Annual Provisions to The Reserves			Debt	Operating Costs	Total Expend.	Revenue Volume (100 cf)	Average Rate (\$/100 cf)	Rate Increase (%)
	Replace	Capital	Supp						
1993	82	1488	1745	(697)	8658	11276	9656400	1.15	
1994	100	1604	1840	717	8674	12935	10329500	1.24	7.5
1995	100	0	480	4760	8761	14101	10484400	1.33	7.5
1996	100	0	450	5635	9119	15304	10589300	1.43	7.5
1997	100	460	0	5635	9642	15837	10695200	1.46	2.5
1998	100	460	0	5635	10197	16392	10802100	1.50	2.5
1999	100	370	0	5635	10786	16891	10910100	1.53	2.0
2000	100	260	0	5635	11412	17407	11019200	1.56	2.0
2001	40	190	0	5635	12077	17942	11129400	1.59	2.0
2002	40	10	0	5635	12784	18469	11240700	1.62	2.0
2003	40	620	0	4832	13535	19028	11353100	1.66	2.0
2004	50	1767	1600	1840	14335	19592	11466700	1.69	2.0
2005	50	1783	3160	3022	15185	20179	11581300	1.73	2.0

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The proposed and current rates are shown:

	Existing	Proposed
<b>Residential</b>	73 percent of water bill	77 percent of water bill
Maximum monthly bill	\$25.00	\$30.00
<b>Commercial</b>		
First 13,000 cu.ft./month	\$1.20/100 cu.ft.	\$1.29/100 cu.ft.
All over 13,000 cu.ft./month	\$1.13/100 cu.ft.	\$1.21/100 cu.ft.
Minimum monthly bill	\$5.00	\$6.50

Table 5 indicates that the proposed 1994 rates compare favourably with rates and increases proposed in other Western Canadian cities.

**TABLE 5: SEWER SERVICE CHARGE COMPARISON (\$ PER MONTH) - 1994**

Cities	Proposed Increase (%)	900 cu.ft. (Residential)	37,000 cu.ft. (Commercial)	1,240,000 cu.ft. (Industrial)
Saskatoon	7.5	8.75	458.10	15,014.40
Regina	7.7	24.50	738.60	24,558.00
Edmonton	7.0	16.41	613.59	17,420.65
Calgary	3.9	21.01	517.96	12,357.14
Winnipeg	11.0	18.28	751.58	25,188.12

Table 6 summarizes the combined impact of the Water and Sewer Utility rate increases on various sized consumers.

**TABLE 6: COMPARISON OF COMBINED WATER & SEWER INCREASES (MONTHLY)**

Consumption (cu.ft.)	Residential		Commercial		Large Industrial	
	900	3,000	12,000	37,000	345,000	1,240,000
<b>Current</b>						
Water Rate	11.07	32.76	136.90	402.40	3,667.20	13,154.20
Infra Levy	6.06	10.62	36.20	84.40	669.60	2,370.10
Sewer Service	<u>8.08</u>	<u>23.91</u>	<u>144.00</u>	<u>427.20</u>	<u>3,907.60</u>	<u>14,021.10</u>
Total	25.21	67.29	317.10	914.00	8,244.40	29,545.40
<b>Proposed</b>						
Water Rate	11.34	33.66	138.40	406.40	3,702.00	13,278.50
Infra Levy	6.06	10.62	36.20	84.40	669.60	2,370.10
Sewer Service	<u>8.73</u>	<u>25.92</u>	<u>154.80</u>	<u>458.10</u>	<u>4,184.90</u>	<u>15,014.40</u>
Total	26.13	70.20	329.40	948.99	8,556.50	30,663.00

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<b>Increase (\$)</b>	0.92	2.90	12.30	34.90	312.10	1,117.60
<b>Increase (%)</b>	3.7	4.3	3.9	3.8	3.8	3.8

**SEWER SURCHARGE**

At its meeting of January 6, 1992, Council approved an increase in the sewer surcharge that was to be phased in over a 10 year period. The third step of that increase will result in the following changes to the surcharge formula:

Current Formula

$$R = V + 3.5 \left(1 + \frac{X}{300}\right) + 8.2 \left(1 + \frac{Y}{300}\right) + 3.1 \left(1 + \frac{Z}{100}\right) + 0.8 \left(1 + \frac{P}{10}\right)$$

where R = sewer service charge in cents per 100 cu.ft. water  
 V = 104.4¢/100 cu.ft. for the first 13,000 cu.ft.  
 = 97.4¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.

Proposed Formula

$$R = V + 3.9 \left(1 + \frac{X}{300}\right) + 9.3 \left(1 + \frac{Y}{300}\right) + 4.1 \left(1 + \frac{Z}{100}\right) + 1.3 \left(1 + \frac{P}{10}\right)$$

where V = 110.4¢/100 cu.ft. for the first 13,000 cu.ft.  
 = 102.4¢/100 cu.ft. for consumption in excess of 13,000 cu.ft.

Table 7 shows the impact that the changes will have on various industries that discharge high strength wastes providing the quantity and quality of the wastes do not change significantly over that discharged in 1993.

**TABLE 7: ANNUAL SURCHARGE COMPARISONS**

Industry Code	Total Surcharges [\$]
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	<b>Current</b>	<b>Proposed</b>
01	292	340
02	5,986	7,336
03	6,520	7,542
04	51,302	60,853
06	2,276	2,536
07	39,340	47,282
08	28	32
10	4,482	5,311
11	7,973	9,286
12	7,933	9,141

Table 8 shows the charges that selected industries would realize if they were located in other western Canadian cities.

**TABLE 8: SURCHARGE COMPARISON - WESTERN CANADIAN CITIES (\$)**

	Industry 03	Industry 07	Industry 10
Saskatoon	7,542	47,282	5,311
Regina	10,375	64,099	9,799
Edmonton	13,924	103,869	20,072
Calgary	48,714	304,164	47,468
Winnipeg	46,930	295,728	48,534

**RECOMMENDATION:** 1) that City Council approve the following water rates:

Domestic Service

First 600 cubic feet/month	\$1.29/100 cu.ft.
Next 600 cubic feet/month	\$1.20/100 cu.ft.
All in excess of 1,200 cubic feet/month	\$1.04/100 cu.ft.
Minimum monthly charge	\$3.00

Industrial and Commercial Service

First 1,000 cubic feet/month	\$1.32/100 cu.ft.
Next 2,000 cubic feet/month	\$1.22/100 cu.ft.
Next 10,000 cubic feet/month	\$1.12/100 cu.ft.
All in excess of 13,000 cubic feet/month	\$1.07/100 cu.ft.
Water rate to golf clubs	\$1.07/100 cu.ft.
Minimum monthly charge	\$6.50

2) that City Council approve the following sewer service charges:

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Domestic Service

77.0 percent of the water bill  
 Maximum Monthly Charge \$30.00

Industrial and Commercial Service

First 13,000 cubic feet/month \$1.29/100 cu.ft.  
 All over 13,000 cubic feet/month \$1.21/100 cu.ft.  
 Minimum monthly bill \$6.50

3) that City Council approve the following sewer surcharge:

$$R = V + 3.9 \left(1 + \frac{X}{3000}\right) + 9.3 \left(1 + \frac{Y}{100}\right) + 4.1 \left(1 + \frac{Z}{100}\right) + 1.3 \left(1 + \frac{P}{10}\right)$$

where  $V = 110.4¢/100$  cu.ft. for the first 13,000 cu.ft.  
 $= 102.4¢/100$  cu.ft. for consumption in excess of 13,000 cu.ft.

- 4) that the water rate, sewer service charge, and sewer surcharge increases come into effect for the first billing in January 1994; and
- 5) that the City Solicitor be instructed to prepare the necessary rate bylaws for the consideration of City Council.

*ADOPTED.*

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**REPORT NO. 9-1993 OF THE AUDIT COMMITTEE**

Composition of Committee

Councillor M. Thompson, Chair  
Councillor D.L. Birkmaier  
Councillor P. McCann

**1. Comprehensive Audit (Implementation Plan)  
Planning Department  
Development Control Branch  
(File No. CK. 1600-7)**

Report of City Planner, October 5, 1993:

"On August 16, 1993, City Council considered the comprehensive-audit report on the Planning Department's Development Control Branch. (This report was previously considered by the Planning and Development Committee. If it is required for reference purposes, a copy of this report is available from the City Clerk's Office.) After considering this report, City Council resolved:

- 1) that City Council endorse the recommendations contained in the Audit Report;  
and**
- 2) that within two months thereafter, the Administration table a completed Implementation Plan with City Council, through the Audit Committee'.**

Attached is a copy of the Planning Department's implementation plan on the comprehensive-audit report's recommendations. This plan identifies the measures that will be undertaken by the Planning Department and where applicable, the expected dates when these measures were, or will be, implemented."

Your Committee has reviewed this report with the Director of Planning and Development and the City Planner and has requested that a status report on this Implementation Plan be submitted to Council through the Planning and Development Committee in June of 1994.

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**2. Audit Report - Planning Department  
Design & Long Range Planning Branch  
(File No. CK. 1600-7)**

Attached is a copy of the report of the City Auditor dated October 28, 1993 on the Planning Department, Design & Long Range Planning Branch.

The Planning and Development Committee has reviewed this report and believes it is very good, and wishes to note that all recommendations were agreed to by management.

The Audit Committee has reviewed this report and supports the changes outlined therein.

**RECOMMENDATION:** that the attached Audit Report for the Planning Department, Design & Long Range Planning Branch be received as information, and the Implementation Plan be brought forward in two months' time.

*ADOPTED.*

**REPORT NO. 7-1993 OF THE PENSION ADMINISTRATION BOARD**

Composition of Committee

Mr. A. Froess, Chair  
Councillor M.T. Cherneskey, Q.C.  
Councillor O. Mann  
Councillor M. Hawthorne  
Councillor P. McCann  
Mr. J. Beveridge  
Mr. W. Robbins  
Mrs. J. Llewellyn  
Prof. W. Wallace  
Dr. K. Lal  
Mr. M. Totland  
Mr. M. West  
Mr. L. Thiessen  
Mr. D. Bushey  
Mr. W. Furrer  
Mr. C. Isaacson  
Mr. T. Graham  
Mr. R. Balezantis  
Mr. P. Jaspar  
Ms. L. Tkachuk

**1. Pension Benefits Transfer  
City of Saskatoon General Superannuation Plan to  
Saskatchewan Health-Care Association Retirement Plan  
(File No. CK. 4620-2)**

Report of Employee Benefits Manager, November 1, 1993 (excerpt):

"The Saskatoon District Health Board (SDHB) has initiated discussions with those of their employees who are currently members of the City of Saskatoon General Superannuation to effect a transfer of their pension coverage to the Saskatchewan Health-Care Association Retirement Plan. The SDHB would like to establish a uniform pension program for all its employees which facilitates mobility with no disruption or loss of coverage.

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A series of four information meetings were also conducted for Saskatoon District Health Board employees on September 13 and 16, 1993. Following the completion of these meetings, employees were given the opportunity to vote on the transfer. The transfer was overwhelmingly approved by a majority of the employees who voted.

A transfer of this type will involve calculating the total liability for all active members as of the transfer date, based on their accrued pensions using the actuarial assumptions and methods agreed upon between the two plan sponsors and the actuary of each plan. The actuary for the General Superannuation Plan, Mr. David Keet, is also the actuary for the Saskatchewan Health-Care Retirement Plan.

The transfer of pension credits for active members would be based upon the value of the total accrued pensions earned to the proposed effective date of the transfer of December 31, 1993. A corresponding sum of assets would be transferred to the Saskatchewan Health-Care Association Retirement Plan to cover this liability. This Saskatchewan Health-Care association Plan would then become fully responsible for providing pensions to all transferred employees and the City of Saskatoon General Superannuation Plan would be released from a future liability for the transferred members. The General Superannuation Plan would retain responsibility for all members who retired prior to January 1, 1994. The net result is such that neither Plan would benefit or lose from the transaction.

The Administration supports the request of the Unions and Saskatoon District Health Board to have the active employees of the former Saskatoon City Hospital and Community Health Unit Board transferred to the Saskatchewan Health-Care Association Retirement Plan. In addition to resolving many administrative issues, it also brings closure to the ownership transfer of Saskatoon City Hospital and the Community Health Unit Board, which occurred in June, 1992 and July, 1992 by severing all ties and ongoing responsibilities for former Saskatoon City Hospital and Community Health Unit Board employees. The formalization of the transfer will be subject to approval by Saskatoon City Council via the Pension Administration Board."

The Pension Administration Board has reviewed this matter with the actuary and supports the transfer in principle. The actuary has been requested to prepare a detailed report on the transfer costs for both plans, and to draft the required Agreement covering the terms of the transfer, once these terms are established by negotiation. The Board has requested that the Fund Administration Committee participate in the required negotiations. The Board has also established that the members of the Pension Administration Board who will be transferring to the Saskatchewan Health-Care Association Retirement Plan will continue to participate as Board members with 'observer' status, until the transfer is complete.

The Board anticipates that a further detailed report will be provided to City Council on this matter in the near future.

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**RECOMMENDATION:** that the information be received.

*ADOPTED."*

*Moved by Councillor Thompson, Seconded by Councillor Penner,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**ENQUIRIES**

Councillor Cherneskey:

Will there be a report with respect to the joint project between the City of Saskatoon and Sask-Tel insofar as meter reading by phone is concerned. Apparently, the project was completed 6 months ago and the new meters were taken out. Is there any information as to whether Sask Power withdrew from this project. (File No. CK. 1550-1)

Councillor Cherneskey:

How much did this city pay in total commissions for auction services in 1993 for sale of surplus City assets exclusive of cars. (File No. CK. 1250-1)

**MOTIONS**

REPORT OF CITY CLERK:

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"Councillor Birkmaier gave the following Notice of Motion at the meeting of City Council held on November 22, 1993:

ˆTAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

"THAT should the Provincial Government not effect a reduction in salaries paid to members of the legislature prior to the operating budget being set, Council introduce a 5% salary reduction on the Mayor's and Councillors' salaries."ˆ

*Moved by Councillor Birkmaier, Seconded by Councillor McCann,*

*THAT should the Provincial Government not effect a reduction in salaries paid to members of the legislature prior to the operating budget being set, Council introduce a 5% salary reduction on the Mayor's and Councillors' salaries.*

*YEAS: Councillor Birkmaier, McCann, Mann and Cherneskey 4*

*NAYS: His Worship the Mayor, Councillors Dyck, Penner, Thompson,  
Hawthorne and Waygood 6*

*Moved by Councillor Cherneskey, Seconded by Councillor Penner,*

*THAT the meeting stand adjourned.*

*CARRIED.*

The meeting adjourned at 9:32 p.m.

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Mayor

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City Clerk