

Council Chamber
City Hall, Saskatoon, Sask.
Monday, September 21, 1998
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair,
Councillors Atchison, Birkmaier, Harding, Heidt, Langford, Maddin,
McCann, Roe, Steernberg and Waygood;
A/City Manager Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillor's Assistant Holmstrom

Moved by Councillor Birkmaier, Seconded by Councillor Roe,

THAT the minutes of the Special Meeting of City Council held on September 3, 1998 and the regular meeting of City Council held on September 8, 1998 be approved.

CARRIED.

HEARINGS

- 2a) Discretionary Use Application
Proposed Parking Station
Idylwyld and 25th Street
Applicant: Kindrachuk Agrey Architects Ltd.
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

“City Council, at its meeting held on June 29, 1998 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 16-1998 of the Municipal Planning Commission.

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Attached is a copy of a letter dated September 14, 1998 from Mid-West Development (2000) Corp.”

His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.

Mr. Richard Armstrong, who lives on the 200 block of 25th Street, spoke against the proposed discretionary use.

Mr. Lawrence Rychjohn spoke in support of the proposed discretionary use.

Moved by Councillor Maddin, Seconded by Councillor Atchison,

THAT Clause 1, Report No. 16-1998 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

“REPORT NO. 16-1998 OF THE MUNICIPAL PLANNING COMMISSION”

- 1. Discretionary Use Application - Parking Station
Idylwyld Drive and 25th Street West
Lot A, Block 84-S-27179
RM4 Zoning District
Applicant: Kindrachuk Agrey Architects Ltd.
(File No. 4355-1)**

RECOMMENDATION:

- 1) that the application by Kindrachuk Agrey Architects on behalf of Rychjohn Investments Ltd. requesting permission to use a portion of Lot A, Plan 84-S-27179 (Idylwyld Drive and 25th Street West) for the purpose of a parking station be approved subject to the following:
 - a) the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;
 - b) the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;
 - c) the parking area’s lighting being directed away from the adjacent properties;
 - d) the replacement of approximately 9.0 metres of sidewalk on 25th Street in front of

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the site; and,

- e) the owner agreeing in writing to the granting of easements in favour of the City of Saskatoon for storm drainage described as follows:

All that portion of Plan 84-S-27179 lying to the east of a line perpendicular to the south boundary of 25th Street, commencing at the beginning of curve 43.891 metres east of the northwest corner of Plan 84-S-27179 produced southerly to intersect with the north boundary of the CPR right-of-way.

- f) the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station.

A summary page, including a location plan for the above Discretionary Use Application, is attached.

Your Commission has reviewed and supports the following report of the Planning and Building Department dated August 31, 1998:

“B. PROPOSAL”

An application has been submitted by Kindrachuk Agrey Architects Ltd. On behalf of Rychjohn Investments Ltd. requesting City Council’s approval to use a portion of Lot A, Plan 84-S-27179 (Idylwyld Drive and 25th Street West) for the purpose of a parking station. This property is zoned RM4 District in the City’s Zoning Bylaw and as a consequence, a parking station may only be permitted by City Council at its discretion. Refer to the attached plan for details of the proposal.

C. REASON FOR PROPOSAL (BY APPLICANT)

As the referenced land is part of the Station Grounds, and the intent is to develop the site as a whole, the parking station is complementary to the intended development. As access from Idylwyld Drive is not permissible and an easement parallel to same exists, the referenced would provide access from 25th Street and satisfy the lane access.

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D. JUSTIFICATION

1. Comments by Others

Public Works Department - Water and Sewer Branch

The Public Works Department has reviewed the application for discretionary use approval. Our concerns are as follows:

- a) Approximately 9.0 metres of the sidewalk are required to be replaced on 25th Street.
- b) No access will be granted from Idylwyld Drive.
- c) A utility easement is required for an existing storm sewer described as follows:

All that portion of Plan 84-S-27179 lying to the east of a line perpendicular to the south boundary of 25th street, commencing at the beginning of curve 43.891 metres east of the northwest corner of Plan 84-S-27179 produced southerly to intersect with the north boundary of the CPR right-of-way.

- d) When the proposed separation at the CPR crossing takes place, additional property will be required as shown on the attached Plan F7-17E (Attachment No. 3)

Transportation Department

The Transportation Department has reviewed the application for discretionary use for the site at Idylwyld Drive and 25th Street. The proposal is acceptable subject to the following parking station conditions:

- a) that the parking area be hard surfaced;
- b) that existing drainage patterns be maintained;
- c) that no additional access points from Idylwyld Drive will be granted; and,
- d) that all utility re-locations, where needed, be at the expense of the applicant.

In addition, the applicant should be informed of the Department's long-term plans to construct a grade separation structure at Idylwyld Drive and the CN Rail crossing. The grade separation would require the acquisition of part of the applicant's land, as

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right-of-way, shown in the south-west corner of the intersection of the 25th Street and Idylwyld Drive. There is currently no project time frame for the grade separation.

Caswell Community Association

The community association has expressed concerns over the proposed parking station, but need more information regarding the proposed development.

2. Planning and Building Comments

- a) The Zoning Bylaw defines a parking station as a site for the parking of private passenger vehicles when such parking is ancillary to a permitted use located on an adjacent site. The applicant has indicated that the development of the site as a parking station is ancillary to the proposed 80 room hotel. In this regard a development permit for the parking station may only be issued after a development permit for the proposed 80 room hotel has been issued.
- b) The applicant has been advised of the comments of the Public Works Department and the Transportation Department. It should be noted that Council's decision will not impact on any land acquisition required for the future development of a grade separation structure at Idylwyld Drive and the CN Rail crossing.
- c) The President of the Caswell Community Association was contacted regarding the comments provided. The President indicated that the Community Association had concerns over the development of a commercial parking lot on the site. The definition of a parking station was explained and the proposed development was discussed. The President of the Community Association indicated that the association wished to maintain an active role in development of Caswell Hill and be kept aware of any pending development. As indicated in the Communication Plan, a further notice of this pending development will be submitted to the Caswell Hill Community Association.
- d) It is the opinion of the Planning and Building Department that the use of this property as a parking station will have minimal impact on the adjoining residential properties providing there is appropriate physical barriers from the surrounding neighbourhood and the site is appropriately paved and landscaped. The plan which has been submitted by the applicant adequately addresses these issues.

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- e) The discretionary use application is in conformance with the Zoning Bylaw provided that a development permit for the proposed 80 room hotel has been obtained as noted in a) above.
- f) The proposed parking station is consistent with the Residential designation for this area within the Development Plan and the 1990 Core Neighbourhood Study. The 1990 Core Neighbourhood Study identifies this area as 'Medium Density Policy District - low rise, walk up apartments'. This policy district is intended to accommodate residential development, in particular low rise, walk up apartments provided such developments are accompanied by adequate parking and landscaping.
- g) In consideration of any discretionary use application, it should be noted that Section 74(2) of *the Planning and Development Act* applies, whereas:

‘On receipt of a discretionary use application, the Council may, by resolution or bylaw:
 - 1) reject the application, or,
 - 2) approve the application where the facts presented establish that the proposed use or form of development:
 - i) will not be detrimental to the health, safety, convenience and general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
 - ii) complies with the applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement.’

E. COMMUNICATION PLAN

The President of the Caswell Hill Community Association was notified of this application by letter dated August 19, 1998. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council's policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within a radius of 60 metres (200 feet) of the site and to the Caswell Hill Community Association. Notice signs prepared by the Planning and Building Department will be placed on site by the applicant.

F. ATTACHMENTS

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1. Location Facts
2. Site Plan
3. Plan F7-17E”

Moved by Councillor Maddin, Seconded by Councillor Atchison,

THAT the submitted correspondence be received.

CARRIED.

Moved by Councillor Maddin, Seconded by Councillor Atchison,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Maddin, Seconded by Councillor Atchison,

1) that the application by Kindrachuk Agrey Architects on behalf of Rychjohn Investments Ltd. requesting permission to use a portion of Lot A, Plan 84-S-27179 (Idylwyld Drive and 25th Street West) for the purpose of a parking station be approved subject to the following:

- a) the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;*
- b) the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;*
- c) the parking area’s lighting being directed away from the adjacent properties;*
- d) the replacement of approximately 9.0 metres of sidewalk on 25th Street in front of the site;*
- e) the owner agreeing in writing to the granting of easements in favour of the City of Saskatoon for storm drainage described as follows:*

All that portion of Plan 84-S-27179 lying to the east of a line perpendicular

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to the south boundary of 25th Street, commencing at the beginning of curve 43.891 metres east of the northwest corner of Plan 84-S-27179 produced southerly to intersect with the north boundary of the CPR right-of-way; and

- f) the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station.*

CARRIED.

**2b) Hearings
Discretionary Use Application
Proposed Parking Station
100 - 109th Street
Applicant: Mike Katsiris
(File No. CK. 4355-1)**

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on September 8, 1998 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 2, Report No. 16-1998 of the Municipal Planning Commission.

Also attached are copies of the following communications:

- Letter dated September 9, 1998 from Sutherland Business Association, 1000 Central Avenue;
- Letter dated September 16, 1998 from Mathiason & Valkenburg, Barristers and Solicitors, 705-230-22nd Street East. ; and
- Letter dated September 16, 1998 from Tina Wesolowski, 912-914 Central Avenue.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

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Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT Clause 2, Report No. 16-1998 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

“REPORT NO. 16-1998 OF THE MUNICIPAL PLANNING COMMISSION

- 2. Discretionary Use Application - Parking Station
100 - 109th Street East
Lot 3, Block 2, Plan HA
R2 Zoning District
Applicant: Mike Katsiris
(File No. CK. 4355-1)**

RECOMMENDATION:

- 1) that the application submitted by Mike Katsiris requesting permission to use Lot 3, Block 2, Plan HA (100 - 109th Street) for the purpose of a parking station be approved subject to the following:
 - a) the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;
 - b) the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;
 - c) all lighting of the parking station being directed away from the adjacent residential properties; and,
 - d) the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station.

A summary page, including a location plan for the above Discretionary Use Application, is attached.

Your Commission has reviewed and supports the following report of the Planning and Building Department dated September 1, 1998:

“B. PROPOSAL

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An application has been submitted by Mike Katsiris requesting City Council's approval to use Lot 3, Block 2, Plan HA (100 - 109th Street) for the purpose of a parking station. This property is zoned R.2 District in the City's Zoning Bylaw and as a consequence, a parking station may only be permitted by City Council at its discretion. Refer to the attached plan for details of the proposal.

C. REASON FOR PROPOSAL (BY APPLICANT)

The applicant proposes to develop a parking station on the parcel to provide additional parking for the Athena Restaurant located on Central Avenue.

D. JUSTIFICATION

1. Comments by Others

Public Works Department

The proposed discretionary use application for a parking station is acceptable to this department subject to the following:

- a) The existing water and sewer connection to this property must be cut-off at the mains on the street at the expense of the owner.
- b) No City of Saskatoon storm sewer exists as indicated on the drawing. The surface storm runoff from the property should be directed towards the existing lane.

Transportation Department

The Transportation Department has reviewed the application for discretionary use for the site at 100 - 109th Street. The proposal is acceptable subject to the following parking station conditions:

- a) that the parking area be hard surfaced;
- b) that the area be fenced to shield abutting residential dwellings;
- c) that existing drainage patterns be maintained;
- d) that no additional access points will be granted; and,
- e) that all utility re-locations, where needed, be at the expense of the applicant.

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2. Planning and Building Comments

a) The Zoning Bylaw defines a parking station as a site for the parking of private passenger vehicles when such parking is ancillary to a permitted use located on an adjacent site. The applicant has indicated that the proposed parking station will provide additional parking for the restaurant located at 900 Central Avenue. (Refer to Site Plan).

b) In August of 1997, The Planning and Building Department became aware that 100 - 109th Street was being used for the purpose of parking and that a detached garage was constructed on the property. The current legal use of the property is for a one-unit dwelling. An Order to Remedy Contravention was issued on June 5, 1998, ordering the owner of the property to cease using the property for parking purposes and to remove the garage or redevelop the site for the legal use of a one unit dwelling.

The applicant has since removed the garage and has submitted a discretionary use application to obtain Councils approval to legally establish the use of the property as a parking station.

c) It is the opinion of the Planning and Building Department that the use of this property as a parking station will have minimal impact on the adjoining residential properties providing there is appropriate physical barriers from the surrounding neighbourhood and the site is appropriately paved, landscaped and lighted. The plan which has been submitted by the applicant adequately addresses these issues.

d) The Discretionary Use application, in all other respects, is in conformance with the Zoning Bylaw.

e) The proposed parking station is consistent with the 'Residential' designation for this area within the Development Plan.

f) In consideration of any discretionary use application, it should be noted that Section 74(2) of *the Planning and Development Act* applies, whereas:

'On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- 1) reject the application, or,
- 2) approve the application where the facts presented establish that the proposed use or form of development:

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- i) will not be detrimental to the health, safety, convenience and general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
- ii) complies with the applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement.’

E. COMMUNICATION PLAN

The President of the Sutherland-Forest Grove Community Association and the Sutherland Business Association were notified of this application by letter dated August 5, 1998. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council’s policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within a radius of 60 metres (200 feet) of the site. Notice signs prepared by the Planning and Building Department will be placed on site by the applicant.

F. ATTACHMENTS

- 1. Location Facts
- 2. Site Plan”

Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT the submitted correspondence be received.

CARRIED.

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Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Birkmaier,

- 1) *that the application submitted by Mike Katsiris requesting permission to use Lot 3, Block 2, Plan HA (100 - 109th Street) for the purpose of a parking station be approved subject to the following:*
 - a) *the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;*
 - b) *the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;*
 - c) *all lighting of the parking station being directed away from the adjacent residential properties; and*
 - d) *the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station.*

CARRIED.

- 2c) Hearings
Discretionary Use Application
Proposed Parking Station
100 - 108th Street
Applicant: Mawson Hotels Ltd.
(File No. CK. 4355-1)**

REPORT OF CITY CLERK:

“City Council, at its meeting held on September 8, 1998 received notice of the above discretionary use application.

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The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 3, Report No. 16-1998 of the Municipal Planning Commission.

Attached is a copy of a letter dated September 9, 1998 from Sutherland Business Association, 1000 Central Avenue.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Harding, Seconded by Councillor Atchison,

THAT Clause 3, Report No. 16-1998 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

“REPORT NO. 16-1998 OF THE MUNICIPAL PLANNING COMMISSION”

- 3. Discretionary Use Application**
100 - 108th Street East
Lot 3, Block 1, Plan HA
R.2 Zoning District
Applicant: Mawson Hotels Ltd. (Eldon Mawson)
(File No. CK. 4355-1)

RECOMMENDATION:

- 1) that the application submitted by Eldon Mawson of Mawson Hotels Ltd. requesting permission to use Lot 3, Block 1, Plan HA (100 - 108th Street) for the purpose of a parking station be approved subject to the following:
 - a) the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;
 - b) the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;

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- c) all lighting of the parking station being directed away from the adjacent residential properties; and,
- d) the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station.

A summary page, including a location plan for the above Discretionary Use Application, is attached.

Your Commission has reviewed and supports the following report of the Planning and Building Department dated September 1, 1998:

“B. PROPOSAL

An application has been submitted by Eldon Mawson of Mawson Hotels Ltd. requesting City Council’s approval to use Lot 3, Block 1, Plan HA (100 - 108th Street) for the purpose of a parking station. This property is zoned R.2 District in the City’s Zoning Bylaw and as a consequence, a parking station may only be permitted by City Council at its discretion. Refer to the attached plan for details of the proposal.

C. REASON FOR PROPOSAL (BY APPLICANT)

The applicant proposes to develop a parking station on the parcel to provide additional parking for the businesses in the B.6 District located immediately adjacent to the lane to the east. The applicant also indicates that the proposed parking station will provide a visual and acoustic barrier between the residential and business district.

D. JUSTIFICATION

1. Comments by Others

Public Works Department

The proposed discretionary use is acceptable to this department subject to the following:

- a) The catch basin leading to the lane will require a manhole at the connection.

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Transportation Department

The Transportation Department has reviewed the application for discretionary use for the site at 100 - 108th Street. The proposal is acceptable subject to the following parking station conditions:

- a) that the parking area be hard surfaced;
- b) that the area be fenced to shield abutting residential dwellings;
- c) that existing drainage patterns be maintained;
- d) that no additional access points will be granted; and,
- e) that all utility re-locations, where needed, be at the expense of the applicant.

2. Planning and Building Comments

- a) The Zoning Bylaw defines a parking station as a site for the parking of private passenger vehicles when such parking is ancillary to a permitted use located on an adjacent site. The applicant has indicated that the proposed parking station will provide additional parking for the adjacent commercial business.
- b) In May of 1998, The Planning and Building Department became aware that 100 - 108th Street was illegally being used for the purpose of parking. The property owner and the applicant were notified of the contravention in June of 1998 and, as such, have submitted a discretionary use application to establish the legal use of the property as a parking station.
- c) It is the opinion of the Planning and Building Department that the use of this property as a parking station will have minimal impact on the adjacent residential properties providing there is appropriate physical barriers from the surrounding neighbourhood and the site is appropriately paved, landscaped and lighted. The site plan which has been submitted by the applicant adequately addresses these issues.
- d) The Discretionary Use application, in all other respects, is in conformance with the Zoning Bylaw.
- e) The proposed parking station is consistent with the 'Residential' designation for this area within the Development Plan.

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- f) In consideration of any discretionary use application, it should be noted that Section 74(2) of *the Planning and Development Act* applies, whereas:

‘On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- 1) reject the application, or,
- 2) approve the application where the facts presented establish that the proposed use or form of development:
 - i) will not be detrimental to the health, safety, convenience and general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
 - ii) complies with the applicable provisions of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement.’

E. COMMUNICATION PLAN

The President of the Sutherland-Forest Grove Community Association and the Sutherland Business Association were notified of this application by letter dated August 21, 1998. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council’s policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within a radius of 60 metres (200 feet) of the site. Notice signs prepared by the Planning and Building Department will be placed on site by the applicant.

F. ATTACHMENTS

1. Location Facts
2. Site Plan”

Moved by Councillor Harding, Seconded by Councillor Atchison,

THAT the submitted correspondence be received.

CARRIED.

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Moved by Councillor Harding, Seconded by Councillor Atchison

THAT the hearing be closed.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Harding,

- 1) *that the application submitted by Eldon Mawson of Mawson Hotels Ltd. requesting permission to use Lot 3, Block 1, Plan HA (100 - 108th Street) for the purpose of a parking station be approved subject to the following:*
 - a) *the site being landscaped and developed as per the attached site plan and to the satisfaction of the General Manager, Planning and Building Department;*
 - b) *the parking area being suitably drained, hard surfaced and maintained in a neat and useable condition;*
 - c) *all lighting of the parking station being directed away from the adjacent residential properties; and*
 - d) *the applicant obtaining a development permit and all other relevant permits and licenses prior to the use of this site for the purpose of a parking station*

CARRIED.

- 2d) Hearings**
Proposed Zoning Bylaw/Map Amendments
Part of Parcel "A", Plan 62-S-03373
Lots 7 to 11 inclusive, Block 479, Plan 62-S-03373
2106 and 2112 St. Cecilia Avenue
Exhibition Neighbourhood
R.4 District to RM.4 District by Agreement
Proposed Bylaw No. 7784
(File No. CK. 4351-1)

REPORT OF CITY CLERK:

“Attached is a copy of Clause 1, Report No. 13-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 10, 1998.

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A copy of Notice which appeared in the local press under dates of August 29 and September 5, 1998 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7784, copy attached.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT Council consider Bylaw No. 7784.

CARRIED.

- 2e) Hearings**
Proposed Zoning Bylaw/Map Amendments
Part of Parcel “B” and Part of Lot 9, Block 33, Plan 68-S-15819
105 - 115th Street East
Forest Grove Neighbourhood
R.2 District to RM(Tn) District
Proposed Bylaw No. 7785
(File No. CK. 4351-1)

REPORT OF CITY CLERK:

“Attached is a copy of Clause 2, Report No. 13-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 10, 1998.

A copy of Notice which appeared in the local press under dates of August 29 and September 5, 1998 is also attached.

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Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7785, copy attached.

Also attached are copies of the following communications:

- Letter dated September 14, 1998 and Petition with 275 signatures from Henry Andres, 1004 Avenue J. North; and
- Letter dated September 16, 1998 from Terry Boucher, #4-1910 Main Street.”

His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.

Mr. Henry Andres, 1004 Avenue J North, spoke against the proposed rezoning.

Mr. Terry Boucher, #4-1910 Main Street, spoke in favour of the proposed rezoning.

Moved by Councillor Roe, Seconded by Councillor Maddin,

THAT the submitted correspondence be received.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Steernberg,

THAT Council consider Bylaw No. 7785.

CARRIED.

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- 2f) Hearings
Proposed Development Plan Amendment
3580/3602 Taylor Street East (Lot L, Pl. 85-S-09143, Lot B, Block 101, Pl. 79-S-20493)
Residential Development Plan designation to District Commercial Development Plan
designation
Proposed Bylaw No. 7786
(File No. CK. 4110-3)**
-

REPORT OF CITY CLERK:

“Attached is a copy of Clause 3, Report No. 13-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 10, 1998.

A copy of the Notice which appeared in the local press under dates of August 29 and September 5-1998, is attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendments prior to its consideration of Bylaw No. 7786, copy attached.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT Council consider Bylaw No. 7786.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT the regular Order of Business be suspended and that Council go into Committee of the Whole to consider Bylaw 7786.

CARRIED.

“INTRODUCTION AND CONSIDERATION OF BYLAWS

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Bylaw No. 7786

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7786, being "*The Development Plan Amendment Bylaw, 1998 (No. 5)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT Bylaw No. 7786 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7786.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7786 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor Roe,

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THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7786 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7786 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.”

- 2g) Hearings**
Proposed Zoning Bylaw/Map Amendment
Lot L, Plan 85-S-09143 & Lot B, Block 101, Plan 79-S-20493
3580 and 3602 Taylor Street
Lakeview Neighbourhood
M.3A District to B.2 District by Agreement
Proposed Bylaw No. 7787
(File No. CK. 4351-1)
-

REPORT OF CITY CLERK:

“Attached is a copy of Clause 3, Report No. 13-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on August 10, 1998. (See Attachment 2f)

A copy of Notice which appeared in the local press under dates of August 29 and September 5, 1998 is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendment prior to its consideration of proposed Bylaw No. 7787, copy attached.”

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His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Birkmaier, Seconded by Councillor Harding,

THAT Council consider Bylaw No. 7787.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

**1) Bernie Cruikshank, President
Friends of the Forestry Farm House Inc., undated**

Requesting permission to address Council regarding an 85th Birthday Party at the Superintendent's Residence on October 4, 1998. (File No. CK. 4205-8-4)

RECOMMENDATION: that Ms. Cruikshank be heard.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT Ms. Cruikshank be heard.

CARRIED.

Ms. Bernie Cruikshank, President, Friends of the Forestry Farm House Inc., invited City Council to attend the 85th Birthday Party of the Superintendent's Residence on October 4, 1998.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

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THAT the information be received.

CARRIED.

**2) Sherrill Mravnik, Awareness Coordinator
Schizophrenia Society of Saskatchewan Inc., Saskatoon Chapter, dated September 8**

Requesting permission to address Council regarding the seventh “Walk the World for Schizophrenia” on October 4, 1998. (File No. CK. 205-1)

RECOMMENDATION: that Ms. Mravnik be heard.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT Ms. Mravnik be heard.

CARRIED.

Ms. Sherrill Mravnik, Awareness Coordinator, Schizophrenia Society of Saskatchewan Inc., Saskatoon Chapter, was not in attendance.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**3) Ivan Morin
#9 - 541 Avenue W South, dated September 15**

Requesting permission to address Council regarding the issue of drug addiction and prostitution in the City. (File No. CK. 280-1)

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RECOMMENDATION: that Mr. Morin be heard.

Moved by Councillor Atchison, Seconded by Councillor Harding,

THAT Mr. Morin be heard.

CARRIED.

Mr. Ivan Morin, #9 - 541 Avenue W South, expressed his support for the work done by the outreach vans and workers.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the information be received and referred to the Safer City Committee.

CARRIED.

**4) Crystal Sjodin
158 Smallwood Crescent, dated September 21**

Requesting permission to address Council regarding the permanent closure of entrance to alley on Smallwood Crescent. (File No. CK. 6295-1)

RECOMMENDATION: that Clause B5, Report No. 17-1998 of the City Manager be brought forward for consideration and that Ms. Sjodin be heard.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT Clause B5, Report No. 17-1998 of the City Manager be brought forward for consideration and that Ms. Sjodin be heard.

CARRIED.

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“REPORT NO. 17-1998 OF THE CITY MANAGER

B5) Communications to Council

**From: Crystal Sjodin
158 Smallwood Crescent
Date: April 30, 1998
Subject: Permanent Closure of Entrance to Alley on Smallwood Crescent
(File No. 6295-1)**

RECOMMENDATION: that the following information be received.

On May 1, 1998, the attached communication from Crystal Sjodin (Attachment 1), addressed to City Council, was forwarded to the Transportation Department from the City Clerk’s Office for a report. Additionally, the communication was placed on City Council’s agenda of May 19, 1998, for its information.

Report of the General Manager, Transportation Department, September 11, 1998:

“The lane referred to by Ms. Crystal Sjodin is highlighted on Plan No. B7-6R (Attachment 2), and is adjacent to 158 Smallwood Crescent.

Traffic counts conducted during the week of August 16, 1998, show an average daily traffic volume of 68 vehicles using this lane. This compares to a count conducted during the week of September 15, 1986, which showed an average daily traffic volume of 85 vehicles using this lane.

There is a potential for approximately 36 residents of Smallwood Crescent, Confederation Crescent and Palmer Place to use this lane. Given this, and the fact that volumes in the area of 80 - 100 vehicles per day are typical for the Confederation Park system of lanes, the recorded volumes are not excessive.

There is a possibility that a minor amount of shortcutting may be occurring on this lane between Smallwood Crescent and apartment blocks on Laurier Drive; however, the route is not direct enough to be heavily utilized. Any shortcutting that may be occurring is likely being generated by local residents.

It is recommended that no action be taken at this time.”

ATTACHMENTS

1. Letter dated April 30, 1998, from Crystal Sjodin
2. Plan No. B7-6R”

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Ms. Crystal Sjodin, 158 Smallwood Crescent, expressed safety concerns of the traffic through this lane.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the matter be referred to the Planning and Operations Committee for a report.

CARRIED.

COMMUNICATIONS - CONTINUED

**5) John Amico
Express Bakery, dated September 21**

Requesting permission to address Council regarding the expropriation of Express Bakery. (File No. CK. 4020-1)

RECOMMENDATION: that Clause B.3, Report No. 17-1998 of the City Manager be brought forward for consideration and that Mr. Amico be heard.

Moved by Councillor Atchison, Seconded by Councillor Maddin,

THAT Clause B3, Report No. 17-1998 of the City Manager be brought forward for consideration and that Mr. Amico be heard.

CARRIED.

“REPORT NO. 17-1998 OF THE CITY MANAGER

**B3) Acquisition - Property Owned by Honey Bunch Bakeries
(Saskatoon 1975) Ltd.
Capital Budget Project 0721
Electric Feeder - 138 kV City Centre
(File No. 4020-1)**

RECOMMENDATION: 1) that a resolution be passed instructing the Administration to discontinue the expropriation proceedings with respect to the above property; and,

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- 2) that City Council adopt Bylaw No. 7790 repealing “The Honey Bunch Bakeries (Saskatoon, 1975) Ltd. Expropriation Bylaw, 1998”.

Report of the General Manager, Public Works Department, September 14, 1998:

“At its meeting on March 9, 1998, City Council adopted Bylaw No. 7732, ‘The Honey Bunch Bakeries (Saskatoon, 1975) Ltd. Expropriation Bylaw, 1998’. The Expropriation Bylaw was required as the property was needed as part of the route for the 138,000 volt transmission line upgrade to downtown, and prior negotiations for the purchase of the property had failed.

Since the Expropriation Bylaw was approved, further negotiations with the owner of this property have not progressed to any extent. The CNR has recently been approached, with an alternative design to encroach on their right-of-way only around the bakery property. We now have a signed agreement with the CNR that allows us to bypass the above-mentioned property and run a portion of the transmission line parallel to the CNR tracks adjacent to the bakery property.

This new route does provide an adequate design for the transmission line, and does allow the owner of the Honey Bunch Bakery to remain on his property.”

ATTACHMENT

1. Bylaw No. 7790 - The Honey Bunch Bakeries (Saskatoon, 1975) Ltd. Expropriation Repeal Bylaw, 1998.”

Mrs. Carmela Amico, Express Bakery, outlined the hardships that she and her husband have endured during the process, and requested compensation for same.

Moved by Councillor Birkmaier, Seconded by Councillor McCann,

THAT the information be received and the questions posed by Mrs. Amico be referred to the Administration for a report.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

- 1) *that the Administration be instructed to discontinue the expropriation proceedings with respect to the above property; and*
- 2) *that City Council consider Bylaw No. 7790 repealing “The Honey Bunch Bakeries*

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(Saskatoon, 1975) Ltd. Expropriation Bylaw, 1998”.

CARRIED.

COMMUNICATIONS - CONTINUED

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Janice Gallays
Book Awards Brunch Committee, dated September 3**

Submitting a letter of appreciation to Council for its assistance to create a City of Saskatoon Book Award. (File No. CK. 150-5)

RECOMMENDATION: that the information be received.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**2) Rusty Chartier
1245 Avenue O South, dated September 1**

Submitting comments regarding the conditions on Twenty-first Street. (File No. CK. 280-1)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the information be received and referred to the Safer City Committee.

CARRIED.

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**3) Dr. Neil Garvie, Principal
Sutherland Elementary School, dated September 1**

Submitting a letter of appreciation for the installation of the stop sign at Egbert Avenue at 111th Street. (File No. CK. 6330-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Harding,

THAT the information be received.

CARRIED.

**4) Anne Lukowich
182 Rita Crescent, undated**

Submitting comments regarding the cutting, trimming and removal of City trees. (File No. CK. 4200-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**5) Geri Yee, President
Saskatchewan Intercultural Association Inc., dated September 9**

Submitting a copy of a letter sent to the Mayor regarding the decision of the Saskatoon Police Services to withdraw from the Race Relations Committee. (File No. CK. 5000-1 & CK. 225-40)

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RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Maddin,

THAT the information be received.

CARRIED.

**6) Arla Gustafson, Executive Director
Saskatoon's United Way, dated September 15**

Requesting permission for the temporary street closure of 23rd Street between 3rd and 4th Avenues on Thursday, October 8, 1997, from 12:00 noon to 1:30 p.m. for the 6th Annual Chuckwagon Lunch and Bicycle Rodeo. (File No. CK. 205-1)

RECOMMENDATION: that the request be approved subject to Administrative conditions

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the request be approved subject to Administrative conditions.

CARRIED.

**7) Glenna Barber
1301 Avenue W North, dated September 11**

Submitting a request to waive the rental fee for the use of W. A. Reid Park and Girgulis Park for the 8th Annual Carolyn Moyer Memorial Slowpitch Tournament to be held on September 26th and 27th, 1998. (File No. CK. 1704)

RECOMMENDATION: that the request be denied since it is Council's policy not to waive rental fees.

Moved by Councillor Atchison, Seconded by Councillor McCann,

THAT the request be denied since it is Council's policy not to waive rental fees.

CARRIED.

8) Marlene Hall, Secretary

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Development Appeals Board, dated September 14

Submitting Notice of Development Appeals Board Hearing regarding property at 1019 - 7th Street East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**9) Brian Krug, P. Eng.
SaskTel Buildings and Properties, undated**

Requesting permission to extend the hours under the Noise Bylaw for SaskTel to test an emergency generation by running the new engine for a period of 24 hours at 2401 - 7th Street East on the night of October 27, 1998.

RECOMMENDATION: that permission be granted to SaskTel to extend the time to test an emergency generation by running the new engine for a period of 24 hours at 2401 - 7th Street East on the night of October 27, 1998.

Moved by Councillor Atchison, Seconded by Councillor Harding,

THAT permission be granted to SaskTel to extend the time to test an emergency generation by running the new engine for a period of 24 hours at 2401 - 7th Street East on the night of October 27, 1998.

CARRIED.

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B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

- 1) **Carl M. Ens**
178 - 320 - 5th Avenue North, dated September 11

Submitting comments regarding bicycles, skateboards, and rollerblades in the downtown area. **Referred to the Planning and Operations Committee.** (File No. CK. 5300-1)

- 2) **Joan Neufeldt**
238 Churchill Drive, dated September 7

Submitting a petition with fifteen signatures from the residents of the 200 block of Churchill Drive regarding the Soccer Centre at Umea Park. **Referred to the Planning and Operations Committee.** (File No. CK. 610-6 & CK. 1965-1)

- 3) **Fran Edwards, Secretary**
Senior Citizens Action Now, dated September 10

Submitting a request for a property tax abatement at 310 Avenue F South, **Referred to the Administration and Finance Committee.** (File No. CK. 1965-1)

- 4) **Audrey Currie**
River Heights Community Association, dated September 15

Submitting a request for a water feature in Robert Hunter Park. **Referred to the Administration.** (File No. CK. 4205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

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C. PROCLAMATIONS

- 1) Anne E. Campbell, Executive Director
Sue Williams, President Board of Directors
YWCA of Saskatoon, dated August 24**

Requesting Council to proclaim the week of October 18 to 24, 1998, as YWCA Week Without Violence in Saskatoon. (File No. CK. 205-5)

- 2) Brian Hartsook, Board of Directors
Saskatoon's United Way, dated August 31**

Requesting Council to proclaim November, 1998 as United Way Month in Saskatoon. (File No. CK. 205-5)

- 3) Brenda Gardner, Veterinary Technologist
Saskatchewan Association of Veterinary Technologists Inc., dated September 7**

Requesting Council to proclaim the week of October 11 to 17, 1998 as Veterinary Technologist Week in Saskatoon. (File No. CK. 205-5)

- 4) Ken Wood, General Manger
Saskatchewan Place, dated September 9**

Requesting Council to proclaim the week of October 5 to 11, 1998 as Rodeo Week in Saskatoon. (File No. CK. 205-5)

- 5) Reg Reiter, President
German Canadian Club Concordia, dated September 16**

Requesting Council to proclaim the week of September 27 to October 3, 1998 as Octoberfest Week in Saskatoon. (File No. CK. 205-5)

RECOMMENDATION: 1) that City Council approve all proclamations as set out in Section C; and

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- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Langford, Seconded by Councillor Harding,

- 1) *that City Council approve all proclamations as set out in Section C; and*
- 2) *that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

REPORTS

Mr. G. Grismer, Chair, presented Report No. 16-1998 of the Municipal Planning Commission;

A/City Manager Richards presented Report No. 17-1998 of the City Manager;

Councillor Langford, Chair, presented Report No. 15-1998 the Administration and Finance Committee; and

His Worship Mayor Dayday, Chair, presented Report No. 11-1998 of the Executive Committee.

Moved by Councillor Birkmaier, Seconded by Councillor Waygood,

THAT Council go into Committee of the Whole to consider the following reports:

- a) *Report No. 16-1998 of the Municipal Planning Commission;*
- b) *Report No. 17-1998 of the City Manager;*
- c) *Report No. 15-1998 of the Administration and Finance Committee; and*
- d) *Report No. 11-1998 of the Executive Committee.*

CARRIED.

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His Worship Mayor Dayday appointed Councillor Waygood as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 16-1998 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Mr. Glen Grismer, Chair
Ms. Ann March, Vice-Chair
Councillor P. Roe (shared position)
Councillor K. Waygood (shared position)
Mr. Ron Mantyka
Mr. Ken Rauch
Ms. Leslie Belloc-Pinder
Mr. Gregory Kitz
Ms. Georgia Bell Woodard
Ms. Lina Eidem
Mr. Paul Kawcuniak
Ms. Sheila Denysiuk
Mr. Nelson Wagner
Mr. Ken McDonough

- 1. Discretionary Use Application - Parking Station
Idylwyld Drive and 25th Street West
Lot A, Block 84-S-27179
RM4 Zoning District
Applicant: Kindrachuk Agrey Architects Ltd.
(File No. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 1.

- 2. Discretionary Use Application - Parking Station**

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**100 - 109th Street East
Lot 3, Block 2, Plan HA
R2 Zoning District
Applicant: Mike Katsiris
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 8.

- 3. Discretionary Use Application
100 - 108th Street East
Lot 3, Block 1, Plan HA
R.2 Zoning District
Applicant: Mawson Hotels Ltd. (Eldon Mawson)
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 13.

REPORT NO. 17-1998 OF THE CITY MANAGER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

| <u>SUBJECT</u> | <u>FROM</u> | <u>TO</u> |
|---|--------------------|--------------------|
| Schedule of Accounts Paid \$1,370,276.95 | September 2, 1998 | September 9, 1998 |
| Schedule of Accounts Paid \$1,814,368.61 | September 3, 1998 | September 10, 1998 |
| Schedule of Accounts Paid \$5,951,956.62 | September 10, 1998 | September 16, 1998 |
| Schedule of Accounts Paid \$10,199,929.78 (File No. 1530-2) | August 17, 1998 | September 14, 1998 |

- A2) Property Tax Liens - 1996 and 1997
(File No. 1920-3)**

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RECOMMENDATION: that City Council instruct the City Solicitor to take the necessary action under the provisions of *The Tax Enforcement Act* with respect to properties with 1996 and 1997 tax liens.

ADOPTED.

Report of the A/General Manager, Finance Department, September 15, 1998:

“The Tax Enforcement Act

The basic philosophy of *The Tax Enforcement Act* is to secure payment of tax arrears under the threat of the loss of title to the property. The statute is not intended to provide a vehicle for the acquisition of property by the City. Each property owner (taxpayer) has certain fundamental rights concerning his/her land. The taxpayer must be kept fully aware of the proceedings being taken and be given a reasonable time frame during which arrangements can be made for payment of the outstanding amount.

The proceedings under this Provincial statute are scheduled as follows:

1. *The Tax Enforcement Act* provides for the registration of a tax lien against a property where taxes have been due and unpaid after the 31st day of December of the year in which the taxes were originally levied.
2. Where the taxes remain unpaid and the lien has not been withdrawn, first application for the transfer of title to the City may begin at any time after the expiration six months following the registration of the tax lien in the Land Titles Office.
3. Final application for transfer of title to the City may commence six months after the first application. The City must, at this point in the proceedings, contact the Provincial Mediation Board and file an application for consent to obtain the title. The Mediation Board may, subject to certain conditions being met by the taxpayer, stay the proceedings by the City.

Within this schedule, the Administration now requests authorization to proceed, to secure further, the City's position with respect to those properties which became subject to tax lien action in 1996 and 1997.

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1997 Tax Liens (see Attachment 'A')

With respect to the properties listed in Attachment 'A', proceedings under *The Tax Enforcement Act* commenced on September 27, 1997. At that time, the City of Saskatoon, in accordance with the statute, published in The StarPhoenix, the legal descriptions of all properties in arrears of property taxes which were subject to tax liens. The assessed owners were notified of the action being taken and were advised that if the taxes remained unpaid after 60 days following the date of the advertisement, a tax lien would be registered against the property on the official title held in the Land Titles Office.

Considerable effort has been made in contacting the assessed owners of the various properties identified in Attachment 'A'. Attempts have been made to obtain payment or to negotiate reasonable payment schedules. However, as of the date of this report, payment has not been received from the respective owners and the property tax arrears are still outstanding.

The City has 1997 tax liens registered on 164 properties with tax arrears. These properties have been summarized by classification in Attachment 'A'.

These properties are now subject to first application for title under *The Tax Enforcement Act*. This action involves notification, to each registered owner and each assessed owner by registered mail, that the City has followed the procedures under the *Act* to protect itself against outstanding arrears.

1996 Tax Liens (see Attachment 'B')

On March 2, 1998, City Council approved proceedings with first application for title on 104 properties with 1996 tax liens. To date, 41 property owners have resolved their tax arrears. The remaining 63 properties, as listed in Attachment 'B', continue to have outstanding tax arrears and, therefore, the City is in a position to proceed to the third step of the tax enforcement process.

In proceeding to final application for title of these properties, the City must contact the Provincial Mediation Board and file an application for consent to obtain title. The Board will then contact each property owner and attempt to establish a payment schedule. If such a schedule is established, all resulting tax payments will be forwarded by the property owner to the Mediation Board which, in turn, will forward the funds to the City. Only in limited circumstances will the City obtain title to property under *The Tax Enforcement Act*. Generally, the *Act* has been effective in securing tax arrear payments for the City.

Comparative Summary

Attachment 'C' provides a five-year summary of tax liens, comparing final application for 1996 liens against application requested for the previous four years."

ATTACHMENTS

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1. 1997 Property Tax Liens - 'A'
2. 1996 Property Tax Liens - 'B'
3. Five year Comparative Summary - 'C'

**A3) 1998 Capital Budget
 Project No. 1357: 180 Horsepower Motor Grader Replacement
 Award of Tender
 (File No. 8-0623)**

RECOMMENDATION:

- 1) that City Council accept the tender submitted by Redhead Equipment Ltd. (Saskatoon, Sk.) for the supply of one 1999 Champion 730A VHP Series V Motor Grader at a total cost of \$215,204.76 including GST; and,
- 2) the Purchasing Services Manager be authorized to issue a purchase order for the above.

ADOPTED.

Report of the General Manager, Asset Management Department, September 16, 1998:

“Tenders for the purchase of one 180 horsepower articulated frame motor grader were opened by the Purchasing Services Branch on June 24, 1998. Bidders were requested to submit bids under an extended warranty and buyback option or a guaranteed maintenance and buyback option.

The following prices (including taxes) were received:

| | | | Purchase | Trade-In | Guaranteed | Repurchase | Present |
|--|----------------------------------|--------------|-------------|-------------|--------------|--------------|--------------|
| | Total | Model | Price | Allowance | Max. Repairs | Guarantee | Value |
| | Cost Bid | | | | | Factors | |
| Redhead Equipment Ltd. (Saskatoon, SK) | Champion 730A VHP Series V | \$216,934.00 | \$30,000.00 | \$14,350.00 | \$75,927.00 | .829 .682 | \$175,257.93 |
| Kramer Ltd. (Saskatoon, SK) | Caterpillar | \$221,000.00 | \$50,000.00 | \$15,000.00 | \$140,000.00 | .829 .682 | \$115,277.49 |

The apparent low bid was submitted by Kramer Ltd. However, their tender was rejected as they deleted elements of the Guaranteed Maintenance and Buy Back provision from their submission.

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Therefore, the only acceptable bid was submitted by Redhead Equipment Ltd. for a 1999 Champion 730A VHP Series V motor grader.

The cost to the City would be as follows:

| | |
|-------------------|------------------|
| Purchase Price | \$216,934.00 |
| GST | 15,185.38 |
| PST | <u>15,185.38</u> |
| Sub-Total | \$247,304.76 |
| Less trade | 30,000.00 |
| Less GST on trade | <u>2,100.00</u> |
| Total | \$215,204.76” |

Section B - Planning and Operations

**B1) Lease of City-Owned Property for School Site
Parcel UU, Registered Plan 77-S-40956
McCormack Road - Parkridge Neighbourhood
James L. Alexander School
(File No. LA 4225-1)**

- RECOMMENDATION:**
- 1) that Parcel UU, Registered Plan 77-S-40956 be leased to the Saskatoon Board of Education for a term of five years, commencing September 1, 1998;
 - 2) that the annual lease rate be \$30,800.00 plus GST; and,
 - 3) that all other terms and conditions of the original lease agreement dated September 1, 1983, continue to apply.

ADOPTED.

Report of the General Manager, Planning and Building Department, September 11, 1998:

“On May 16, 1983, City Council approved the leasing of the above-noted property to the Saskatoon Board of Education for the purpose of accommodating James L. Alexander School. At that time, the Board advised City Council that it preferred to lease, rather than to purchase, this property because it intended to operate this facility (which would incorporate the use of various portable classrooms) only as long as a sufficient population of students exists within the neighbourhood.

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When the population declined, the Board would vacate the site and the City, if it wished, could sell the land as residential lots.

From September 1, 1983, the City leased Parcel UU, Plan 77-S-40956, to the Saskatoon Board of Education for an elementary school. The term of the lease was ten years, ending August 31, 1993. The lease rate was paid in the following annual installments:

- \$10,200.00 on the first day of September in each of the years 1983 to 1987, inclusive; and,
- \$11,700.00 on the first day of September in each of the years 1988 to 1992, inclusive.

The lease provided for two, five-year extensions and City Council at its meeting held December 21, 1992, approved the first extension from September 1, 1993, to August 31, 1998, with the new lease rate set at \$21,000.00 per year.

The School Board has requested a further five-year extension to the lease as provided for in the original agreement. The annual lease rate for the time period September 1, 1998, to August 31, 2003, has been negotiated at \$30,800.00, plus GST per year. All other terms of the original agreement will remain the same.”

ATTACHMENT

1. Letter, Saskatoon Public School Division, dated July 23, 1998.

**B2) Land-Use Applications Received by the Planning and Building Department
For the Period Between August 28 to September 10, 1998
(For Information Only)
(File Nos. PL 4300, 4132)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Report of the General Manager, Planning and Building Department, September 14, 1998:

“The following applications have been received and are being processed:

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Subdivision

- Application #47/98: 811 - 57th Street East
Applicant: Don Franko for City of Saskatoon
Legal Description: Lots 2 and 3, Block 141, Plan 79-S-18673
Current Zoning: I.D.4A
Neighbourhood: Hudson Bay Industrial
Date Received: September 3, 1998

Condominium

- Application #12/98: 160 - 172 Pinehouse Drive
Applicant: Remai Holdings III Ltd.
Legal Description: Parcel F, Block 890, Plan 77-S-13019
Current Zoning: R.4
Neighbourhood: Lawson Heights
Date Received: September 8, 1998.”

ATTACHMENT

1. Plan of Proposed Severance #47/98.

**B3) Acquisition - Property Owned by Honey Bunch Bakeries
(Saskatoon 1975) Ltd.
Capital Budget Project 0721
Electric Feeder - 138 kV City Centre
(File No. 4020-1)**

DEALT WITH EARLIER. SEE PAGE NO. 28.

**B4) Enquiry - Councillor D.L. Birkmaier (September 8, 1998)
Sidewalk Asphalt Overlay Program
(File No. 6220-0)**

RECOMMENDATION: that the following report be received as information.

The following enquiry was made by Councillor Birkmaier at the meeting of City Council held on September 8, 1998:

“Would the Administration please review and report to the next regular meeting of Council:

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Was the policy change of focusing the Sidewalk Asphalt Overlay Program on commercial areas and flankage of residential streets primarily along arterial or collector roads changed and approved by Council?"

Report of the General Manager, Public Works Department, September 14, 1998:

"The attached report 'Sidewalk Asphalt Overlay Program' was tabled with the Planning and Operations Committee at its June 14, 1998, meeting and provides background regarding the 1997 sidewalk overlay program. This report was prepared in response to a request from the Budget Committee at its Capital Budget Review meeting on December 8, 1997, that the Administration be requested to prepare a report for the Planning and Operations Committee regarding public response to the City's sidewalk overlay program (carried out in the fall of 1997).

As part of the 1998 Capital Budget, the Public Works Department is undertaking a program of overlaying sidewalks in residential areas with a thin paver-laid layer of asphalt. A list of the proposed locations to be overlaid this fall is attached. These sidewalks are part of the 24 million dollar deferred maintenance liability in sidewalks that require reconstruction or alternately another maintenance strategy such as an asphalt overlay that can cost effectively extend the life of the sidewalk. The cost of this year's sidewalk overlay program based on the two unit price contracts that closed the week of September 8, 1998, is \$375,000. Alternately, the estimated cost to reconstruct these same sidewalks is \$5,000,000.

Some of the locations scheduled for both last year's and this year's overlay program had been previously advertised for sidewalk reconstruction through the Local Improvement process and were petitioned against by the owners.

Currently there is no policy or directive of City Council restricting where sidewalk overlays may be used as a maintenance strategy. However, the 1997 sidewalk overlay program did focus on commercial areas and flankage of residential streets primarily along arterial and collector roads. These locations were selected to reduce the risk should there be any technical problems with the placement, as it was the first year of the program. By comparison, the City of Regina's strategy for their sidewalk overlay program is to target residential areas for asphalt overlays and schedule reconstruction of sidewalks along arterials and high pedestrian corridors.

Unless otherwise directed by City Council, the Public Works Department will proceed with the sidewalk asphalt overlay program beginning the week of September 21, 1998."

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ATTACHMENTS

1. June 12, 1998, Report "Sidewalk Asphalt Overlay Program".
2. List of Overlay Locations.

Moved by Councillor Birkmaier,

THAT work not proceed and that the matter be referred to the Planning and Operations Committee for a policy review, with public input.

YEAS: Councillors Birkmaier, Maddin, Roe, Steernberg and Waygood 5

NAYS: His Worship the Mayor, Councillors Atchison, Harding, Heidt, Langford and McCann 6

DEFEATED.

IT WAS RESOLVED:

THAT the work proceed and that the question of a policy be referred to the Planning and Operations Committee.

CARRIED.

B5) Communications to Council
From: Crystal Sjodin
158 Smallwood Crescent
Date: April 30, 1998
Subject: Permanent Closure of Entrance to Alley on Smallwood Crescent
(File No. 6295-1)

DEALT WITH EARLIER. SEE PAGE NO. 26.

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**B6) Enquiry - Councillor D.L. Birkmaier (January 19, 1998)
Feasibility of Installing Four-Way Stop
8th Street and Boychuk Drive
(File No. 6280-3)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

The following enquiry was made by Councillor Birkmaier at the meeting of City Council held on January 19, 1998:

“Would the Administration please report on the feasibility of a four-way stop at 8th Street and Boychuk Drive?

Safety is of major concern to the residents in the area.”

Report of the General Manager, Transportation Department, September 15, 1998:

“The purpose of installing stop signs is to clearly assign traffic right-of-way in order to provide for an orderly movement of traffic streams, minimize potential vehicle conflicts, and improve safety for all roadway users. The primary justification for installing a four-way stop at any intersection is to address an accident problem as indicated by the occurrence of five or more reported right-angle accidents in a 12-month period. A review of the accident history of this intersection since 1993 shows that there have been a total of 18 accidents, one involving an injury. This total included two right-angle accidents in 1994, two in 1996, and three in 1997. This averages 1.4 right-angle accidents per year and is not indicative of an accident problem or problems with traffic safety at this intersection. No accidents involving pedestrians were reported.

On April 6, 1998, the Transportation Department undertook vehicle counts at this intersection during the morning and afternoon peak hours. A vehicle delay study for these travel periods was made to compare the effects of traffic control devices consisting of north-south stop signs on Boychuk Drive versus a four-way stop configuration.

The study indicated that the average hourly delay experienced by all motorists utilizing this intersection would increase slightly, from 0.22 to 0.23 hours (less than one minute), during the morning peak period as a result of installing a four-way stop. The study of the afternoon peak period indicated that a reduction in delay from 0.54 to 0.48 hours (less than four minutes) would occur if a four-way stop were installed. The overall anticipated improvement in vehicle delay is considered insignificant and is not sufficient justification for installing a four-way stop at this intersection at this time.

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The current vehicle counts and accident history were also used to perform a traffic signal warrant calculation for this intersection. This analysis produced a priority rating of 21.8 points which is less than the minimum requirement of 100 for a full traffic signal installation. This intersection has been placed on the Traffic Signal Priority List and currently ranks 21st among those locations identified by traffic signal priority points.

The current installation of a two-way stop meets the immediate traffic control requirements of the 8th Street and Boychuk Drive intersection. The installation of a four-way stop is neither justified nor recommended at this time. The Transportation Department will continue to monitor the traffic conditions at this location and recommend improvements to the existing traffic control devices when the need for such changes is identified.”

REPORT NO. 15-1998 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor A. Langford, Chair
Councillor D.L. Birkmaier
Councillor M. Heidt
Councillor J. Maddin
Councillor K. Waygood

**1. Re-Allocation of Social Planning Initiative Budget Provisions
(File No. CK. 1870-2)**

RECOMMENDATION:

- 1) that the 1998 Operating Budget allocation of \$15,000 for a social planning initiative be transferred to the Safer City Committee;
- 2) that the initial phase-in strategy for the social planning initiative to provide a total budget allocation of \$52,000 be now considered as part of the Safer City Committee long-term operating requirements;
- 3) that City Council set a date to start deliberations on the following recommendation contained under Clause 3, Report No. 7-1997 of the Administration and Finance Committee which was adopted on May 12, 1997:

that City Council review the Corporate Strategic Plan for the purpose of providing the Administration with direction regarding the City’s role in social issues of hunger, poverty, and employment; and

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- 4) that the Safer City Committee be provided with copies of Clause 3, Report No. 7-1997 of the Administration and Finance Committee and Clause 3, Report No. 15-1997 of the Administration and Finance Committee for review and incorporation into its Terms of Reference, the intent of these reports including the recommendations which were adopted by City Council.

Your Committee met with the General Manager, Leisure Services Department, to consider the following report dated September 2, 1998 of the General Manager, Leisure Services Department, and has added Recommendations 3) and 4) above in order to ensure the concepts and intentions of the initiatives contained in the two reports referenced therein are not lost but included in the Terms of Reference for the Safer City Committee:

“BACKGROUND

During its May 12, 1997, meeting, City Council considered Clause 3, Report No. 7-1997 of the Administration and Finance Committee and resolved:

- ‘1. that the City of Saskatoon respond to the community's request for assistance in addressing social issues by expanding its role in community development. This would encompass developing a proactive process of community coordination for the purposes of providing support services to non-government social serving agencies within our community; and
2. that City Council review the Corporate Strategic Plan for the purpose of providing the Administration with direction regarding the City's role in social issues of hunger, poverty, and employment.’

During its October 6, 1997, meeting, City Council adopted Clause 3, Report No. 15-1997 of the Administration and Finance Committee which was a follow-up report to the above resolutions, and resolved, in part:

- ‘3) that the following recommendations from the report of the General Manager, Leisure Services Department, dated April 23, 1997, be referred back to the Administration for the development of an implementation strategy:
 - a) that City Council hire a Social Development Coordinator in the Community Development Branch of the Leisure Services Department to fulfill the role outlined in 1) above; and,
 - b) that the City of Saskatoon support and strengthen its role in the development of social housing within the community by

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funding the Social Housing Facilitator on a full-time permanent basis.'

The report outlined a three year phase-in of social coordination services by the City of Saskatoon and referred the matter of funding for social coordination services to the Budget Committee for consideration in the 1998 Operating Budget. Subsequently, \$15,000 was approved in the 1998 Operating Budget for the purposes of carrying out a public input process in 1998 that would provide the City with more specific information on the needs and issues of social serving groups within our community. This information was to assist us in the development of future services.

The phase-in strategy proposed additional provisions of \$15,000 in 1999 and \$22,000 in 2000 for a total allocation of \$52,000.

DISCUSSION

Several developments have taken place since the October 7, 1997, report was tabled with City Council. These developments have warranted a further look at how we might develop and implement a process for the coordination of services surrounding the social aspects of our community.

In March 1998, City Council approved the establishment of a Safer City Committee, whose mandate is as follows:

- a) become aware of the issues affecting the safety of citizens and advise the Planning and Operations Committee and the Board of Police Commissioners accordingly;
- b) seek advice from the community concerning methods and approaches to addressing identified issues and make recommendations for action to City Council and the Board of Police Commissioners; and
- c) facilitate coordination of activities, initiatives, and programs in Saskatoon by various agencies and organizations interested in urban safety.

This mandate is in addition to many programs and services currently delivered directly or in coordination with community groups and agencies which have a direct impact on the safety and wellness of Saskatoon residents. The scope of the safety and wellness issues of the Safer City Committee and those of the social issues affecting our community are identical or similar enough as to warrant integration of efforts and resources.

In a letter dated July 8, 1998, the Saskatoon Social Planning Council informed City Council that they will be suspending operations as of June 1998, indicating that this type of citizen-run organization struggled to remain viable and relevant without ongoing support.

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However, the group still believes that there is a need for a central and neutral place where issues of social planning and development can be addressed and monitored. The Administration believes that the Safer City Committee will provide such a vehicle.

JUSTIFICATION

The four general managers appointed to the Safer City Committee have begun to build a process which will serve to address the community's safety issues and problems logically and systematically. The initial operating approach by the Safer City Committee is based upon two documents obtained from the National Crime Prevention Council. The documents obtained are: *Building a Safer Canada: A Community-based Crime Prevention Manual* and *Step by Step: Evaluating Your Community Crime Prevention Efforts*. These documents provide information and suggested approaches considered necessary when taking a leadership role in addressing public safety issues. The methods and process in these manuals will be adapted over the long term to suit our particular needs and situation.

The two documents suggest that when developing strategies to address a community safety issue (focused on a specific target group through a chosen level of intervention), consideration should be given to each of the following categories of action:

- 1) social development (e.g. youth activities, school programs, parenting skills);
- 2) community action (e.g. neighborhood watch, crime reporting);
- 3) police action (e.g. preventative patrols, security education);
- 4) city administration (e.g. planning/coordination, zoning); and
- 5) physical design (e.g. street layout, lighting).

The Administration believes that the issues, and the approaches to dealing with these issues, which were originally the purview of the social planning initiative, will now be encompassed within the purview of the Safer City Committee.

In order for the Safer City Committee to develop a process of community consultation, issue identification and problem solving, and ongoing evaluation, ongoing resources must be allocated to the committee. Initial plans are to second an existing employee from within the Corporation to initiate, coordinate, and communicate the efforts of the Safer City Committee. These efforts will also include the identification of the specific duties, responsibilities, and qualifications of support staff required to sustain the activities of the Safer City Committee over the long term.

Therefore, in light of the current status of the Social Planning Council and to avoid duplication, the Administration recommends that the budget allocation of \$15,000 for the first year phase-in of social coordination services be transferred to the Safer City Committee. The Administration also requests that the initial phase-in strategy for the social coordination initiative to provide a total budget allocation of \$52,000 be now considered as

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part of the Safer City Committee long-term operating requirements. Additional support requirements (e.g. public surveys, focus group discussions, public meetings, communication costs) will be reported to the Budget Committee for consideration during review of the 1999 Operating Budget Estimates. The Leisure Services Department has agreed to house support staff for the Safer City Committee within the Community Development Branch, which has recently been relocated at the Cosmo Civic Centre.

OPTIONS

The only option identified by the Administration is to proceed with the development of a separate social coordination of services initiative apart from the Safer City Committee as outlined in the September 22, 1997, report of the General Manager, Leisure Services.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Implementation of the proposal in this report will not impact upon the 1998 operating results. Additional funds requested in 1999 and 2000 for a staff resource for the Safer City Committee remain identical to those proposed within the social planning initiative.

The Safer City Committee also intends to apply, in partnership with other non-profit organizations in our community, to the National Crime Prevention Centre to access available grants provided by the federal government which focus on prevention and early intervention strategies related to crime and safety issues. The Safer City Committee may also apply, or support an application by community groups, for 'seed money' from the National Crime Prevention Centre to develop and implement needs assessment and evaluation methods."

Your Committee has also referred the two reports referenced earlier in the report (i.e. Clause 3, Report No. 7-1997 of the Administration and Finance Committee and Clause 3, Report No. 15-1997 of the Administration and Finance Committee) to the Safer City Committee to use as reference as to how City Council wishes to proceed in terms of social planning initiatives. The Committee would like the Safer City Committee to expand its partnerships in the areas of health and education, in order to benefit from these groups.

IT WAS RESOLVED:

- 1) *that the 1998 Operating Budget allocation of \$15,000 for a social planning initiative be transferred to the Safer City Committee;*
- 2) *that the initial phase-in strategy for the social planning initiative to provide a total budget*

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allocation of \$52,000 be now considered as part of the Safer City Committee long-term operating requirements and that the funding be referred to the 1999 Operating Budget;

- 3) *that City Council set a date to start deliberations on the following recommendation contained under Clause 3, Report No. 7-1997 of the Administration and Finance Committee which was adopted on May 12, 1997:*

that City Council review the Corporate Strategic Plan for the purpose of providing the Administration with direction regarding the City's role in social issues of hunger, poverty, and employment; and

- 4) *that the Safer City Committee be provided with copies of Clause 3, Report No. 7-1997 of the Administration and Finance Committee and Clause 3, Report No. 15-1997 of the Administration and Finance Committee for review and incorporation into its Terms of Reference, the intent of these reports including the recommendations which were adopted by City Council.*

**2. 1998 Property Tax Abatements
(File No. CK. 1965-1)**

RECOMMENDATION:

- 1) that City Council approve an extension of the 1998 Property Tax Abatement for Cosmopolitan Industries Ltd., to include the leased property at 1310 Alberta Avenue, and
- 2) that Bylaw No. 7788 regarding the 1998 Property Tax Abatement program be considered at this meeting (which includes the property outlined in Resolution No. 1) above).

Attached is a copy of Clause A4, Report No. 16-1998 of the City Manager, which was dealt with as stated by City Council at its meeting held on September 8, 1998:

IT WAS RESOLVED: that the matter be referred to the Administration and Finance Committee for a report.

Your Committee has reviewed the matter of providing a property tax abatement to Cosmopolitan Industries Ltd. for the leased property at 1310 Alberta Avenue, and has determined that this would not be setting a precedent, as there are five similar situations included in the present tax abatement program. The company has not purchased this property in that this would involve a subdivision of the property, and there would be significant land development costs involved upon subdivision. Your Committee therefore recommends approval of this tax abatement.

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IT WAS RESOLVED:

- 1) *that City Council approve an extension of the 1998 Property Tax Abatement for Cosmopolitan Industries Ltd., to include the leased property at 1310 Alberta Avenue;*

YEAS: His Worship the Mayor, Councillors Atchison, Harding, Heidt, Langford, Maddin, McCann and Waygood 8

NAYS: Councillors Birkmaier, Roe and Steernberg 3

and

- 2) *that Bylaw No. 7788 regarding the 1998 Property Tax Abatement program be considered at this meeting (which includes the property outlined in Resolution No. 1) above).*

**3. Acquisition of Mailing and Highlight Colour Printing Systems
(File No. CK. 1005-1)**

RECOMMENDATION:

- 1) that the proposal for the replacement of the Bell & Howell Philipsburg 5000 mailing system, as submitted by IKON Office Solutions, in the amount of \$111,209.10, which includes the base bid and applicable taxes, be accepted;
- 2) that the proposal for the acquisition of a highlight colour printing system, as submitted by Xerox, in the amount of \$223,410.41, which includes the base bid and applicable taxes, be accepted; and
- 3) that the Purchasing Services Branch of the Asset Management Department issue the appropriate purchase orders.

ADOPTED.

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Your Committee has reviewed the following report of the A/General Manager, Finance Department and the General Manager, Corporate Information Services Department, September 3, 1998, with the General Manager, Corporate Information Services Department, and has determined that the purchase of the colour printing system (to be used for utility bills and tax notices) will be at no cost to the consumer, and the Committee has been assured that the cost has been figured in with the billing system processes:

“BACKGROUND

Prior to 1994, Corporate Information Services (Computer Operations) printed utility bills and tax and assessment notices and the Treasurer’s Department (Mailroom) mailed these bills and notices.

In 1994, a business decision was made to enhance communications and processes with our customers by using laser printing technology to produce utility bills and tax notices. It was no longer feasible to print these bills and notices in-house because the printing technology in Computer Operations did not support the new OCR (optical character recognition) printing capabilities required by the remittance processing systems acquired by the Treasurer’s Department. Corporate Information Services (Computer Operations) was in the process of ‘downsizing’ from the mainframe computer system; upgrading printing technology for this computing environment was not planned. This change of printing technology was planned for the new client server environment. Therefore, the printing and mailing of utility bills and tax and assessment notices was contracted to a service bureau (ISM in Regina).

The new client server environment has now been established. The Financial Systems (General Ledger and Accounts Payable) and the Tax and Assessment System (PANDA) have been moved from the mainframe to this environment; the Utility Billing System should be moved to this environment by the end of 1998. This new client server environment can support the special printing capabilities required by the Finance Department.

JUSTIFICATION

Bringing large volume printing and mailing services in-house will result in:

- a savings, over the next five years, of \$132,695.10.
- elimination of costs of doing business with a service bureau. Transmission costs, required to get print information to a service bureau (ISM in Regina), and travel costs, required to check critical print jobs, are eliminated. It is estimated that this would result in a saving, over the next five years, of \$7,500.
- potential savings to all departments who choose to send their larger volume jobs to the high volume printer in Corporate Information Services (Computer Operations). These savings would be similar to the savings that can be achieved by sending copying to

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Printing Services rather than using departmental copiers - it costs 50% less to copy in Printing Services than it does on a departmental copier.

- a more flexible print window for the Finance Department's large volume printing applications. This means that we do not have to work within the tight production schedule constraints of a service bureau (ISM in Regina).
- a simpler corporate print environment - a smaller number of larger capacity printers instead of many smaller capacity printers. This results in avoiding the need to obtain more resources to support a more complex print environment.

OPTIONS

Continue to obtain large volume printing and mailing services from a service bureau.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Proposals for the replacement of the Bell & Howell Phillipsburg Expediter 5000 (Mailing System) were opened on August 6, 1998. Attached is a summary sheet of the cost (purchase plus 5-year operating) of the four proposals received. Also attached is a summary sheet of the evaluation, and the ranking, of each of the four proposals.

The costs, of the highest ranked proposal, are within the current operating budget funding limits. The highest ranking bidder is acceptable to the Corporate Information Services Department. The cost to the City is as follows:

| | |
|------------------|---------------------|
| Base Bid | \$101,099.00 |
| P.S.T. | 7,076.93 |
| G.S.T. | 7,076.93 |
| G.S.T. Rebate | <u>(4,043.76)</u> |
| Net Cost to City | \$111,209.10 |

Funding for this acquisition is provided in the Corporate Information Services operating budget (\$11,935.02) and through a Productivity Improvement Loan (\$99,274.08).

There will be an ongoing maintenance cost for the Mailing System. This cost will be \$68,888.72 over the next 5 years.

Proposals for the purchase of a highlight colour Printing System were opened on August 18, 1998. Attached is a summary sheet of the cost (purchase plus 5-year operating) of the two

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proposals received. Also attached is a summary sheet of the evaluation, and the ranking, of each of the two proposals.

The costs, of the highest ranked proposal, are within the current operating budget funding limits. The highest ranking bidder is acceptable to the Corporate Information Services Department. The cost to the City is as follows:

| | |
|------------------|---------------------|
| Base Bid | \$203,100.00 |
| P.S.T. | 14,217.00 |
| G.S.T. | 14,217.00 |
| G.S.T. Rebate | <u>(8,123.59)</u> |
| Net Cost to City | \$223,410.41 |

Funding for this acquisition is provided in the Corporate Information Services network upgrade project (\$20,000.00), the Utility Billing System replacement project (\$30,000.00), and through a Productivity Improvement Loan (\$173,410.41).

There will be an ongoing maintenance cost for the Printing System. This estimated cost (based on 3,500,000 print impressions per year) will be \$298,705.54 over the next 5 years.

These ongoing maintenance costs do not impact the mill rate. All printing and mailing costs associated with utility bills are recovered from the Utilities.

The budgetary impact (Productivity Improvement Loan repayments plus annual maintenance/operating costs and savings) will result in a significant savings over using the services of an external supplier (ISM in Regina). Bringing this service in-house will provide the opportunity to replace the existing mailroom equipment (which has reached the end of its useful life) with equipment that will improve productivity in the mailroom. Once the productivity improvement loan has been repaid, an opportunity will exist to reserve funds for the replacement of this equipment - an opportunity which is not currently available.

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ATTACHMENTS

1. Service Bureau vs. In-House cost comparison
2. Mailing System proposals cost comparison
3. Mailing System proposals evaluation summary
4. Printing System proposals cost comparison
5. Printing System proposals evaluation summary”

REPORT NO. 11-1998 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor J. Maddin
Councillor P. McCann
Councillor P. Roe
Councillor R. Steernberg
Councillor K. Waygood

**1. Appeal Fees - Board of Revision
(File No. CK. 175-6 and 1720-1)**

- RECOMMENDATION:**
- 1) that appeal fees for the Board of Revision be established as follows:

\$ 30.00 - residential
\$500.00 - commercial/condominium/multi-resident appeals; and
 - 2) that the City Solicitor be requested to prepare the appropriate bylaw amendment.

ADOPTED.

The existing Board of Revision appeal fees are \$30.00 for residential, \$100.00 for commercial, and \$100.00 per roll number for condominiums and multi-residential units. The above

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recommendation is being put forward in order to recover a larger portion of the administrative costs of running the Board of Revision.

**2. Incentive Application - Microbio Rhizogen Corporation.
(File No. CK. 3500-13)**

RECOMMENDATION: that the application from MicroBio RhizoaGen Corporation for a five-year tax abatement on the expanded portion of their business at 3835 Thatcher Avenue be approved on a sliding scale as follows:

50% in Year 1
40% in Year 2
30% in Year 3
20% in Year 4
10% in Year 5

ADOPTED.

Your Committee has reviewed and concurs with the attached application for an economic incentive from Microbio Rhizogen Corporation.”

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ENQUIRIES

**Councillor Maddin
Green Space Separating Churchill Drive Residents and Indoor Soccer Facility
(File No. CK. 4205-1)**

Would the Administration please prepare a report outlining the planned revitalization of the (reduced) neighbourhood green space separating Churchill Drive residents from the indoor soccer facility.

Councillor Maddin

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**Parking Enforcement Strategies
Residential Areas Near SIAST - Kelsey Campus
(File No. CK. 6120-1)**

Would the Administration please report on plans to address the serious and ever-increasing neighbourhood concerns regarding parking controls and enforcement strategies within the residential areas near the SIAST - Kesley campus.

Please include what, if any, consultations have taken place regarding the development of additional parking lots on vacant land in the area.

**Councillor Maddin
Development of Weir/Dam Area
(File No. CK. 7840-2)**

Would the Administration please report on the planned short-term and long-term development of the river weir/dam area, with specific reference to:

- a) the existing weir area parking lot;
- b) existing pedestrian access to the railway trestle bridge;
- c) the establishment of a safer pedestrian crossing at the bridge;
- d) repair and/or replacement of the damaged and deteriorating concrete and steel fence along the east side of Spadina Crescent from Duke Street to Windsor Street.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7784

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7784, being "*The Zoning Amendment Bylaw, 1998 (No. 16)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Langford,

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THAT Bylaw No. 7784 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7784.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7784 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7784 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7784 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7785

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7785, being "*The Zoning Amendment Bylaw, 1998 (No. 17)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT Bylaw No. 7785 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7785.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

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Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7785 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7785 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7785 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7787

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7787, being "*The Zoning Amendment Bylaw, 1998 (No. 18)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT Bylaw No. 7787 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7787.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7787 was considered clause by clause and approved.

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Moved by Councillor Waygood, Seconded by Councillor Roe,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,
THAT permission be granted to have Bylaw No. 7787 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,
THAT Bylaw No. 7787 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7788

Moved by Councillor Waygood, Seconded by Councillor Steernberg,
THAT permission be granted to introduce Bylaw No. 7788, being "*The Tax Exemption Bylaw, 1998*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Waygood, Seconded by Councillor Langford,
THAT Bylaw No. 7788 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,
THAT Council go into Committee of the Whole to consider Bylaw No. 7788.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7788 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7788 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7788 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7790

Moved by Councillor Waygood, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7790, being "*The Honey Bunch Bakeries (Saskatoon, 1975) Ltd. Expropriation Repeal Bylaw, 1998*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Waygood, Seconded by Councillor Langford,

THAT Bylaw No. 7790 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Waygood, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7790.

CARRIED.

Council went into Committee of the Whole with Councillor Waygood in the Chair.

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Committee arose.

Councillor Waygood, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7790 was considered clause by clause and approved.

Moved by Councillor Waygood, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Waygood, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7790 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Waygood, Seconded by Councillor Birkmaier,

THAT Bylaw No. 7790 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Moved by Councillor Waygood,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:30 p.m.

Mayor

City Clerk