

Council Chambers
City Hall, Saskatoon, Sask.
Monday, March 21, 2005
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Hnatyshyn,
Neault, Paulsen and Wyant;
City Manager Richards;
General Manager, Corporate Services Veltkamp;
General Manager, Community Services Gauthier;
General Manager, Infrastructure Services Uzelman;
General Manager, Fire and Protective Services Bentley;
General Manager, Utility Services Totland;
A/City Solicitor Rossman;
A/City Clerk Hall; and
Council Assistant Mitchener.

Moved by Councillor Heidt, Seconded by Councillor Neault,

THAT the minutes of meeting of City Council held on March 7, 2005, be approved.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Neault,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Paulsen as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

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THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 6-2005

Section A – COMMUNITY SERVICES

**A1) Request For Encroachment Agreement
139 – 2nd Avenue North
Lot 42, Block 149, Plan 99SA32572
(File No. CK 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 139 – 2nd Avenue North (Lot 42, Block 149, Plan 99SA32572);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the agreement with respect to this encroachment.

ADOPTED.

Realty Executives Commercial, on behalf of 440 Second Avenue Ventures Ltd., the purchaser of the property located at 139 – 2nd Avenue North, has requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Real Property Report, part of the building structure encroaches onto 2nd Avenue North. The encroachment has likely existed since 1966 when a new storefront was constructed. The total area of encroachment is approximately 0.31m² and will, therefore, be subject to an annual charge of \$50.00. (Note: the canopy that encroaches onto 2nd Avenue North has been previously approved and the annual charges already set up).

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

ATTACHMENTS

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1. Letter from Realty Executives Commercial dated March 4, 2005
2. Real Property Report dated December 16, 2004

**A2) Request For Encroachment Agreement
1002 Avenue K South
Lot 16, Block 3, Plan H1017
(File No. CC 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 1002 Avenue K South (Lot 16, Block 3, Plan H1017);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and\
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the agreement with respect to this encroachment.

ADOPTED.

Kristian Holden, the purchaser of the property located at 1002 Avenue K South, has requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Real Property Report, part of the garage encroaches onto 12th Street West. The encroachment has likely existed since the garage was constructed in 1959. The total area of encroachment is approximately 0.38m² and will, therefore, be subject to an annual charge of \$50.00.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

ATTACHMENTS

1. Letter from Ryan Warburton (the current owner/vendor) dated March 3, 2005
2. Real Property Report dated November 19, 2003

**A3) Request For Encroachment Agreement
416 Avenue V South**

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**Lot 67, Block 21, Plan 101301602; Lot 8, Block 21, Plan G4995 and
Lot 68, Block 21, Plan 101301602
(File No. CC 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 416 Avenue V South (Lot 67, Block 21, Plan 101301602; Lot 8, Block 21, Plan G4995 and Lot 68, Block 21, Plan 101301602);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the agreement with respect to this encroachment.

ADOPTED.

Quon Ferguson, Barristers and Solicitors, on behalf of Patrick and Brenda Wendling, the new owners of the property located at 416 Avenue V South, have requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Real Property Report, part of the garage encroaches onto the rear lane. The encroachment has likely existed since the garage was constructed in 1983. The total area of encroachment is approximately 0.103m² and will, therefore, be subject to an annual charge of \$50.00.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

ATTACHMENTS

3. Letter from Quon Ferguson, Barristers and Solicitors dated March 2, 2005
4. Real Property Report dated February 21, 2005

**A4) Communications to Council
From: Wally Dyck, President
Saskatchewan Youth Heritage Fair Association Inc.**

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**Date: October 19, 2004
Subject: Historica National Fair
Request for Sponsorship
(File No. CK 1870-1, CY 1860-12-1)**

IT WAS RESOLVED: that the matter be considered with Item A4 of Communications to Council.

**A5) Proposed Property Agent – Land Branch
(File No LA 4560-1 and CK. 4560-1)**

RECOMMENDATION: that City Council authorize the Land Branch Manager to hire a new Property Agent position within the staff complement of the Land Branch, Community Services Department and that this position be funded through the charging of land acquisition and disposal consulting fees as outlined in this report.

BACKGROUND

The Audit Report on the Land Bank Program reviewed the sufficiency of the Land Operations Reserve and noted that while the 6 percent land administration fee applied to Land Bank sales was reasonable, a number of activities (such as sale of tax title properties, management of civic lands and land acquisitions and the provision of land value estimates) which are not related to Land Bank sales should be monitored and administration fees implemented if required. In 1999, these activities were estimated to account for 25 percent of the staff resources within the Land Branch. Recommendation 30 of the Audit Report on the Land Bank Program stated as follows:

“that the resources committed by the Land Branch to those activities not related to the Land Bank holdings continue to be monitored and administration fees implemented if required.”

REPORT

Over the past several years there has been an increasing demand on Land Branch staff resources related to the disposal of tax title properties, providing land valuations to various civic departments for capital budgeting purposes, land and/or building acquisitions and disposal for various civic purposes, and disposal of surplus civic lands and land acquisitions required for the Land Bank Program. Since 1999 the amount of staff time devoted to these activities has increased to approximately 75 percent of the Land Manager’s time and increased workload for support staff. In recognition of this the Land Branch Manager instituted and charged fees in 2003 as follows:
Sale of Tax Title Land or Disposal of Civic Properties – 6 percent
Acquisition of Lands for Civic Purposes – 3 percent plus disbursements
Acquisition of Lands for Land Bank – 3 percent plus disbursements

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In 2004, the Land Branch was directly responsible for the acquisition of 28 properties with a total value of \$3,100,000.00. In addition, the Land Branch had been directed to commence negotiations for the acquisition of lands for a variety of civic purposes including lands required for the City's Land Bank Program. These negotiations are in progress and will involve considerable allocation of time. These land acquisition projects include the Canada Post property, CNR lands west of Avenue P (17th Street Extension), properties in core neighbourhoods to accommodate rejuvenation projects, industrial holdings, lands required for a new water intake facility, various properties for River Landing Phase II, additional lands required for the 25th Street Extension, and realignment of Highway No. 7. Other projects include the possible disposal of civic properties such as Parking Lot No. 6 and Parking Lot No. 8. In addition the Land Branch has been directed to undertake a major review of land requirements for the City's Land Bank Program.

Other projects on the horizon include approximately 20 industrial, recreational and residential properties for the South Bridge Crossing over a two year time frame, various land requirements for Circle Drive between Millar Avenue and Idylwyld Drive, Airport Drive widening and reconfiguration of McNab Park area. The land acquisition process for these projects will be intense and require sustained and directed action to achieve a desired and financially prudent outcome.

As noted above, the Land Manager instituted land acquisition and disposal fees in 2003. While the revenues collected in this regard attempt to make each project more accountable, it is necessary to ensure that sufficient skilled staffing is in place to meet the growing real estate needs of the City of Saskatoon. Increasingly, the Land Branch Manager finds that the management of the City's land portfolio and real estate requirements (acquisitions and disposals) requires more intense and dedicated time to meet the growing needs of various civic departments and the City's Land Bank Program. The real estate function can involve the following aspects:

- Understanding the specific needs for the land and the time frame for completion.
- Researching property values which may involve internally prepared appraisals or the commissioning of independent market appraisals of lands, buildings and disruption costs if applicable.
- Negotiations to arrive at fair value and agreement on terms and conditions.
- Preparing and executing agreements to purchase, or options to purchase agreements with the assistance of City Solicitor.
- Commissioning Environmental Site Assessments and subdivisions to create titles to lands to be purchased.
- Preparing reports and recommendations to Council to obtain final authority.
- Ensuring legal agreements are prepared on time and reflect the agreed to terms and conditions.
- Ensuring that all terms and conditions of purchase are satisfied including payment of deposits, purchase price and consultant fees.
- Conducting strategic feasibility studies for land acquisitions involving major projects or acquisitions for the City's Land Bank Program.

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- Providing valuations to other civic departments for capital budgeting purposes, tax title valuations and money-in-lieu of municipal reserve.

The Land Branch has included in its 2005 Land Operations Budget, an additional staff position to be known as a Property Agent. It is also proposed that this new position report to the Land Bank Manager. It is proposed that the Land Operations Reserve fund this position and that costs would be recovered from a variety of sources including, but not limited to acquisition or disposal of civic lands, roadway acquisitions, sale of civic parking lots, and lands required for the City Land Bank Program. Rather than charging fees on the basis of a percentage of purchase/sale values as in the case of 2003, it is proposed that a consulting fee be charged on the basis of a fair and equitable bill-out rate as follows:

1. \$75.00 per hour inclusive of salary, payroll costs, car allowance and 15 percent for overhead costs related to clerical, accounting and supervision;
2. Legal costs of \$100.00 per file;
3. \$40.00 per hour for staff involved in supervising the subdivision and land survey and registration process; and
4. Other disbursements such as Environmental Site Assessments, independent market appraisals, survey and registration fees and real estate agent fees if required.

The total estimated cost recovery based on 1,145 billable hours (i.e. 60 percent of 1,907 work hours) would be \$85,875.00 exclusive of Items 2, 3 and 4 noted above. This cost recovery estimate would be sufficient to recover all costs associated with the hiring of a Property Agent inclusive of salary, payroll costs and car allowance. This rate would be adjusted in future years based on actual costs and billable hours.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

IT WAS RESOLVED: that the matter be referred to the Budget Committee.

Section B – CORPORATE SERVICES

- B1) 2004 Contract Negotiations
Amalgamated Transit Union Local 615
(File No. 4720-2)**
-

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- RECOMMENDATION:**
- 1) that City Council approve the proposed changes set out in the attached report dated March 14, 2005, with respect to the 2004 contract with the Amalgamated Transit Union Local 615; and,
 - 2) that City Council authorize completion of the revised contract incorporating all the changes for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

Attached is a report dated March 14, 2005, detailing conditions agreed upon by the bargaining team of the City and the Amalgamated Transit Union, Local No. 615.

The report is marked “Confidential Until Tabled at a meeting of City Council” and is only distributed to members of City Council. A wider distribution will be effected at 7:00 p.m. on March 21, 2005.

PUBLIC NOTICE

Public Notice pursuant to Section C of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Report dated March 14, 2005.

Section D – INFRASTRUCTURE SERVICES

- D1) Proposed Parking Restrictions
Balfour Street, from Acadia Drive to Anderson Crescent
(File No. 6280-2 and CK. 6280-1)**
-

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RECOMMENDATION: that parking restrictions be installed on Balfour Street, from Acadia Drive to Anderson Crescent, as shown on Plan No. 210-0020-012r001.

ADOPTED.

Infrastructure Services received a request for parking restrictions to be placed on the north side of Balfour Street. The roadway has a sharp angle at the curve of the street, which impairs the driver's visibility when vehicles are parked on the street. This is causing safety concerns for vehicles travelling west bound on Balfour Street. The parking restrictions, as shown on Plan 210-0020-012r001 (Attachment 1), are being proposed to improve site lines and facilitate traffic movement.

Infrastructure Services has reviewed the location and recommends that parking restrictions be installed on the north side of the street.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan No. 210-0020-012r001

**D2) Award of Tender
No. 5-0205 Purchase of (9) ¼ Ton Trucks
(File No. 1390-1)**

Councillor Wyant excused himself from discussion and voting on the matter due to a conflict of interest and left the Council Chamber.

RECOMMENDATION: 1) that the request by Merlin Ford Lincoln to withdraw their bid be accepted;

2) that the bid by Jubilee Ford Sales (1989) Ltd. for the purchase of nine (9) ¼ ton trucks at a total cost of \$215,956.85 including GST and PST be accepted; and

3) that the Corporate Services Department, Purchasing Services issue the appropriate purchase order.

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ADOPTED.

REPORT

Tenders for the purchase of (9) ¼ ton trucks were received by Purchasing Services on February 9, 2005. Exclusive of taxes, the unit prices are as follows:

Merlin Ford Lincoln	\$19,222.00
Jubilee Ford sales (1989) Ltd	\$21,260.50
Saskatoon Motor Products	\$21,530.00

The bids were reviewed by Vehicle and Equipment Services. Merlin Ford Lincoln submitted the low bid, but have since requested withdrawal of their bid. Comparing the bids of Merlin Ford Lincoln and Jubilee Ford Sales (1989) Ltd., it is obvious that a significant error in the tender had occurred since the price difference for the same unit is over \$2,000.00.

The second low tender submitted by Jubilee Ford Sales (1989) meets the requirements of the specifications.

Three (3) of the units are additional to the fleet, with six (6) units being replacements. The units being replaced are ½ ton and ¾ ton trucks. Six (6) ½ ton and ¾ ton trucks from the spare and seasonal fleet will be disposed of through public auction after the new units are put into service. The return on disposal is estimated to be \$15,000.00. The net cost to the City for the bid submitted by Jubilee Ford (1989) Ltd. is as follows:

Base Bid 9 x 21,260.50	\$191,344.50
Optional Rear Seat Delete 9 x 211.00	<u>- 1,899.00</u>
Sub Total	\$189,445.50
GST	13,261.19
PST	<u>13,250.16</u>
Sub Total	\$215,956.85
GST Rebate 100%	<u>-13,261.19</u>
Net Cost to the City	\$202,696.66

The project is within the approved funding, which is contained within the 2005 Capital Budgets for Additional Vehicles and Equipment (new positions and funding approved in the 2004 operating budget) and Replacement Vehicles and Equipment.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Councillor Wyant re-entered the Council Chamber.

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D3) Communications to Council
From: Colleen Duncan
Date: December 9, 2004
Subject: Request for Pedestrian Actuated Light
and
Notice of Motion- Councillor Hnatyshyn
Controlled Intersection – Clarence and Main
(File No. CK. 6320-1, CK. 6150-3)

RECOMMENDATION: that approval be granted for the installation of a pedestrian actuated signal at the intersection of Clarence Avenue and Main Street.

ADOPTED.

BACKGROUND

City Council, at its meeting held on January 4, 2005, considered the above-noted letter from Colleen Duncan requesting a pedestrian actuated light be installed at Clarence Avenue and Main Street, and resolved:

“that the matter be referred to the Administration for a report.”

Also, at its meeting held on March 7, 2005, City Council considered the Notice of Motion put forward by Councillor Hnatyshyn and resolved:

“that the matter be dealt with at the March 21, 2005 meeting of City Council and, that the Administration be requested to submit a report at that time.”

REPORT

Clarence Avenue is classified as major arterial roadway and carries a daily traffic volume of approximately 12,000 vehicles at this intersection. Main Street is classified as a local roadway with a traffic volume of approximately 3,200 vehicles per day. The intersection of these roadways is currently controlled by a stop sign for westbound and eastbound vehicles on Main Street. Clarence Avenue is assigned right-of-way at this location. The existing pedestrian crossings at this intersection consist of marked zebra crosswalks to facilitate crossing Clarence Avenue.

In response to the above motion, an intersection review was completed, including site inspection and collection of traffic data. The data was analysed to determine the need for additional traffic control and/or pedestrian crossing devices.

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A review of the collision history found that there have been 71 reported collisions at this intersection over the last five years. The five-year collision history of this intersection since 2000 is summarized in Table 1. All collisions are vehicle-related, and there have been no reported pedestrian incidents. Twelve of the seventy-one collisions are rear end. Pedestrian crossings may be a factor in contributing to the rear end collisions.

Table 1: Collision History of Clarence Avenue and Main Street

Collision Configuration	2000	2001	2002	2003	2004	Total
Fixed Object	0 0	1	1	0	2	
Rear End	2 2	4	1	3	12	
Right Angle	10 9	12	6	1	38	
Head On	0 0	0	0	0	0	
Left Turn	5 0	2	5	0	12	
Parked	0 0	0	0	0	0	
Backing	0 0	0	0	0	0	
Parking	0 0	0	0	0	0	
Side Swipe	1 3	0	0	0	4	
Other	0 1	2	0	0	3	
Total	1815	21	13	4	71	

A pedestrian - vehicle study was done on February 2, 2005 to collect pedestrian and traffic data during the peak hours of the day. These results are summarized in Table 2.

Table 2: Pedestrian and Vehicle Counts

<u>Time Period</u>	# Pedestrian Crossings on north /south approach	Vehicles
0700-0900	19	2263
1130 - 1330	12	1660
1600 - 1800	38	2089
Total	69	6012
	99% are adults	

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Field observations confirmed that pedestrians were having difficulty crossing the multiple lanes of traffic, because vehicles would not yield to pedestrians. In addition, due to the high collision history and high vehicular volumes, Infrastructure Services is recommending that a pedestrian actuated signal be installed, the approximate cost of which is \$30,000. This work has been included in Capital Project No. 631, Traffic Safety Improvements for construction in 2005.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

D4) Communications to Council

**From: C. James W. Biss
MacDermid Lamarsh**
Date: February 14, 2005
Subject: Invitation for Tenders, Shelter Belt Contract
(File No. CK 4139-4 and 150-1)

RECOMMENDATION: that Sawyer's Tree Service, as the next lowest qualified bidder, be awarded the 2005 Shelterbelts and Roadway Boulevard Contract.

REPORT

At its meeting held on February 21, 2005, City Council considered a letter from MacDermid Lamarsh (Attachment 1) on behalf of Loraas Tree Service, with respect to a tender for Tree Maintenance Services – Shelterbelts and Roadway Boulevards. The matter was referred to the Administration to report to the Executive Committee.

The City Solicitor's Office has reviewed the apparent low bid submitted by B & B Tree Service and has determined it to be non-compliant.

The Administration, therefore, recommends that Sawyer's Tree Service, as being compliant with the contract and being the next lowest qualified bidder, be awarded the 2005 Shelterbelts and Roadway Boulevard Contract.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required

ATTACHMENT

1. Letter from MacDermid Lamarsh dated February 14, 2005

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The A/City Clerk distributed copies of a letter from C. James W. Bliss, MacDermid Lamarsh, dated March 21, 2005.

IT WAS RESOLVED: that Sawyer's Tree Service, as the next lowest qualified bidder, be awarded the 2005 Shelterbelts and Roadway Boulevard Contract.

Section F – CITY MANAGER

**F1) Internal Communications Review
(File No. CC. 364-1 and CK. 365-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

As part of the City of Saskatoon's ongoing commitment to internal service improvement, the Communications Branch contracted Gryphon Reputation Management to conduct a review of internal communications and employee morale.

With input from the Communications Branch, Gryphon conducted a series of interviews and focus groups. A survey was created and deployed through a communications plan directed by the Communications Branch via e-mail and the internal mail system. All employees were given the opportunity to participate in the survey during a targeted two-week blitz that ended on November 15, 2004.

1006 responses were received or 45.7% of the population (based on 2,200 employees). The response rate is significantly higher than the industry average of approximately 33% and provides an accurate reflection of employee opinion across the City of Saskatoon. This level of response can be considered very good. The report was submitted to the Communications Branch on February 10, 2005.

Summary of Findings

Of the 41 questions asked, eight were standard questions that Gryphon includes as part of their benchmark of surveys conducted within the public sector. In seven of the eight comparison questions, the City of Saskatoon scored very well. Generally, the City exceeds public sector organizations in the comparison database. Clear strengths compared to the public sector database include:

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- agreement that the opportunity exists to communicate with higher levels within a respondent's department: 33% higher than the public service response rate; and,
- extremely high personal pride in the work carried out by the individual work units: 29% higher than respondents in the public service.

The only comparison showing some weakness when compared to the public sector database was:

- the ability to clearly explain the direction (for example, the vision, values or mission) of the respondent's department: 20% lower than the respondents in the Public Service.

Additional key strengths from the survey included:

- 89% of respondents agree that the City of Saskatoon is a good place to work;
- 75% of respondents would recommend their departments as a great place to work;
- 93% of respondents if they need more information, go and find it;
- 86% of respondents are proud of the work carried out by their work units; and,
- 82% of all respondents are strongly committed to making the City of Saskatoon a customer service oriented organization.

Areas that indicate additional work is required include:

- 26% of respondents feel their department fails to inform them about reasons behind decisions that affect them;
- 26% of respondents feel management does not do a good job of sharing information;
- 24% of respondents would not describe the communications between branches/departments as open communications; and,
- 22% of respondents say they cannot clearly explain the direction (for example the vision, values or mission) of their department.

Key Recommendations

The report found that:

“...based upon the data – both qualitative and quantitative, the City of Saskatoon is doing a good job communicating both as an organization and internally...the data does not point to any significant breakdowns in communication at the City of Saskatoon. Rather it demonstrates that, as an organization, there is a strong focus on communicating effectively from a corporate level, a branch level, and within departments.”

In general, the study also noted that:

“...when asked what he/she would like more of to do their work better, a significant majority will always say communications. It does not matter if that person is in

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management or on the front lines, the response is always the same – more communications. Communications processes, training and messages can always be improved.”

To this end, the report suggested that the City look for opportunities to further enhance a culture of dialogue by examining best practices within the organization, add communications training to the skill sets already being developed for managers, and implementing an electronic version of the employee newsletter “Currents”. The Communications Branch will review the specific activities recommended, and implement where feasible.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2004 Internal Communications Review Executive Summary – Gryphon Reputation Management, February 10, 2004

**F2) Maintenance Agreement – River Landing Phase I Riverfront
(File No. CC. 4130-2)**

RECOMMENDATION: that the attached Maintenance Agreement be approved and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

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BACKGROUND

At its meeting held on June 7, 2004 City Council considered a letter and draft agreement from the Meewasin Valley Authority (MVA) regarding the construction and maintenance of the riverfront on River Landing Phase I. Council passed a motion that the matter be referred to the Administration for a report.

REPORT

Following the development of the Master Plan, the riverfront project on River Landing Phase I was turned over to the MVA for project management and construction. The attached Maintenance Agreement outlines responsibilities for the annual maintenance of the riverfront, and follows what has become a template for such agreements between the MVA and the City of Saskatoon.

The Agreement notes that, upon completion and inspection of each feature on the riverfront, the City will own and assume maintenance responsibility. The proposed “feature building” is not included under the Agreement.

ATTACHMENT

1. Maintenance Agreement between the City of Saskatoon and Meewasin Valley Authority for River Landing Phase I.

**F3) Consulting Proposal - River Landing Phase II Riverfront Park
(File No. CC. 4130-2)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Crosby Hanna & Associates for consulting services and master plan process for development of the riverfront on River Landing Phase II at a total estimated cost of \$160,000 be approved; and,
 - 2) that the City Solicitor be instructed to prepare the necessary Agreement for execution by the Mayor and City Clerk under Corporate Seal.

ADOPTED.

BACKGROUND

Following a Request for Proposals selection process, City Council approved a contract with Crosby Hanna & Associates in April of 2003 for the planning and design of the riverfront on River Landing Phase I. The consultant actively engaged public input by holding public meetings,

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meetings with special interest groups, having direct contact and hosting a visioning session with stakeholders, and creating a City website to further solicit public opinion.

Following a review of the preliminary plan on June 23, 2003, City Council approved the final Master Plan on August 11, 2003. The Provincial Government provided partial funding in September, and construction began in 2004.

On June 21, 2004 City Council approved the South Downtown Concept Plan, which recommended the extension of the riverfront development to an area within River Landing Phase II:

“There will be a new riverfront park on Southeast Riversdale lands, incorporating new grades, landscaping and trails and improvements to the sewage pumping station. Plans for this need to be developed. This park will be linked through to the riverfront park at the terminus of 2nd Avenue by new paths and incorporating the proposed two bridges.”

The announcement of Federal and Provincial funding in December 2004 has allowed for the planning for the development of the extended riverfront to proceed. Critical to the success of the Phase II riverfront development and the entire River Landing project, is a complimentary improvement and seamless connection to the Phase I riverfront development. To achieve this on a timely basis, the development of the Master Plan requires the immediate selection of a primary consultant.

REPORT

Administration has been pleased with Crosby Hanna & Associates work on Phase I, and requested a proposal for an extension of their services to Phase II rather than develop, distribute, and evaluate a new Request for Proposal. The attached proposal mirrors the process on Phase I, and indicates a continued commitment to community consultation, an integrated interdisciplinary approach, and a successful project implementation.

Crosby Hanna & Associates experience and intimate knowledge of the existing projects would allow for the time effective use of consulting resources. Crosby Hanna & Associates is in a position to begin the process immediately to ensure completion of the community consultation process related to master planning before the end of August 2005. This will avoid a lengthy proposal call process and an overly aggressive schedule.

The fees outlined in the proposal are on par with those submitted for consultation and project management for Phase I of River Landing.

The retention of Crosby Hanna & Associates also allows for optimum continuity with inter-related projects and studies including Phase 1 Riverfront, the Phase II Boat Launch, and the South Downtown Concept Plan. They also have extensive knowledge of project conditions/complexities through previous and current project experience (noted above plus the Southeast Riversdale Design

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Plan - a major contributing document to the South Downtown Concept Plan relating to the Phase II redevelopment).

Crosby Hanna & Associates have a familiarity and proven success with community and critical jurisdictional approval processes, including those required through Fisheries and Oceans Canada, Saskatchewan Environment, the Meewasin Valley Authority, and the City of Saskatoon.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Consulting Proposal Phase 2 Riverfront Submitted by Crosby Hanna & Associates, March 11, 2005.

REPORT NO. 5-2005 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor D. L. Birkmaier, Chair
Councillor O. Fortosky
Councillor E. Hnatyshyn
Councillor M. Neault
Councillor G. Wyant

1. **Heritage Property Identification (Capital Project 2064)**
(File No. CK. 710-11)

RECOMMENDATION: that the information be received.

Attached is a copy of the report of the General Manager, Community Services Department dated February 10, 2005, submitting the City of Saskatoon Built Heritage Survey Final Report dated November 26, 2004.

Your Committee was advised that the Municipal Heritage Advisory Committee reviewed the report and established a Task Group to explore additional properties to research potential additions to the database, which is in keeping with one of the recommendations in the consultant's report.

Your Committee has reviewed the report with the Administration and has received clarification that the heritage program will proceed with implementation of the recommendations in the final report

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as part of its work plan for 2005. Your Committee is forwarding the report to City Council for information.

City Council members have already been provided with a copy of the City of Saskatoon Built Heritage Survey Final Report. A copy is available for review in the City Clerk's Office.

IT WAS RESOLVED: that the matter be referred to the Budget Committee.

**2. 2004 Annual Report
Municipal Heritage Advisory Committee
(File No. CK. 225-18)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and is forwarding the attached copy of the 2004 Annual Report of the Municipal Heritage Advisory Committee to City Council for information.

**3. Civic Heritage Program Annual Report
(File No. CK. 430-34)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated February 25, 2005, providing the first annual report on the Civic Heritage Program, as recommended in the audit report on the program.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

**4. Review of Suburban Program Advisory Committees
(File No. CK. 225-1)**

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- RECOMMENDATION:**
- 1) that the current Suburban Program Advisory Committees be disbanded; and
 - 2) that the framework to address suburban issues, as reflected in this report, be approved.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated January 26, 2005, recommending that the current Suburban Program Advisory Committees be disbanded and proposing changes to the framework to address suburban issues.

Your Committee has reviewed the above report with the Administration and supports the recommendations as outlined above.

**5. W.P. Bate Community School Project
(File No. CK. 4131-1)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon lease 3.02 acres of Municipal Reserve Land, being part of MR1, Registered Plan No. 75-S-28596 (Meadowgreen Park) to the Saskatoon Board of Education for the purpose of constructing and operating a school for a 45-year term at a rental rate of \$1;
 - 2) that the Saskatoon Board of Education be responsible for all subdivision costs to create a separate municipal reserve parcel for the school site;
 - 3) that the City Solicitor's Office be instructed to prepare the appropriate agreement between the City of Saskatoon and the Saskatoon Board of Education incorporating the following terms:
 - a) that at such time as the new school is ready for occupation, the Saskatoon Board of Education demolish the existing W.P. Bate School and remediate the school site to the standards set by the Canadian Council for Ministers of the Environment (CCME) for recreation lands;
 - b) that upon demolition of the school building and remediation of the site, the Saskatoon Board of Education will terminate its existing lease for the W.P. Bate School;

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- c) that the Saskatoon Board of Education will provide a topographic survey of the existing W.P. Bate (MR2) school site land, and cover all associated costs;
 - d) that the Saskatoon Board of Education will cover all utility servicing costs associated with the building of a new school at Meadowgreen Park Municipal Reserve (MR1) land;
 - e) that the Saskatoon Board of Education will cover all traffic safety measures costs (pedestrian crossings, curb extensions) associated with the building of a new school at Meadowgreen Park Municipal Reserve (MR1) land;
- 4) that the proposed design for the community multipurpose space be included within the new proposed W.P. Bate Community School as identified in the report of the General Manager, Community Services Department dated March 3, 2005; and
 - 5) that the Administration report to City Council the source of funding for the construction of Meadowgreen Park and the design and construction of the pocket park through the 2006 Capital Budget.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated March 3, 2005, with respect to the above project.

Your Committee has reviewed the report with the Administration and supports the recommendations outlined in their report.

REPORT NO. 5-2005 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor G. Penner, Chair

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Councillor T. Alm
Councillor B. Dubois
Councillor M. Heidt
Councillor T. Paulsen

**1. 2004 Annual Report – Advisory Committee on Animal Control
(File No. CK. 430-63)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the 2004 Annual Report of the Advisory Committee on Animal Control, which contains a comprehensive review of the work of the Advisory Committee in 2004.

**2. Amendment to the Animal Control Bylaw
(File No. CK. 151-15)**

RECOMMENDATION: that the City Solicitor be instructed to amend Section 18(5) of The Animal Control Bylaw by deleting reference to the holding period.

ADOPTED.

Attached is a copy of the report of the General Manager, Corporate Services Department, dated February 14, 2005, which the Advisory Committee on Animal Control forwarded to the Administration and Finance Committee indicating that it supports the recommendation contained therein.

Your Committee has reviewed this report with the Administration and has determined that the 90-day holding period for animals in the pound was introduced in the Bylaw in 2004 and that there were no difficulties experienced before this section was in existence. The Committee is confident in leaving the decision regarding holding time in the hands of the SPCA.

3. Communications to Council
From: T.E. Wolf
Date: June 15, 2004
Subject: Animal Control Bylaw and Cat Traps
(File No. CK. 151-15)

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RECOMMENDATION: that the information be received.

City Council considered the above-noted communication from Mr. T. E. Wolf at its meeting held on July 21, 2004, and referred the matter to the Advisory Committee on Animal Control for a report.

Attached is a copy of the report of the Advisory Committee on Animal Control dated February 23, 2005, containing information relative to their review of the issues involved with private cat traps (Attachment A).

Also attached is a copy of a letter dated March 9, 2005, from Mr. T. E. Wolf in response to the Advisory Committee's report (Attachment B).

Your Committee has reviewed this matter and is hopeful that including information on the options for dealing with cats found at large, in their education campaign will encourage responsible use of private cat traps.

Item AA21 of Communications to Council was brought forward and considered.

“AA21) T. E. Wolf, dated March 19

Submitting comments with respect to the Animal Control Bylaw and cat traps. (File No. 151-5)”

IT WAS RESOLVED: that the information be received.

**4. 2004 Operating Revenues Year-End Report
Leisure Services Branch
(File No. CK. 1705-LS)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department, dated March 2, 2005, containing information on the Operating Revenues for the five indoor leisure facilities, four outdoor pools, a variety of outdoor sports facilities, five indoor rinks, three golf courses, the Saskatoon Zoo and Forestry Farm Park, Kinsmen Park Rides and the Gordon Howe Campground.

Your Committee has reviewed this report with the Administration and wishes to note that the decrease in revenue for the combined program function will be addressed through a process of identifying the current and future needs of customers.

**5. Saskatoon Zoo and Forestry Farm Park
Superintendent's Residence
(File No. CK. 4205-8-4)**

- RECOMMENDATION:**
- 1) that within City of Saskatoon Policy C03-003 (Reserve for Future Expenditures), a Superintendent's Residence Reserve be created to fund the development of heritage-based programming;
 - 2) that a new agreement with the Friends of the Forestry Farm House be approved as prepared by the City Solicitor's Office (see Attachment 2);
 - 3) that City Council authorize the closing of the Saskatoon Zoo and Forestry Farm Park on December 25, starting in 2005; and
 - 4) that this report be submitted to the Budget Committee for consideration during the 2005 Operating Budget review.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated March 1, 2005 regarding the management of the Superintendent's Residence at the Forestry Farm Park. Your Committee has reviewed this report with the Administration and supports the proposal outlined therein.

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**6. Sportsfields – 2005 Fees and Charges
(File No. CK. 1720-6)**

RECOMMENDATION: that the following per-game rate (plus G.S.T.) be approved for outdoor sportsfields:

		2005	2006	2007
a) Class I Fields	soccer pitches	\$24.50	\$26.00	\$27.00
b) Class II Fields	soccer pitches	\$22.50	\$23.00	\$24.00
	ball diamonds	\$21.00	\$22.50	\$24.00
c) Class III Fields	soccer pitches	\$20.00	\$21.00	\$21.00
	ball diamonds	\$19.00	\$20.00	\$21.00

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department, dated March 2, 2005, recommending increases to the per-game rate for outdoor sportsfields. Your Committee has reviewed this report with the Administration and supports the proposed new fees.

**REPORT NO. 1-2005 OF THE BOARD OF TRUSTEES – GENERAL
SUPERANNUATION PLAN**

Composition of Board

Mr. Fred Smith, Chair
Mr. Matt Baraniecki, Vice-Chair
Councillor D.L. Birkmaier
Councillor G. Wyant
Mr. Phil Richards
Mr. Pat Hyde
Mr. Len Thiessen
Mr. Gary Gross

**1. Appointment of Independent Trustee
Board of Trustees – General Superannuation Plan
(File No. CK. 1796-1)**

- RECOMMENDATION:**
- 1) that Dr. Anthony Whitworth be appointed to the Board of Trustees – General Superannuation Plan as the Independent Trustee, for a 3-year term effective immediately; and
 - 2) that the City Solicitor prepare the necessary amendment to the Trust Agreement to reflect the changes in membership as outlined in this report for execution by His Worship the Mayor and the City Clerk on behalf of the City.

ADOPTED.

The Board of Trustees has considered a replacement for Independent Trustee Bill Wallace, who has moved to Kindersley. The Board has selected an applicant, Dr. Anthony Whitworth, who made application for appointment to the Pension Benefits Committee, however, all current members were reappointed to the Committee. Dr. Whitworth is willing to serve on the Board of Trustees instead.

Also, the employee groups have advised the Board that Mr. Gary Gross will replace Mr. Murray Totland, who is now out of scope.

REPORT NO. 5-2005 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor T. Alm
Councillor D.L. Birkmaier
Councillor B. Dubois
Councillor O. Fortosky
Councillor M. Heidt
Councillor E. Hnatyshyn
Councillor M. Neault
Councillor T. Paulsen
Councillor G. Penner
Councillor G. Wyant

1. First Offences
Bylaw No. 7990 – The Fire and Protective Services Bylaw
(File No. CK. 4352-2)

RECOMMENDATION: that Council consider Bylaw No. 8393.

ADOPTED.

Your Committee has considered the attached report of the City Solicitor dated March 9, 2005 and agrees that Section 44(5) should be deleted from the Fire and Protective Services Bylaw.

2. Landfill Gas Collection Study
(File No. CK. 7830-4)

- RECOMMENDATION:**
- 1) that the City not renew the partnership to study landfill gas generation and utilization with SaskPower when the Memorandum of Understanding expires on June 1, 2005; and
 - 2) that the City partner with the University of Saskatchewan to pursue funding for a landfill gas study and demonstration project.

City Council, at its meeting held on May 5, 2003, considered the attached report of the General Manager, Utility Services Department dated April 9, 2003 and resolved:

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- 1) that in lieu of public tendering, the City enter into a partnership with SaskPower that could give SaskPower exclusive rights to the use of waste gas produced at the City of Saskatoon landfill;
- 2) that the proposed feasibility study at the City of Saskatoon landfill by SaskPower for the purpose of collecting and using the landfill gas be accepted; and,
- 3) that the City Solicitor be instructed to finalize a Memorandum of Understanding that would provide the basis for a future Agreement between the City and SaskPower, should the feasibility study show the project to be economically viable.

Your Committee has considered the following report the General Manager, Utility Services Department dated March 4, 2005 and submits the above recommendation.

“REPORT

Landfill gas (LFG) is produced from the degradation of waste in the absence of oxygen. It is composed mainly of carbon dioxide and methane and contains other trace compounds and moisture. Methane is a green house gas that is approximately 22 times more potent than carbon dioxide, and is also the same compound as natural gas with potential as a fuel source.

Significant attention has been given to landfill gas as an environmental risk and fuel source across Canada and the United States. Collection and flaring of LFG reduces its green house gas potential by converting it to carbon dioxide before releasing it to the atmosphere. Landfill operators with restricted access to capital, or with very low LFG generation, may choose to “flare” the gas to improve environmental performance. Other landfills have taken this a step further and use the collected LFG as a fuel source for heating or power generation. Edmonton has been capturing landfill gas from the Clover Bar Landfill since 1992. The LFG is cleaned and used to generate 41 Megawatts/hour, or electricity for roughly 3,600 homes, at the EPCOR Power Station three kilometres away from the landfill. The landfill at the village of Ste. Cecile-de-Milton, Quebec, has been capturing LFG since the early 1980s to heat a nearby greenhouse, displacing the use of natural gas.

Stabilization of landfills is a practice that is becoming accepted across North America. This is the process of accelerating the degradation of the waste in the landfill by adding moisture. These landfills, called bioreactor landfills, have a shorter period of environmental liability for the owner, as the landfill releases its leachate and LFG at an accelerated rate. The increased methane production over a shorter time increases the economic viability of landfill gas utilization projects. Because the landfill degrades faster, stabilization also allows for the implementation of the closure plan sooner. This practice is replacing the “dry tomb” approach, where as much moisture as possible is kept from

entering the landfill, slowing degradation and producing much smaller amounts of leachate and methane over a long period of time, potentially centuries.

As a part of the land purchase from SaskPower for expansion of the existing landfill, the City entered into a two-year Memorandum of Understanding for the development of a Landfill Gas Power Project. The agreement was for SaskPower to conduct a feasibility study of LFG extraction, and to identify potential uses of the gas. If a project was to be considered, both parties would have to agree to the project, and the specific details of the project were to be determined at that time. The Memorandum is in force until June 1, 2005. SaskPower had the University of Saskatchewan conduct a study, completed in June of last year. The report has been tabled with both SaskPower and the Administration, but there has been no further action taken since that time.

The "Pre-Feasibility Testing Report" indicated that the potential for LFG production is sufficient to warrant further study. Due to the dry nature of the Saskatoon landfill, very little waste degradation has occurred over the last 50 years. To generate significant quantities of LFG, the addition of moisture would be required. This moisture would have to be added in a very controlled manner to ensure that it does not increase the generation of leachate from the landfill.

After discussions with the University of Saskatchewan, the City has received a proposal from the Department of Civil and Geological Engineering for a "Full Scale Feasibility and Demonstration Project for Landfill Gas Collection and Utilization at the Saskatoon Landfill". This proposal outlines two options, a short-term feasibility study and a long-term feasibility study and demonstration project.

For the short-term feasibility study, the testing would occur over 10 weeks, and would be used to determine the appropriate moisture addition rates to increase gas generation, and the effectiveness of extraction systems to achieve optimum LFG capture. This study is estimated to cost \$130,000.

The long-term feasibility study and demonstration project would be an 18 to 24 month project that would include all the components of the short-term feasibility study, with some additions. The analysis of LFG production over time would give additional certainty of the effects of moisture addition and gas production rates. Different pumping and moisture addition scenarios can be analyzed to plan for optimum LFG production. The cost of this study is \$350,000. Of this cost, approximately \$150,000 would be permanent capital assets, such as wells and piping systems that could be incorporated into a future full scale LFG collection system.

For both projects there is the opportunity of accessing Green Municipal Enabling Funds (GMEF) through the Federation of Canadian Municipalities for up to 50% of the study. With the expanded scope of the demonstration project, there are potential funding

opportunities through the University that could offset the additional costs, making the costs similar to those for the short-term feasibility study.

JUSTIFICATION

The Administration no longer feels that there is benefit in partnering with SaskPower for the study of landfill gas utilization. Since the completion of the Pre-Feasibility Report over nine months ago, SaskPower has taken no further action to pursue the use of LFG at the Saskatoon Landfill. Working with SaskPower to complete the analysis of the LFG has been a very slow and bureaucratic process, and the results to date have been incomplete. There has been resistance to using the LFG in the Queen Elizabeth Power Station, as the uncleaned gas is of a lower quality than natural gas. The utilization of LFG may take on many forms, not solely electrical generation. It may be used in place of natural gas or propane in heating, or to run an engine. A partner with a broader mandate may be more useful in analysing these alternative uses. The Memorandum of Understanding with SaskPower ends in June, 2005, so this would be an ideal time to dissolve the partnership.

The Administration would like to proceed with this project in a timely fashion, and feels that this is an ideal opportunity to partner with the University of Saskatchewan. The proposal from the University offers the opportunity to partner with them in existing research areas that will improve not only scientific knowledge, but will also assist in the improved future design of the Saskatoon Landfill. The University has a significant amount of expertise in this area, as well as excellent laboratory equipment for the analysis of data. With this partnership, there is increased access to funding through organization such as the National Science and Engineering Research Council (NSERC), who could potentially fund up to \$135,000 of the demonstration project.

The information gathered from the study could be used to pursue a City-run project with various potential end users of the LFG, or to attract private developers to form a partnership for the extraction and utilization of LFG. Recently, there has been significant interest from many private investors and developers of new technologies in sources of biogas. The new Federal budget has announced a number of upcoming initiatives focused on green house gas reduction and alternative energy sources that may be available to support future LFG development, if the project is in a position to proceed.

OPTIONS

1. Maintain a Partnership with Sask Power

The City could maintain the partnership with SaskPower, and through them pursue the study of the potential LFG capture and project development. With this option, the City will not likely have to invest funds in the study. The City would then have to follow the timeline set out by SaskPower, and the priority of the project will be as set by their staff. There will be very few options for outside funding sources for the project through this

arrangement. Sask Power has expressed an interest in retaining a portion of the green house gas reduction credits, in addition to the rights to the LFG. This means that the project would not be as beneficial to the City in meeting our own green house gas reduction goals.

2) Pursue the Short-term Feasibility Study with the University of Saskatchewan

If the short-term feasibility study option is selected, the overall cost of the project would be \$130,000. This option would also exclude the possibility of funding from the University under the NSERC program. With 50% from GMEF, the project cost would be \$65,000, similar to the cost of the long-term study and demonstration project. The long-term project has the added benefit of developing physical assets that would be used in a full-scale collection system.

3) Request for Proposals from Consultants

The City could opt to send out a request for proposals to consultants in the LFG field, requesting competitive bids on a study and demonstration project similar to the one proposed by the University of Saskatchewan. The majority of LFG expertise lies outside of the province, so the consultant is not likely to be local. This would also exclude the potential for funding through the NSERC program. Working with the University does promote use of local expertise, and presents additional funding opportunities.

POLICY IMPLICATIONS

There are no policy implications. Partnering opportunities with the University of Saskatchewan have been identified as a goal in the City's Strategic Plan, and detailed as a core initiative in the 2005-2007 Corporate Business Plan.

FINANCIAL IMPACT

There are no financial obligations with the recommendations, as the City would partner with the University to pursue funding opportunities. The project would not proceed until it was more fully understood what funding opportunities exist and the level of funding available.

The total study and demonstration project would cost approximately \$350,000. With potential funding from NSERC of approximately \$135,000, and funding from the Green Municipal Enabling Fund of between \$175,000 and \$100,000, the total cost to the City could range from \$40,000 to \$115,000. At the end of the project there would remain approximately \$150,000 in permanent capital assets.

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The Utility Services Branch will forward a letter to terminate the partnership with SaskPower upon approval by the Committee. No public communications will be made regarding the project until the funds are secured and the partnership between the University and the City is better defined.

Over the course of the 18 to 24 month study, the collection system could capture up to 20,000 tonnes of methane. This would be the equivalent of removing 170 vehicles from the road per year. The longer term of the study would also allow for the testing of different applications of the LFG to determine the best end use. If this option is pursued, the gas could be used to displace propane or natural gas used for heating or power generation. The study is an excellent stepping-stone to future full scale LFG capture, which could potentially capture and convert upwards of 35,000 tonnes of LFG to carbon dioxide per year, assisting the City in meeting our green house gas reduction goals.”

IT WAS RESOLVED: that the item be withdrawn at the request of the Administration.

**3. City of Saskatoon Policy C03-007
Major Special Events
(File No. CK. 1870-15)**

RECOMMENDATION: that Policy C03-007 be amended as outlined in this report.

ADOPTED.

The following report of the General Manager, Community Services Department dated February 24, 2005 summarizes the stakeholders’ consultation and the amendments required to Policy C03-007 (Special Events) to provide policy direction to support major special events.

“DISCUSSION

On November 30, 2004, the Administration met with stakeholders and provided an overview of the policy framework approved by City Council and discussed the process organizations would follow when requesting financial support from the City of Saskatoon.

Overall, the stakeholders supported the Policy Framework, which included the Business Plan Components and Request for Support Process approved by City Council at its October 6, 2003 meeting. Attachment 2 outlines the proposed amendments to City of Saskatoon Policy C03-007 (Special Events). Summaries of the proposed amendments to this policy are as follows:

1. Major Special Event Definition

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The main intent of the policy framework approved by City Council is to provide guidelines that can be used by Council to determine the amount of financial assistance for events that are national or international in scope and bring significant economic impact and tourism to Saskatoon and region. Consequently, the following definition describes the type of major special event that would be considered for funding assistance from the City of Saskatoon:

- Major Special Event - National events that have representation from the majority of regions of Canada or international events that have representation from a minimum of one additional country.

There is a need for a clear definition of the type of events being considered for assistance. This definition ensures that an event is national in scope or international in scope and eliminates regional or provincial events from receiving funding under the program.

2. Eligibility Criteria

In 2003, when City Council requested the Administration to develop a Major Special Event policy, the Administration presupposed that guidelines be developed for events significant in size and tourism impact. In conducting its research in 2003, your administration solicited input from eight municipalities or tourism agencies from across Canada. From our research we concluded that municipalities did support very large events such as the Grey Cup, Memorial Cup, Commonwealth Games, Nordic World Ski Championship, and the Canada Games. Recently the City of Saskatoon has supported events such as the Nokia Brier, Can-Am Police-Fire Games, and the Canadian Adult Recreation Hockey Association (CARHA) World Cup.

In addition to the significant economic and tourism impact of these events, another common element that some of these events share is that they require significant operating budgets to stage these events. For example, the Nokia Brier had an operating budget of \$4,830,000, Can-Am Police-Fire Games a budget of \$555,600, and the CARHA Work Cup an estimated budget of \$287,000. Consequently, the Administration is proposing that an eligibility criteria be established whereby only major special events that have an operation budget greater than \$100,000 will be considered for funding.

3. Business Plan

The policy framework approved by City Council suggested that the policy should outline what information an organization must provide when they are requesting support from the City. Therefore, the policy will indicate that an organization requesting financial assistance to host a major event must submit a detailed business plan. Attachment 3 to this report outlines the business plan outline that will be incorporated into the policy as an appendage. The key information that the business plan should contain is as follows:

- Economic Impact – Major events should have significant economic impact on the City and region. Event organizers should be able to demonstrate that an event will be a significant tourism attraction/destination for visitors who reside outside the city. A major event should spark significant interest provincially, nationally, or internationally, so event organizers should be able to provide information that
 - Identifies the number of participants who stay overnight during the event and the length of stay;
 - Identifies the origin of spectators and estimated number of provincial, national, or international visitors; and
 - Describes the direct impact on front line businesses and summarizes the initial expenditures (e.g., food, hotel, souvenirs) anticipated by visitors.

Community Legacy – Hosting a major event should have a lasting benefit to the community. The amount of funding and level of support an organization receives should be directly related to the lasting benefit an event will have on the community. Examples of lasting benefits to the community are improvements to existing City-operated facilities, building of new facilities and infrastructure, development of a new activity in terms of coaching/teaching, participant skill development, organizational development, etc., and upgrading and/or replacement of aging program equipment.

- Operating Expenditures – Provide an operation budget that details event operating expenditures and revenues, which will give City Council an awareness of the magnitude of a major event. A detailed event-operating budget is a good indicator as to the economic impact that an event will have on the city and region.
- Partnership – The success of an event is greatly dependant on the partnership with businesses and public organizations or agencies. Forming partnerships demonstrates how an organization plans to achieve strategic event goals through the sharing of resources. Strong community partnerships indicate a broad-based community support and benefit to host an event in Saskatoon.

4. Major Special Event – Request for Support Process

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For City Council to make the necessary financial and administrative plans to support an event, it remains important that event organizers bring forward their request for financial assistance early during the process. For national events, a local organization should submit a request for assistance two years in advance of the event and for international events at least four years in advance. Attachment 4 to this report outlines the Request for Review Process, which will be incorporated into the Policy as an appendage. This process will assist event organizers by:

- Advises the host organization to meet with the Executive Committee to inform them of their interest in bidding on a major event and providing the committee with preliminary information that will permit the committee to consider the merit of the request.
- The Executive Committee may then decide whether to support, in principle, a bid to host an event based on City of Saskatoon Policy C03-007 Special Events.
- The City Administration and the event organizers will prepare an agreement to support a bid for City Council's consideration (essentially, this report forms the basis for the bid proposal).
- The City Administration and the host organization submits a final report to the Executive Committee (in camera) requesting support to proceed with the bid proposal and the City's financial commitment to the event based on sound business reasons and with the necessary justification that the event will have economic and lasting benefit to Saskatoon.
- The Administration and the host organization advise City Council on the progress of the bid process by reporting on key milestones and important checkpoints.
- Upon successful awarding of the event, the Administration and host committee submit to City Council, through the Executive Committee, an implementation plan leading up to the event.
- Submission by the host committee of an event post-evaluation report to City Council that summarizes how the objectives were met, the success of the event, and the final economic impact the event has on the City and region.

JUSTIFICATION

For City Council to make the necessary financial and administrative plans to support a major special event, it remains important for the local organizing committee to commence the planning process well in advance. Typically, major national events organizers are contemplating to host an event two to three years in advance of the event, and for international events organizers plan four to five years in advance of the event. The proposed changes to City of Saskatoon Policy C03-007 (Special Events) outlines the process that organizations must follow when they are planning to request financial assistance. This allows City Council to make an informed decision on the level of support the City is prepared to provide. The policy and process also provides organizations contemplating bidding on an event with the steps they need to complete to ensure that they

do not get too far into the process without determining the level of support from the community, City Council, and other levels of government (i.e. Federal and Provincial).

OPTIONS

The only option is for City Council to continue with its current practice by reviewing major special event funding requests on a case-by-case basis without the assistance of a policy and process.

POLICY IMPLICATIONS

City of Saskatoon Policy C03-007 (Special Events) shall be amended as outlined in Attachment 2 of this report based on the direction approved by City Council.

FINANCIAL IMPACT

During its September 22, 2003 meeting, City Council approved a goal of \$250,000 annually in a reserve to fund special events. The funding support to be phased in over a five-year period at \$50,000 a year starting in 2004. Currently there is a \$55,000 uncommitted balance in the reserve.

COMMUNICATIONS PLAN

Your administration will meet with key stakeholders, such as Saskatoon Tourism, Zone Six Sports Council, Saskatoon Sport Tourism Board, Sask-Sport, and other agencies deemed appropriate to inform them about City of Saskatoon Policy C03-007 (Special Events) and the process that has been developed when organizations are contemplating hosting a major special event in Saskatoon.”

Attached are the following documents:

- a) Details of proposed amendments
- b) Business Plan Outline for Major Special Events
- c) Request for Support Process for Major Special Events

**4. Block 146
Development of a Movie Theatre Complex
(File No. CK. 4130-2-13)**

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RECOMMENDATION:

- 1) that City Council provide an annual grant to Famous Players in an amount equivalent to the amusement taxes collected by Famous Players at the theatre to be constructed on Block CC, Plan 00SA33273 (formerly Block 146), such grant to be made by December 1st of each calendar year;
- 2) that City Council provide a business development incentive to Famous Players in the form of a five-year tax abatement for that portion of the property described as Block CC, Plan 00SA33273 developed as a twelve screen movie theatre, which abatement shall be calculated as follows:
 - 100% in Year 1
 - 80% in Year 2
 - 60% in Year 3
 - 40% in Year 4
 - 20% in Year 5;
- 3) that all of the above conditions are to be accepted by Princeton and Famous Players Theatres within 45 days; and,
- 4) that construction on the theatre is to commence by September 1, 2005 or the amusement tax rebate and phased-in property tax abatement are revoked.

Your Committee has considered the following report of the City Manager dated March 10, 2005 and is pleased to put forward the above recommendations:

“BACKGROUND

One of the objectives for the revitalization of Saskatoon’s downtown is to encourage development that will result in an increase in pedestrian traffic, expanded retail opportunities, and job creation. In addition to the development decisions made regarding the River Landing project and policies developed to encourage the development of residential housing in the downtown area, City Council has expressed a desire to see movie theatre expansions in the City’s downtown area. Famous Players has expressed an interest in increasing its exposure in the Saskatoon market and, as a result of the work undertaken by Princeton Developments, have reached a tentative agreement to construct a new theatre on Block 146.

The new 58,000 square feet theatre will have twelve screens with stadium seating. The estimated cost will be between \$15M to \$18M. It will be located on the north end of the block abutting 20th Street with its main entrance at 2nd Avenue and 20th Street. Site

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preparation will take place this summer, with construction set to commence on September 1, 2005.

As City Council will recall, Block 146 was initially assembled by the City as a site for development with the City eventually selling Block 146 to Princeton Developments. Since the sale several years ago Princeton has been attempting to develop the site. Princeton Developments had an agreement with Cineplex Odeon to build a theatre complex; however, the parent company ran into financial difficulties, and the agreement was never completed. Subsequently, discussions were also held with Persephone Theatre and the Library Board; final agreements were also never reached on either of these proposals.

REPORT

One of the constraints in the tentative agreement with Princeton Developments is the fact that the agreement is subject to Famous Players receiving two incentives from the City of Saskatoon – the refund of the amusement tax and a seven-year, 100% property tax abatement. This report will address each request separately.

The Cities Act states that the City “*may, by bylaw, require that every person attending a place of amusement shall pay a tax on each admission to a place of amusement.*” For many years now, the City has limited the application of this authority to charging a tax on the sale of tickets to movie theatres as well as the annual exhibition operated by the Saskatoon Prairieland Exhibition Corporation. In 2004, amusement tax revenues totalled (net of commissions) \$550,000. The amusement tax remitted for most movie tickets sold is 9% of the admission fee. The exact impact of this theatre on total amusement tax revenue is difficult to estimate. It is not known how many new ticket sales will be created by opening the theatre or how many sales will be transferred from existing theatres.

The second condition of the agreement with Princeton is that Famous Players would receive a seven-year tax abatement. Current incentive policies do not provide for tax incentives for projects of this nature. Incentives are currently in place that are meant to attract manufacturing and processing businesses to the City, all businesses within the Enterprise Zone, and residential buildings into the downtown. However, because of the unique history associated with Block 146, and Council’s interest in attracting a theatre complex onto this site, your Administration will provide Council with a recommendation regarding the request for a tax abatement, but not at the level being requested.

The *Cities Act* limits Council’s authorization to grant abatements to a period not exceeding five years. Furthermore, with the exception of some very major (in excess of 500 new employees) manufacturing/processing plants, full abatements have also not been granted. Section 3.3 1) of Policy C09-014 Business Development Incentive Policy allows for the waiver of the specific criteria that would qualify a business for a tax incentive. If City Council considers the construction of the theatre specifically on Block 146 to be unique, it may wish to consider an abatement normally given to successful applicants under this

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existing policy – namely, a graduated five year abatement of taxes (100% in year 1, 80% in year 2, 60% in year 3, 40% in year 4 and 20% in year 5). Still outstanding at City Council is a request from SREDA to change Policy C09-014 to apply the policy irrespective of property ownership (i.e. leased or owned directly). However, the assumption by SREDA is that the leasing company is an affiliated company of the tenant. At the time of writing this report, it has not been confirmed whether the theatre will be leased to Famous Players, but such an arrangement would not be unusual in a development of this nature. Council would, therefore, have to acknowledge that it is waiving any restrictions that may result from a lease arrangement.

JUSTIFICATION

While the request from Princeton Developments, on behalf of Famous Players, falls outside of any existing policy, the fact that City Council has been actively seeking development on Block 146 for many years, has expressed an interest in a movie theatre complex to attract people to the downtown core, and wishes to see complementary development to what is being proposed for the River Landing site, consideration of an incentive is justified. In light of this proposed incentive City Council may want to in fact review all potential downtown incentives.

POLICY IMPLICATIONS

Any changes to the required collection of amusement taxes will require a change in the applicable bylaw. Providing a tax incentive would require City Council to invoke section 3.3 l) of Policy C09-014, declaring the project to be unique in nature.

FINANCIAL IMPACT

Providing an on-going grant of amusement taxes for Famous Players for the specified theatre would reduce future opportunities for revenue that would have accrued had the tax requirement remained in place. However, it is difficult to estimate at this time the estimated revenue loss.

IT WAS RESOLVED: 1) that City Council provide an annual grant to Famous Players in an amount equivalent to the amusement taxes collected by Famous Players at the theatre to be constructed on Block CC, Plan 00SA33273 (formerly Block 146), such grant to be made by December 1st of each calendar year;

YEAS: His Worship the Mayor, Councillors Alm, Dubois, Fortosky, Heidt, Hnatyshyn, Neault, Paulsen and

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Wyant 9

NAYS: Councillor Birkmaier 1

(Councillor Penner was not present during the vote.)

2) *that City Council provide a business development incentive to Famous Players in the form of a five-year tax abatement for that portion of the property described as Block CC, Plan 00SA33273 developed as a twelve screen movie theatre, which abatement shall be calculated as follows:*

*100% in Year 1
80% in Year 2
60% in Year 3
40% in Year 4
20% in Year 5;*

YEAS: *His Worship the Mayor, Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Hnatyshyn, Neault, Paulsen and Wyant* 10

NAYS: 0

(Councillor Penner was not present during the vote.)

3) *that all of the above conditions are to be accepted by Princeton and Famous Players Theatres within 45 days; and,*

YEAS: *His Worship the Mayor, Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Hnatyshyn, Neault, Paulsen and Wyant* 10

NAYS: 0

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(Councillor Penner was not present during the meeting.)

- 4) *that construction on the theatre is to commence by September 1, 2005 or the amusement tax rebate and phased-in property tax abatement are revoked.*

YEAS: His Worship the Mayor, Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Hnatyshyn, Neault, Paulsen and Wyant 10

NAYS: 0

(Councillor Penner was not present during the vote.)

Moved by Councillor Birkmaier,

THAT the Administration report on the impact that Recommendation 1) would have on other theatre groups in the City of Saskatoon.

YEAS: Councillors Alm, Birkmaier, Neault and Dubois 4

NAYS: His Worship the Mayor, Councillors Fortosky, Heidt, Hnatyshyn, Paulsen and Wyant 6

THE MOTION WAS PUT AND LOST.

(Councilor Penner was not present during the vote.)

Moved by Councillor Paulsen, Seconded by Neault,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

The meeting recessed at 6:58 and reconvened at 7:00 p.m.

His Worship the Mayor resumed the Chair.

PRESENTATIONS

His Worship the Mayor presented a Certificate of Commendation, on behalf of Her Excellency the Governor General, to Luc Durand, Fire Inspector/Investigator, Saskatoon Fire and Protective Services, Cst. Tonya Gresty and Cst. James Repeese, both of the Saskatoon Police Service, for the rescue of a citizen from a smoke-filled house on May 26, 2004.

MATTERS REQUIRING PUBLIC NOTICE

- 5a) Proposed Closure of Streets
All of 41st Street and portion of 40th Street between Avenue B and Idylwyld Drive and
proposed exchange of lands
(File No. 6295-1)**
-

REPORT OF THE A/CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services dated March 10, 2005:

- RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8388;
 - 2) that the City Solicitor be instructed to take all necessary steps to complete the closing and transfer of Lots 6 & 7, Block 17, Plan G215;

- 3) that upon closing all of 41st Street and portion of 40th A Street between Avenue B and Idylwyld Drive as described in Plan of Road Closure and Proposed Subdivision prepared by Peters Surveys Ltd, dated December 13, 2004, it be transferred to 101040516 Saskatchewan Ltd. together with Lots 6 and 7, Block 17, Plan G215 in exchange for land and services as outlined in this report; and
- 4) that all costs associated with this transaction be paid by the applicant including solicitors' fees and disbursements.

An application has been received from 101040516 Saskatchewan Ltd. to close 41st Street and a portion of 40th A Street between Avenue B and Idylwyld, and to transfer the closed portion together with Lots 6 and 7, Block 17, Plan G215 (owned by the City of Saskatoon) as shown on Plan of Road Closure and Proposed Subdivision (Attachment 1).

101040516 Saskatchewan Ltd. is currently the owner of businesses adjacent to the proposed street closures and would like to purchase 41st Street and a portion of 40th A Street between Avenue B and Idylwyld Drive for additional business development.

101040516 Saskatchewan Ltd. has agreed to purchase and consolidate 0.15776 hectares of public right-of-way in exchange for 0.0462 hectares of public right-of-way. Lots 6 and 7, Block 17, Plan G215 currently owned by the City of Saskatoon will also be transferred to 101040516 Saskatchewan Ltd. The City Land Branch Manager has agreed to the transfer of these lots. In return, 101040516 Saskatchewan Ltd. has agreed to pay for the construction of a turnaround at Avenue B and 40th A Street, and to widen the southbound right turn bay at Circle Drive and Idylwyld Drive (which was completed in 2004).

Those costs incurred in the processing of the closure request, which includes a \$600 application fee, solicitor's fee, and disbursements plus GST will also be paid by 10104056 Saskatchewan Ltd.

SaskEnergy and Infrastructure Services Land Development have facilities within the proposed closure and have granted permission for closure, subject to easements being granted.

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Approval for the closing of the portion of public right-of-way has been received from the Minister of Highways (Attachment 2).

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *Star Phoenix* and *Sun* on the weekends of March 12/13 and March 19/20, 2005. (Attachment 4)
- Posted on City Hall Notice Board on Friday, March 11, 2005.
- Posted on City Website on Friday, March 11, 2005.
- Flyers distributed to affected parties on March 11, 2005.

ATTACHMENTS

1. Plan of Proposed Surface Subdivision dated December 14, 2004.
2. Copy of letter from Department of Highways December 23, 2004.
3. Proposed Bylaw No. 8388
4. Copy of Public Notice”

The A/City Clerk distributed copies of a letter dated March 21, 2005 from Ms. Kim Hunter, President, W. Hunter Electric Ltd.

Ms. Tanya Grabowski, Owner, Riviera Motor Inn, Restaurant and Lounge, and the Victorian Restaurant, spoke with respect to the negative impact the proposed road closure would have on their business.

Ms. Elaine Stephanson, Manager, Riviera Motor Inn, spoke with respect to the negative impact the proposed road closure would have on businesses in the area. She also read a letter from the owner of Kavia Autobody indicating their opposition to the proposed road closure.

Mr. James Krawchuk, 101049516 Saskatchewan Ltd. and Saskatoon Hyundai, provided information with respect to their financial commitment to the proposed lane closure. He requested that Council consider Bylaw No. 8388.

Ms. Kim Hunter, President, W. Hunter Electric, indicated the negative impact the proposed road closure would have on their business and asked that a meeting be held with the Administration to discuss long-term roadway access.

Mr. Dan Novak, agent for Todd Kilpatrick, Waterworks Detail Centre, expressed opposition to the proposed road closure.

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Mr. Al Gagnon, Rust Check, spoke with respect to the negative impact the proposed road closure would have on his business.

Mr. Warren Leoppky, 101049516 Saskatchewan Ltd., indicated the need for the proposed road closure and requested that Council consider Bylaw No. 8388.

Moved by Councillor Hnatyshyn, Seconded by Councillor Dubois,

THAT the Administration meet with the adjacent business owners to further discuss parking, signage and access and report back to Council in four weeks time.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Fortosky,

THAT the Administration report back on the public notice provisions for street and lane closures, median openings, etc.

CARRIED.

**5b) Proposed Pedestrian Crossing – Avenue P between 19th and 20th Street
(File No. 6150-1)**

REPORT OF THE A/CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services dated March 10, 2005:

‘RECOMMENDATION: that the east-west lane adjacent to the north side of the St. Mary’s schoolyard, between 19th Street and 20th Street, as per Plan No. 214-0043-004r002 (Attachment 1), be permanently blocked to vehicular traffic.

BACKGROUND

Infrastructure Services has been working together with the Pleasant Hill Community Association and the St. Mary’s Home and School Association to improve the pedestrian crosswalk locations along Avenue P, between 20th Street and 19th Street. A report with the proposed changes was submitted to Planning and Operations Committee on January 25, 2005 (Attachment 2).

REPORT

Infrastructure Service will be installing a pedestrian active corridor midblock on Avenue P, directly adjacent to the east-west lane on the north side of the St. Mary's schoolyard. Infrastructure Services is proposing to permanently block the east-west lane to improve the safety of pedestrians crossing at this location. This work has been included in the Capital Project No. 631 Traffic-Safety Improvements for 2005.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *Star Phoenix* and *Sun* on the weekends of March 12/13, 2005 and March 19/20, 2005.
- Flyers distributed to residents living between 19th Street and 20th Street on March 11, 2005.
- Posted on the City Hall Notice Board on Thursday, March 11, 2005.
- Posted on the City Website on Thursday, March 11, 2005.

ATTACHMENTS

1. Plan No. 242-0043-004r002
2. Report to the Planning and Operations Committee dated January 17, 2005
3. Copy of Public Notice'

Attached is a letter from Rhonda Zacharias, dated March 14, 2005, expressing concerns with respect to the proposed lane closure.”

Moved by Councillor Birkmaier, Seconded by Councillor Fortosky,

THAT the east-west lane adjacent to the north side of the St. Mary's schoolyard, between 19th Street and 20th Street, as per Plan No. 214-0043-004r002 (Attachment 1), be permanently blocked to vehicular traffic.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

1) John Maxin, dated March 7

Requesting permission to address Council with respect to the Riversdale neighbourhood.
(File No. CK. 150-1)

RECOMMENDATION: that John Maxin be heard.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT John Maxin be heard.

CARRIED.

Mr. John Maxin spoke with respect to problems in the Riversdale neighbourhood.

Moved by Councillor Heidt, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

2) Frank Regier, dated March 14

Requesting permission to address Council with respect to property tax increases. (File No. CK. 1920-1)

RECOMMENDATION: that Frank Regier be heard.

The A/City Clerk noted that Frank Regier had withdrawn his request to speak to Council.

3) Wayne Nelson, undated

Requesting permission to address Council to advise of what he is doing to clean up Riversdale.
(File No. CK. 150-1)

RECOMMENDATION: that Wayne Nelson be heard.

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Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT Wayne Nelson be heard.

CARRIED.

Mr. Nelson was not present in the gallery.

Moved by Councillor Paulsen, Seconded by Councillor Wyant,

THAT the information be received.

CARRIED.

4) Wally Dyck, dated March 20

Requesting permission to address Council with respect to the Historica National Fair program.
(File No. CK. 1870-1)

RECOMMENDATION: that Clause A4, Administrative Report No. 6-2005 be brought forward and that Wally Dyck be heard.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT Clause A4, Administrative Report No. 6-2005 be brought forward and that Wally Dyck be heard.

CARRIED.

“ADMINISTRATIVE REPORT NO. 6-2005

A4) Communications to Council

**From: Wally Dyck, President
Saskatchewan Youth Heritage Fair Association Inc.
Date: October 19, 2004
Subject: Historica National Fair
Request for Sponsorship
(File No. CK 1870-1, CY 1860-12-1)**

RECOMMENDATION: that the information be received.

BACKGROUND

During its November 1, 2004 meeting, City Council considered a letter from Mr. Wally Dyck of the Saskatchewan Youth Heritage Fair Association Inc. requesting sponsorship by the City of Saskatoon of transit and meals for the Historica National Fair to be held here from July 11 to 18, 2005. Mr. Dyck's letter is Attachment 1.

City Council referred the matter to Administration for information on eligibility for funding.

REPORT

Of the six grant programs delivered by the Community Development Branch, this type of project would be eligible under only one, the Community Grant Program. The other programs deal with social services, organized sports, the operation of cultural institutions, low-income populations, and the urban Aboriginal community. Under the Community Grant Program, grants are available to support the participation of Saskatoon residents in culture, sport, and recreation activities. The program is funded by the Saskatchewan Lotteries Trust Fund, which has set as a priority projects directed at certain target population groups such as youth at risk and the disabled. A telephone call made to Mr. Dyck on November 12 established that the representation of Saskatoon students at this event will be minimal (three of fifteen participants) and that the target populations identified by the Saskatchewan Lotteries Trust Fund will not be addressed. For these reasons, the Arts and Grants Consultant advised Mr. Dyck that it would be difficult for the Saskatchewan Youth Heritage Fair Association to compete successfully for program support. Although Mr. Dyck was nonetheless invited to make an application for the January 17 deadline, he did not.

Mr. Dyck was encouraged to pursue the Association's other two requests, which were for a City presence at the opening ceremonies and an address by Mayor Atchison to the delegates and volunteers.

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The Historica National Fair could be a candidate for support under the current provisions of the Major Special Event Hosting Policy. The Administration has had an initial meeting with Mr. Dyck and, based on our preliminary discussion, this event may be eligible under this grant program. A final determination will be made after the Historica National Fair organization committee submits a detailed business plan. The Administration will report back to City Council regarding the eligibility for funding for this event from the Major Special Event Reserve.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Letter from Mr. Wally Dyck, President, Youth Heritage Fair Association Inc.”

Mr. Wally Dyck provided information on the Historica Foundation and advised he was working with the Administration with respect to the Historica National Fair program, which will be in Saskatoon July 11 – 18, 2005.

Moved by Councillor Heidt, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

- 1) **Lillian Heichman, dated March 3**

Submitting comments with respect to quality of life for children in the City. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

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**2) Don Wright, Chairman Taxation Committee
Heritage Estates Condominium, dated March 3**

Submitting comments with respect to the residential tax phase-in. (File No. CK. 1616-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

**3) Tammy Stapleton, Operations Chair
2005 Teddy Bears' B*A*S*H Committee, dated March 1**

Requesting permission for temporary closure of St. Henry Avenue from Ruth Street to the Diefenbaker Park entrance from 8:30 a.m. to 5:00 p.m. on Sunday, June 5, 2005 in connection with the 8th Annual Saskatoon Teddy Bears' B*A*S*H. (File No. CK. 205-1)

RECOMMENDATION: that the request be approved subject to administrative conditions.

Moved by Councillor Birkmaier, Seconded by Councillor Dubois,

THAT the request be approved subject to administrative conditions.

CARRIED.

4) Nick Kominetsky, dated March 6

Submitting comments with respect to the qualifications required for employment with Saskatoon Fire and Protective Services. (File No. CK. 4740-1)

RECOMMENDATION: that the matter be referred to the Administration.

Moved by Councillor Heidt, Seconded by Councillor Paulsen,

THAT the matter be referred to the Administration.

CARRIED.

5) E. Wald, dated February 22

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Submitting comments with respect to pedestrians crossing rail tracks south of the signal on 33rd Street and Warman Road. (File No. CK. 6170-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

6) Alfred Schmidt, dated March 9

Submitting comments with respect to weekly garbage pick-up. (File No. CK. 7830-3)

RECOMMENDATION: that the matter be referred to the Budget Committee.

Moved by Councillor Dubois, Seconded by Councillor Neault,

THAT the matter be referred to the Budget Committee.

CARRIED.

**7) Todd Brandt, President and CEO
Tourism Saskatoon, dated March 8**

Expressing appreciation on behalf of the Rendez-vous Canada Executive Committee to Council for proclaiming May 7 – 14, 2005 as Rendez-vous Canada Week.

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Alm,

THAT the information be received.

CARRIED.

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**8) Colonel A. Boyer, Wing Commander
National Defence, 15 Wing, dated December 7**

Advising that 15 Wing CFB Moose Jaw has named a street at 15 Wing after Saskatoon in recognition of it being the host City of #4 Service Flying Training School. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

9) Margaret (Peggy) Durant, dated March 9

Submitting comments with respect to development in River Landing. (File No. CK. 4130-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

10) James Brodie, dated March 12

Submitting comments with respect to property tax increases. (File No. 1920-1)

11) G. Callfas, dated March 14

Submitting comments with respect to property tax increases. (File No. 1920-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

12) Dale Firth, dated March 12

Expressing concerns with respect to the school zones posted around Bishop James Mahoney High School. (File No. CK. 5200-5)

RECOMMENDATION: that the matter be referred to the Administration for consideration.

Moved by Councillor Dubois, Seconded by Councillor Neault,

THAT the matter be referred to the Administration for consideration.

CARRIED.

13) Freda Whitedeer, dated March 14

Submitting comments with respect to her power being disconnected. (File No. CK. 2000-1)

RECOMMENDATION: that the matter be referred to the Administration to handle.

Moved by Councillor Fortosky, Seconded by Councillor Heidt,

THAT the matter be referred to the Administration to handle.

CARRIED.

14) David S. Miller, dated March 14

Requesting Council amend the Animal Control Bylaw to limit the number of cats that may be maintained in a single-family dwelling. (File No. CK. 151-15)

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RECOMMENDATION: that the matter be referred to the Advisory Committee on Animal Control.

Moved by Councillor Heidt, Seconded by Councillor Fortosky,

THAT the matter of the number of animals that may be maintained in a single-family dwelling be referred to the Advisory Committee on Animal Control.

CARRIED.

15) Richard Hildebrand, dated March 15

Providing suggestions with respect to minimum municipal tax on rental housing. (File No. CK. 1920-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

16) Amanda Bryksa, dated March 15

Submitting comments with respect to the lack of netting at the Harold Latrace Arena. (File No. 150-1)

RECOMMENDATION: that the matter be referred to the Administration to respond to the writer.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,

THAT the matter be referred to the Administration to respond to the writer.

CARRIED.

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**17) Terry Scaddan, Executive Director
The Partnership, dated March 15, 2005**

Submitting comments with respect to the DCD3 Guidelines for the Preston Crossing Development.
(File No. CK. 4351-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hnatyshyn,

THAT the information be received.

CARRIED.

18) Maria Neijmeijer, dated March 16

Submitting comments with respect to the closure of the Field House. (File No. CK. 612-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hnatyshyn,

THAT the information be received.

CARRIED.

**19) Paul Temple, Sr. Vice President, Corporate Development
Pelmorex Communications Inc., dated March 7**

Requesting support for an All Channel Alert (ACA) service, an emergency warning system that would alert communities of impending local emergencies with a television broadcast message.
(File No. CK. 365-1)

RECOMMENDATION: that the matter be referred to the Administration for a report.

Moved by Councillor Fortosky, Seconded by Councillor Dubois,

THAT the matter be referred to the Administration for a report.

CARRIED.

20) Joanne Sproule, Secretary

Saskatoon Development Appeals Board, dated March 15

Submitting notice of Development Appeal Board rescheduled hearing for property located at 802 Gray Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Fortosky,

THAT the information be received.

CARRIED.

21) **T. E. Wolf, dated March 19**

Submitting comments with respect to the Animal Control Bylaw and cat traps. (File No. 151-5)

DEALT WITH EARLIER. SEE PAGE NO. 25.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) **George Braithwaite, dated February 25**

Requesting that a street be named after his father, the late Hubert Warner (Hub) Braithwaite. (File No. CK. 6310-1) (Referred to the Naming Advisory Committee)

2) **Cheryl Loadman, President
Community Health Services (Saskatoon) Association Ltd., dated February 19**

Submitting comments with respect to a proposed ban on the cosmetic use of pesticides in the City. (File No. CK. 4200-7) (Referred to the Saskatoon Environmental Advisory Committee)

3) **Bruce Chartrand, dated March 8**

Submitting comments with respect to curbside parking. (File No. CK. 6120-1) (Referred to the Administration to respond to the writer)

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4) Deb Edmison, dated March 8

Expressing concerns with respect to pedestrian tunnel maintenance. (File No. CK. 6150-1)
(Referred to the Administration to take appropriate action.)

5) Ron Morey, dated March 9

Submitting comments with respect to the proposed south crossing. (File No. CK. 6050-1)
(Referred to the Administration to forward to the consultant)

**6) Terry Matheson, President
Saskatoon United Soccer Club (Zone 1), dated March 9**

Submitting comments with respect to the proposed west-end multi-purpose facility. (File No. CK. 4110-1) **(Referred to the Administration to respond to the writer)**

**7) David A. Walden, Secretary-General
Canadian Commission for UNESCO, dated March 3**

Providing information on the development of a Canadian Coalition of Cities Against Racism. (File No. CK. 100-10) **(Referred to the Administration for a report)**

RECOMMENDATION: that the information be received.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,

THAT the information be received.

CARRIED.

C. PROCLAMATIONS

**1) Gail Shivak, Director of Resource Development
United Way of Saskatoon
Volunteer Co-Chair, Leave a Legacy Saskatoon 2005, dated March 4**

Requesting Council proclaim the week of May 9 – 14, 2005 as Leave a Legacy Week in Saskatoon.
(File No. CK. 205-5)

2) Collette Roettger, Special Events and Communications Coordinator

Multiple Sclerosis Society of Canada, dated March 4

Requesting Council proclaim the month of May 2005 as MS Month in the City. (File No. 205-5)

**3) Carol Cisecki, President
Saskatoon & District Labour Council, dated March 15**

Requesting Council proclaim April 28, 2005 as Annual Day of Mourning in Saskatoon. (File No. CK. 205-5)

**4) Vern Afseth, Director Wood '05
Saskatchewan Woodworkers Guild, dated March 11**

Requesting Council proclaim May 29 – June 3, 2005 as Wood Workers Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,

- 1) that City Council approve all proclamations as set out in Section C; and*
- 2) that the A/City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

UNFINISHED BUSINESS

**9a) Notice of Motion – Councillor Hnatyshyn
Controlled Intersection – Clarence and Main
(File No. CK. 6320-1)**

REPORT OF THE A/CITY CLERK:

“Councillor Hnatyshyn gave the following Notice of Motion at the meeting of City Council held on January 17, 2005:

‘TAKE NOTICE that at the next regular meeting of City Council I will move the following motion:

“THAT a controlled intersection be installed at the corner of Clarence Avenue and Main Street.”

City Council, at its meeting held on March 7, 2005, considered the above and resolved that the matter be dealt with at the March 21, 2005 meeting of City Council, and that the Administration be requested to submit a report at that time.”

COUNCILLOR HNATYSHYN WITHDREW HER MOTION FOLLOWING COUNCIL’S ADOPTION OF THE RECOMMENDATION THAT APPROVAL BE GRANTED FOR THE INSTALLATION OF A PEDESTRIAN ACTUATED SIGNAL AT THE INTERSECTION OF CLARENCE AVENUE AND MAIN STREET. (SEE PAGE NO. 11)

ENQUIRIES

**Councillor B. Dubois
“No Parking” signs on Rutherford Crescent
(File No. CK. 6280-1)**

Would the Administration please report on the feasibility of installing “No Parking” signs on Rutherford Crescent at the curve when approaching from 115th Street. With traffic being parked on both sides of the street it is impossible for flow through traffic.

GIVING NOTICE

Councillor Fortosky gave the following Notice of Motion:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

‘THAT, as part of our Centennial Celebration, the present City Council host a dinner and mini-congress recognizing all past Mayors and City Councillors, both living and deceased. The dinner and congress would be a celebration of those who have served before us and also an opportunity for sharing with each other about where we have come, where we are, and advice for where we are going. The cost of the dinner and congress would not exceed \$5,000.’”

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 8393

Moved by Councillor Paulsen, Seconded by Councillor Heidt,

THAT permission be granted to introduce Bylaw No. 8393, being “The Fire and Protective Services Amendment Bylaw, 2005”, and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Alm,

THAT Bylaw No. 8393 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hnatyshyn,

THAT Council go into Committee of the Whole to consider Bylaw No. 8393.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

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Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8393 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Wyant,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Fortosky,

THAT permission be granted to have Bylaw No. 8393 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Dubois,

THAT Bylaw No. 8393 be now read a third time, that the bylaw be passed and the Mayor and the A/City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Moved by Councillor Paulsen,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:23 p.m.

Mayor

City Clerk