

Council Chambers
City Hall, Saskatoon, Sask.
Tuesday, October 9, 2007
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Dubois, Heidt, Hill, Lorje, Neault, Paulsen,
Pringle, and Wyant;
City Manager Richards;
City Solicitor Dust;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Gauthier;
General Manager, Fire and Protective Services Bentley;
General Manager, Infrastructure Services Totland;
General Manager, Utility Services Wandzura;
City Clerk Mann; and
Council Assistant Mitchener

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT the minutes of meeting of City Council held on September 17, 2007, be approved.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Dubois,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Pringle as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

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THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 7-2007 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Mr. Brad Sylvester, Chair
Mr. Gord Androsoff, Vice Chair
Councillor Bev Dubois
Ms. Carole Beitel
Mr. Bruce Waldron
Mr. Roy Ball
Mr. Michael Chyzowski
Ms. Debbie Marcoux
Mr. John McAuliffe
Mr. Kurt Soucy
Mr. Vern Waldherr
Mr. Randy Warick
Mr. Fred Sutter

**1. Zoning Bylaw Amendment
Reduce Minimum Site Width from 30 metres to
15 metres in IL2 and IL3 Districts
(File No. CK. 4350-1)**

RECOMMENDATION:

- 1) that City Council approve the advertising respecting the proposal to amend Section 11.2.2 and Section 11.2A.2 of the Zoning Bylaw to reduce the minimum site width in IL2 and IL3 Districts from 30 metres to 15 metres;
- 2) that the General Manager, Community Services Department be requested to prepare the required notice for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and

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- 4) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed Zoning Bylaw amendment be approved.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated September 4, 2007, with respect to a proposal from the Land Branch requesting that the minimum site width in the IL2 and IL3 Districts be reduced from 30 metres to 15 metres. As noted in the report, the reason for the proposal is to provide more flexibility in lot design and accommodate industrial lot designs on cul-de-sac locations in the IL2 and IL3 Districts.

Your Commission has reviewed the report with the Administration and supports the proposed amendment.

ADMINISTRATIVE REPORT NO. 21-2007

Section A – COMMUNITY SERVICES

- A1) Enquiry – Councillor D. Hill (December 18, 2006)
Bed and Breakfast Signage
(File No.: CK. 6280-1, PL. 185-49)**

RECOMMENDATION: that the recommendations contained in the Options Section of this report be forwarded to the Development Plan/Zoning Bylaw Review Project.

ADOPTED.

BACKGROUND

During its December 18, 2006, City Council meeting, Councillor Hill made the following enquiry:

“The City’s Zoning Bylaw Regulations allow Bed and Breakfasts to have one window sign with a maximum letter size of 3.5 inches.

I have been advised that this signage is too small to allow guests of the Bed and Breakfast to identify the precise location.

Could the Administration please report on the rationale for the existing regulations, possible larger sizes (e.g. 24” x 36”), locations of signs and the process to change the Sign Regulations?”

REPORT

The Zoning Bylaw provides for signs identifying bed and breakfast homes in residential areas. Section 3.1.3.4(5) of the Zoning Bylaw's Sign Regulations states that one window sign may be affixed to each primary face of the dwelling with a maximum letter size of 0.09 metres in height (approximately 3.5 inches). Freestanding signs are prohibited for bed and breakfast homes.

The intent of the policy is to provide for a small sign to help guests identify the accommodation. Bed and breakfast signs are limited in size to prevent the sign from being used as an advertisement and to lessen any impact the sign may have on the character of the residential area.

Currently, eight of the thirteen bed and breakfast homes in Saskatoon have some form of signage. Of these eight signs, four comply with the Zoning Bylaw. Of the four non-compliant signs, three are in locations other than a wall or window (i.e. freestanding), and one exceeds the maximum font size.

The Development Services Branch is flexible in the enforcement of bed and breakfast signs, and would take action only if the sign substantially exceeds the maximum size, if there is an obvious safety concern, or if the sign generates a complaint. It should be noted that there are no complaints on record for the past five years regarding bed and breakfast signs. However, over the same time period, there have been two complaints about day care signs, which have the same sign requirements as bed and breakfast uses.

Other Municipalities

Ten municipalities across Canada were surveyed to compare sign regulations. Several municipalities, including Regina, Victoria, Abbotsford, Kelowna, Edmonton, Winnipeg, Brandon, Charlottetown and Halifax (Central Region), permit signage for bed and breakfast homes. Calgary is the one municipality surveyed that does not permit signage for bed and breakfast homes. See Attachment 1 for the results of the survey of selected municipalities.

The requirements of the municipalities surveyed deal primarily with size, location, and illumination.

1) Size

Of the municipalities that permit signs for bed and breakfast homes, the maximum permitted size ranges from 0.139 square metres (1.5 square feet) to 3.0 square metres (32.3 square feet). The City of Saskatoon is the only municipality that regulates the size of bed and breakfast signs by font size rather than sign dimensions.

2) Location

Six municipalities permit signs to be located anywhere on the property or dwelling. Two municipalities permit signs to be located on the dwelling only. One municipality permits signs to be posted on the property, but not on the dwelling itself.

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3) Illumination

Three municipalities permit bed and breakfast signs to be illuminated, while five do not. Regina reviews each individual sign application based on a number of considerations, and illumination is thereby determined on a site-by-site basis.

4) Complaints

Of the municipalities surveyed, most receive very few public complaints regarding bed and breakfast signs. From the information provided, there is no obvious correlation between the size, location, and illumination guidelines of bed and breakfast signs to the number of complaints received.

OPTIONS

1. Take No Action at this Time

It is recommended that no action be taken at this time, and that recommendations below be examined further as part of the Zoning Bylaw review which is scheduled for 2008.

2. Establish a Maximum Size for Bed and Breakfast Signs

The Development Services Branch recommends that the Zoning Bylaw be amended to provide for bed and breakfast signs up to a maximum size of 0.232 square metres (2.5 square feet), and to no longer regulate signs based on the font size. The recommended size of 0.232 square metres would provide for an 18 inch by 18 inch sign, and would accommodate seven of the existing eight bed and breakfast signs in Saskatoon. The proposed maximum size is larger than four of the municipalities surveyed, however, the Development Services Branch is of the opinion that this size is reasonable for the purpose of identifying the site. A larger sign may have an impact on the character of the area, particularly if the sign is located in the front yard close to the street.

3. Permit Freestanding Signs for Bed and Breakfast Homes

Currently, the Zoning Bylaw does not provide for freestanding bed and breakfast signs. The Development Services Branch recommends that the Zoning Bylaw be amended to allow one bed and breakfast sign to be located either on the primary wall face, window, or posted on the property. There are three freestanding bed and breakfast signs in the city, and there are no complaints about these signs on record. The proposed amendment would accommodate these signs and would provide another signage option for bed and breakfast properties.

If this option is supported by City Council, the Development Services Branch recommends that freestanding signs have a minimum setback of 1.5 metres from the property line. The proposed setback would ensure that the sign did not interfere with pedestrians on the public sidewalk.

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The purpose of signage for bed and breakfast homes is to identify the property to guests and is not intended to be used for advertising. For this reason, the Development Services Branch recommends that only the business name, occupant name, and address of the bed and breakfast home be permitted on signs, and other information including phone numbers are prohibited, as it would be considered advertising.

4. Illumination of Signs

It is recommended that bed and breakfast signs be permitted to be indirectly lit so that the site can be more easily identified in the evening. Any complaints about the brightness of the sign would be addressed through Section 5.4 of the Zoning Bylaw, and by the Traffic Bylaw if it affects the safe operation of a motor vehicle.

5. Day Care Signs

Currently, day care centres and pre-schools have the same Zoning Bylaw requirements for signs as bed and breakfast homes. The Development Services Branch recommends that if City Council supports the proposed amendments for bed and breakfast signs in residential areas, that the Zoning Bylaw be amended so day care centres and pre-schools continue to have the same sign provisions as bed and breakfast homes.

6. Amendment to General Provisions

If City Council approves amendments for bed and breakfast and day care signage, it is recommended that Section 5.0 - General Provisions be amended to reflect these changes. This proposal would involve amendments to Sections 5.31 and 5.32 to indicate that the sign requirements for these uses are identified in Section 3.1.3.4(5) of the Sign Regulations. The purpose of this amendment is to provide a cross-reference to the sign requirement in the General Provisions Section.

CONCLUSION

If City Council supports these recommendations, they could be forwarded for implementation to the Development Plan/Zoning Bylaw Review Project which is scheduled for a Spring, 2009 completion. The Development Services Branch would exercise appropriate discretion in the interim.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

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ATTACHMENT

1. Table of Bed and Breakfast Sign Regulations of Other Canadian Cities

A2) Enquiry - Councillor B. Pringle (March 26, 2007)

Illegal Suites

AND

Communications to Council

From: Tim Lalonde

Date: August 13, 2007

Subject: Rental Accommodations

(File No.: CK. 750-1, PL. 4350-23)

RECOMMENDATION: that the information be received.

BACKGROUND

During its March 26, 2007 meeting of City Council, Councillor Pringle made the following inquiry:

“With reference to the suites at 2954 and 2956 Preston Avenue and the issues around the illegal suite situation, would the Administration please advise Council of the following:

- a) how the complaint-driven system works on “illegal” suites;
- b) what are the implications city-wide for making zoning changes to accommodate this circumstance or others like it; and
- c) what are the associated implications relating to the National Building Code.”

During its September 4, 2007 meeting, City Council passed a motion that a letter from Mr. Tim Lalonde be referred to the Administration to consider during the policy review regarding housing. (See Attachment 1.)

REPORT

The Zoning Bylaw prohibits separate suites in two-unit and semi-detached dwellings, which includes duplexes. In 2006, the Development Services Branch received 43 complaints about illegal suites in two-unit and semi-detached dwellings. Of these complaints, 27 were related to unsafe conditions, ten were due to noise and other activities, and six were from other sources including civic agencies.

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The Development Services Branch, Zoning Bylaw enforcement process is essentially complaint driven due to available staff resources, and due to the challenges of entering private property without reasonable knowledge of a potential illegal activity. However, every complaint is investigated by the Development Services Branch, and all illegal suites found in two-unit and semi-detached dwellings are removed in due course.

Implications of Allowing Separate Suites in Two-Unit and Semi-Detached Dwellings

Separate suites are currently not permitted in two-unit and semi-detached dwellings because they would change the use of the building to a multiple-unit dwelling, which has density, zoning, and building code implications.

1. Density Implications:

Although suites in two-unit and semi-detached dwelling units would increase the potential number of dwelling units in the city, there are also challenges associated with increasing density in this manner. For example, most duplexes are built on 50-foot lots. Placing four households on a 50-foot lot would exceed the available amenity space and parking area originally intended for the site. Off-street parking congestion would often result, and any additional parking space developed on the property would further reduce the amount of amenity space available for the families residing at the property.

2. Zoning Implications:

If four-unit dwellings became a permitted use in R2 Zoning Districts, it could result in one-unit dwellings on 50-foot lots being torn down and replaced by four-unit dwellings. This would have a dramatic effect on the character of neighbourhoods, and would likely affect property owners in R2 Zoning Districts. A similar situation occurred in the core neighbourhoods in the 1970's when one-unit dwellings were being replaced by multi-unit dwellings until the neighbourhoods were down-zoned to an R2 Zoning District which prohibits multiple-unit dwellings.

3. Building Code Implications:

The National Building Code of Canada (NBC) contains requirements that address the health and safety of occupants within buildings of residential occupancy. When duplexes are converted to fourplexes, the building will have to be upgraded to meet the NBC requirements for a multiple-unit dwelling. Three major areas that will likely need to be addressed include independent heating systems, providing proper independent or fire rated exits from each suite, and fire separations between suites. There are many other requirements that apply in addition to these, which would have to be determined on an individual basis.

4. Rezoning Option:

The option currently exists for anyone owning a two-unit or semi-detached dwelling to apply to rezone their property to permit a four-unit dwelling. There are some situations where a rezoning may be successful, such as a large corner lot with good access and parking. Smaller mid-block sites in low-density residential areas are typically not

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considered by the Development Services Branch to be appropriate for rezoning. The rezoning option also permits area residents to be involved in the decision whether to permit a multiple-unit dwelling in their neighbourhood.

CONCLUSION

It is the view of the Community Services Department that suites in two-unit and semi-detached dwellings should continue to be prohibited due to density, zoning, and building code issues. The option to rezone a property currently provides an opportunity to establish multiple-unit dwellings in appropriate locations. However, if City Council wishes to explore the issue of increasing the density of neighbourhoods, the matter could be referred to the upcoming Zoning Bylaw review process.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

ATTACHMENT

1. Letter from Tim Lalonde, dated August 13, 2007.

IT WAS RESOLVED: that the matter of suites in two-unit and semi-detached dwellings be referred to the Zoning Bylaw review process.

**A3) Municipal Enterprise Zone
Group 10 Properties Inc.
521 18th Street West
(File No.: PL. 4110-34-110; CK. 3500-13)**

- RECOMMENDATION:**
- 1) that City Council approve a five-year tax abatement of the incremental taxes to the owners of 521 18th Street West for the renovation of an eight-unit dwelling in the Riversdale neighbourhood;
 - 2) that the five-year tax abatement be effective in the next taxation year following completion of the project; and
 - 3) that the City Solicitor be requested to prepare the necessary bylaw and agreement.

ADOPTED.

BACKGROUND

Group 10 Properties Inc. has recently purchased the property located at 521 18th Street West in the Riversdale neighbourhood. (See Attachment 1.) It intends to fully renovate the existing building and surrounding property and sell the units as condominiums.

Group 10 Properties Inc. is an investment company started by ten individuals hailing from British Columbia, Alberta, and Saskatchewan. Previously, it has owned and operated apartment buildings in Saskatoon, though this will be its first condominium conversion project in the city.

On September 6, 2007, the Municipal Enterprise Zone Adjudication Committee considered an application from Group 10 Properties Inc. for assistance to renovate the eight dwelling units, common areas in the buildings, as well as landscape the surrounding site. Upon completion of the project, the proponent intends to offer the units for sale as condominiums. The total capital investment for this project is estimated at \$578,839.

REPORT

Group 10 Properties Inc.'s application for incentives under the Municipal Enterprise Zone was made through the City Planning Branch. A thorough review of the application was conducted, and it has been determined that the project warrants consideration for incentives under the Municipal Enterprise Zone.

All required building and plumbing permit fees will be automatically rebated to the owner of the property upon completion of the project (estimated to be \$1,560). Charges associated with the subdivision of the property are eligible for a full rebate. For this project, these fees and charges are estimated at \$4,600. City Council approval is not required for these incentives. The Municipal Enterprise Zone Adjudication Committee has approved the rebate for subdivision charges.

A five-year property tax abatement is also being requested. The total value of the tax abatement (increment only) is estimated to be \$24,475 over five years. City Council approval is required for all tax abatements. The Municipal Enterprise Zone Adjudication Committee is recommending that City Council grant the five-year property tax abatement commencing in the next taxation year after completion of the project.

The Municipal Enterprise Zone Adjudication Committee considered the merits and value of the development to the Municipal Enterprise Zone. The Municipal Enterprise Zone Adjudication Committee agrees with the City Planning Branch report and recommendation that the development will improve upon existing housing stock in the Riversdale neighbourhood and improve conditions on and around the site. This is consistent with the purpose of the Municipal Enterprise Zone policy.

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Summary of incentives pending City Council approval of a five-year incremental tax abatement:

Decision	Incentive	Estimated Value
Automatic	Building and Plumbing Permit Fee Rebate	\$1,560.00
Committee	Subdivision Charges Rebate	\$4,600.00
Council	Property Tax Abatement (5 years at \$4,895/year)	\$24,475.00
	Total	\$30,635.00

The City Planning Branch will conduct a follow-up inspection to ensure that the project is completed according to the proposal prior to disbursement of any rebates.

FINANCIAL IMPACT

The above application was considered by the Municipal Enterprise Zone Adjudication Committee on September 6, 2007. As of September 7, 2007, there is approximately \$404,000 remaining in the Municipal Enterprise Zone account. The above application totals \$6,160 in cash incentives and is within the means of the Municipal Enterprise Zone Program.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy No. C01-021 (Public Notice Policy) is not required.

ATTACHMENT

1. Location Map

**A4) Municipal Enterprise Zone
Lee Koopman Projects
635 20th Street West
(File No.: PL. 4110-34-122; CK. 3500-15)**

RECOMMENDATION: 1) that City Council approve a five-year tax abatement of the incremental taxes to the owners of 635 20th Street West for the construction of a ten to twelve-unit affordable live-work project in the Riversdale neighbourhood;

2) that the five-year tax abatement be effective in the next taxation year following completion of the project; and

- 3) that the City Solicitor be requested to prepare the necessary bylaw and agreement.

ADOPTED.

BACKGROUND

Lee-Koopman Projects is a design and development firm engaged in various civic space improvement projects within the city. Founded in 2006 by Jyhling Lee and Paul Koopman of Saskatoon, the firm has recently completed the design and construction of 'Prairie Wind', the City's centennial landmark at River Landing.

Lee Koopman Projects is the owner of the property at 635 20 Street West, a site currently occupied by a vacant building. (See Attachment 1.) The proponents intend to demolish the existing commercial building and replace it with a live-work apartment-style condominium building with retail space on the ground level. The finished project will be four storeys high and will include between ten and twelve housing units. (See Attachment 2.) In addition, Lee Koopman Projects intends to offer the condominiums for sale as "affordable" housing meaning they will be targeted towards individuals and families with incomes at or below the provincial Maximum Income Limits.

On September 6, 2007, the Municipal Enterprise Zone Adjudication Committee considered an application from Lee Koopman Projects for assistance with this development. The total capital investment for the project is estimated at \$2,722,300.

REPORT

Lee Koopman Projects' application for incentives under the Municipal Enterprise Zone was made through the Saskatoon Housing Initiatives Partnership (SHIP). A thorough review of the application was conducted, and it has been determined that the project warrants consideration for incentives under the Municipal Enterprise Zone.

All required building and plumbing permit fees will be automatically rebated to the owner of the property upon completion of the project (estimated to be \$9,500). Lee Koopman Projects is also applying for the following cash rebates: development appeals fee, environmental screening costs, development charges (offsite levies), and subdivision charges.

Additionally, a five-year property tax abatement is being requested. The incremental increase in annual property taxes for the site is expected to be \$32,000. The value of this rebate over the five-year abatement period is estimated to be \$160,000.

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The Adjudication Committee considered the merits and value of the development to the Municipal Enterprise Zone. The Adjudication Committee agrees with the report from SHIP and its recommendation to approve this application. This development will add valuable affordable housing stock and much-needed retail space to the Riversdale neighbourhood, and will improve conditions on and around the site. This is consistent with the purpose of the Municipal Enterprise Zone policy.

The Enterprise Zone Adjudication Committee has approved cash rebates for the development appeals fees, environmental screening costs, development charges and subdivision charges totalling \$36,370. City Council approval is not required for these incentives. The Adjudication Committee is recommending that City Council grant the five-year property tax abatement commencing in the next taxation year after completion of the project.

Summary of incentives pending City Council approval of a five-year incremental tax abatement:

Decision	Incentive	Estimated Value
Automatic	Building and Plumbing Permit Fee Rebate:	\$9,500.00
Committee	Development Appeals Fee Rebate	\$110.00
	Environmental Screening Costs Rebate	\$2,500.00
	Development Charges (Offsite Levies) Rebate	\$18,760.00
	Subdivision Fees Rebate	\$5,500.00
Council	Property Tax Abatement (5 years at \$32,000 per year)	\$160,000.00
	Total	\$196,370.00

The City Planning Branch will conduct a follow-up inspection to ensure that the project is completed according to the proposal prior to disbursement of any rebates. The owners of the condominium units will be the beneficiaries of the property tax abatement.

FINANCIAL IMPACT

The above application was first considered by the Enterprise Zone Committee on September 6, 2007. As of September 7, 2007, there is approximately \$404,000 remaining in the Municipal Enterprise Zone Account. The above application totals \$36,370 in cash incentives and is within the means of the Municipal Enterprise Zone Program.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy No. C01-021 (Public Notice Policy) is not required.

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ATTACHMENTS

1. Location Map
2. Project Rendering and Elevation

**A5) Land-Use Applications Received by the Community Services Department
For the Period Between September 7, 2007 and September 26, 2007
(For Information Only)
(File Nos. PL. 4132, 4350, 4300; CK. 4000-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 34/07: 250 Pinehouse Place
Applicant: Jastek Riverstone Project Inc.
Legal Description: Lot 92, Block 890, Plan 77S44597
Current Zoning: RM4
Neighbourhood: Lawson Heights
Date Received: September 3, 2007
- Application No. 35/07: 306 Tait Crescent
Applicant: Mike McNinch for Urban Elements Dev. Corp.
Legal Description: Lot 11, Block 843, Plan 82S33154
Current Zoning: RM3
Neighbourhood: Wildwood
Date Received: September 13, 2007
- Application No. 36/07: 310 Tait Crescent
Applicant: Mike McNinch for Urban Elements Dev. Corp.
Legal Description: Lot 12, Block 843, Plan 82S33154
Current Zoning: RM3
Neighbourhood: Wildwood
Date Received: September 13, 2007
- Application No. 37/07: 314 Tait Crescent

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Applicant: Mike McNinch for Urban Elements Dev. Corp.
Legal Description: Lot 13, Block 843, Plan 82S33154
Current Zoning: RM3
Neighbourhood: Wildwood
Date Received: September 13, 2007

Rezoning

- Application No. Z16/07: 703 Melville Street
Applicant: City of Saskatoon Land Branch
Legal Description: Blocks S and Y, Plan 101899907
Current Zoning: IL1
Proposed Zoning: AM
Neighbourhood: CN Industrial
Date Received: September 10, 2007

Rezoning

- Application No. Z18/07: 2008-2010, and 2012-2014 Main Street East
Applicant: GM Developments
Legal Description: Lot 10, Block 194, Plan G779; Lot 15, Block 194, Plan 101409814; Lot 12, Block 194, Plan G779; Lot 14, Block 194, Plan 101409836 and Lot 6, Block 195, Plan G779
Current Zoning: RM4
Proposed Zoning: RM3
Neighbourhood: Grosvenor Park
Date Received: September 25, 2007

Subdivision

- Application No. 59/07: 3747-3749 Fairlight Drive
Applicant: M. Marien for Cheryl Lynn Nelson
Legal Description: Lot 112, Block 849, Plan 76S14681
Current Zoning: R2
Neighbourhood: Fairhaven
Date Received: September 19, 2007
- Application No. 60/07: 431-433 Lenore Drive
Applicant: W. Peters Surveys for Linda Bouchard
Legal Description: Lot 31, Block 912, Plan 77S41401
Current Zoning: R2
Neighbourhood: Lawson Heights
Date Received: September 25, 2007

PUBLIC NOTICE

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Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 34/07
2. Plan of Proposed Condominium No. 35/07
3. Plan of Proposed Condominium No. 36/07
4. Plan of Proposed Condominium No. 37/07
5. Plan of Proposed Rezoning No. Z16/07
6. Plan of Proposed Rezoning No. Z18/07
7. Plan of Proposed Subdivision No. 59/07
8. Plan of Proposed Subdivision No. 60/07

Section B – CORPORATE SERVICES

**B1) Standard and Poor's
Canadian Ratings – City of Saskatoon
(File No. 1500-4)**

RECOMMENDATION: that the information be received.

ADOPTED.

REPORT

Attached for City Council's information, is a copy of the 2007 issuer credit rating report recently prepared and released by Standard and Poor's, reaffirming the City of Saskatoon's AAA/Stable credit rating. The rationale for this rating (the highest available) includes reference to our cash and investment holdings, the strong local economy, and robust financial performance. The report also notes the potential for substantial increases in debt over the next five years.

In addition, Standard and Poor's concludes that the outlook for Saskatoon is stable, based on a debt issuance consistent with current capital planning.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Standard and Poor's September 4, 2007, Canadian Ratings Report – City of Saskatoon.

**B2) 2009 Revaluation Project
Report to the SAMA Board
(File No. 1615-6; CK. 1615-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

In 2004 and 2005, the City Assessor sat on the Saskatchewan Assessment Management Agency (SAMA) Committee known as the Technical Development Committee. This committee whose mandate is now complete was charged with ensuring the proper legislative framework and technical guidelines were in place to move forward to a mass appraisal market value assessment system for the 2009 revaluation.

The SAMA Board has the overall responsibility for governance of the assessment system in this Province and has requested regular updates on a number of issues and from all jurisdictions as the province moves forward toward the 2009 revaluation.

The attached is the fourth of these regular reports that will be provided to the SAMA Board. Since the last report in April of 2007, all information has been entered into the assessment system, analysis has begun and changes to the CAMA system have been finalized with most modifications completed.

Your Administration continues to believe these reports should be provided to this City Council prior to forwarding them to the SAMA Board. This will ensure that both City Council and the SAMA Board are regularly made aware of the progress made by your Administration towards the 2009 revaluation and of any issues or risks that may require particular attention.

There remain some concerns raised in the attached report that continue to be reviewed and investigated by the Assessment Branch. Your Administration will bring further reports and recommendations forward when necessary.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2009 Revaluation Project – Report to the SAMA Board.

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**B3) Contract Award
May 1, 2007 to August 31, 2007
(File No. 1000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

In accordance with Policy C02-003, Purchase of Goods, Services and Work, your Administration is required to report three times a year on the award of contracts and requests for proposals between \$50,000 and \$100,000. The attached report has been prepared detailing the contract awards for the period May 1, 2007 to August 31, 2007.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Contract Award Report May 1, 2007 to August 31, 2007.

Section D – INFRASTRUCTURE SERVICES

**D1) Enquiry – Councillor G. Penner (June 11, 2007)
Dandelion Control
(File 4200-2)**

RECOMMENDATION: that the information be received.

BACKGROUND: The following enquiry was made by Councillor G. Penner at the City Council meeting held on June 11, 2007:

“We are currently being inundated with dandelions, and there have been many complaints regarding our parks and public areas. Could I have a report on options we have to relieve this problem.”

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REPORT

The Parks Branch receives many calls on an annual basis from the public expressing concerns regarding the number of dandelions throughout the City.

Prior to 1992, the City conducted an annual fall application of broadleaf herbicide to selected dryland parks, road rights-of-way and irrigated parks, which raised some controversy in the community. Complaints came from the school boards who did not want parks adjacent to schools treated during the school term. Some citizens complained that, because of allergic reactions to certain chemicals, they were restricted to their homes or had to leave the neighbourhood during the treatment program. Other concerned residents questioned the short and long-term effects of herbicide applications. During the 1992 Operating Budget review, Council decided that the herbicide application program would end.

Since that time, Council has considered reallocating funding and reinitiating the program, however, the decision has always been against reinstating the program. This decision coincides with the general philosophical direction being taken by a large number of Canadian Municipalities (approximately 126 municipalities to date) where the use of 2-4-D has been banned, severely restricted, or is being considered for some form of restricted use.

In 1998, City Council approved an increase of \$100,000 in the Operating Budget to introduce "cultural practices" for the turf maintenance program to improve turf quality/quantity in an effort to reduce the infestation of weeds (dandelions) which includes increased aeration, watering and a scheduled fertilization program.

In 1999, in response to continued public concerns regarding the increasing dandelion population, City Council gave approval to contract out the herbiciding of the road rights-of-way at major City entrances. This was considered acceptable because those sites are not used for recreational purposes. The intention was to test the effectiveness of reintroducing chemical weed control, and to monitor public response to the program. Public news releases notified the community of the proposed locations. Due to the substantial negative reaction from the community, the contract was never let, and the herbicide program was never reinstated.

At its meeting held on June 12, 2006, Council received as information a report of the Administration and Finance Committee advising that the Saskatchewan Environmental Society (SES) was conducting a two-year pilot project to evaluate current pesticide use and knowledge of residents through surveys, and would provide awareness and education through displays, speakers and presentations.

The SES initiated a door-to-door survey of 213 households in the first week of May, 2006. The intention was to reach citizens before the growing season started, and to determine levels of pesticide usage and provide them with information about the hazards of pesticide usage and alternative practices. The information gathered was intended to encourage residents to think and

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talk about the pesticide issue and also to assist SES to better understand the reasons why people choose to use pesticides.

The survey determined that 97% of householders in the community surveyed personally maintained their own lawn and garden. Fifty-seven percent never used pesticides, 35% used them on occasion, 4.5% were regular pesticide users, and 3.5% were unsure. In circumstances where participants reported a use of pesticides, the primary reasons provided were to combat dandelions and other persistent weeds, and for insect extermination. Half of the participants felt that pesticides were safe if used properly, however, 90% reported a belief that pesticides were detrimental to human health. Many homeowners stated that they disliked weeding and that that was their primary reason for using pesticides.

OPTIONS

The City sold all spraying equipment in 1993, and it would be expensive to replace it (approximately \$75,000 for equipment and \$30,000 for herbicide). Additional staffing would also be required at approximately \$100,000 per year.

Consideration could be given to tendering and retaining a local weed control contractor to spray more heavily infested areas, however, the Administration does not recommend this option as there is no funding available and it is no longer an environmentally accepted practice.

It is the Administration opinion that the City should continue to follow “cultural practices” for the turf maintenance program, which is the most accepted and environmentally friendly option, and that the public continue to be educated in the use of, and alternatives to, pesticides.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

IT WAS RESOLVED: that consideration of the matter be deferred to the next meeting.

**D2) Proposed Stop Sign Installation
17th Street West and Avenue O South
(File No. 6280-2; CK. 6280-1)**

RECOMMENDATION: that a stop sign be installed for northbound vehicles at the intersection of 17th Street West and Avenue O South, as shown on attached Plan No. 210-0043-012r001.

ADOPTED.

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REPORT

All of the intersections along 17th Street West, except at Avenue O South, have stop signs. Previously, Avenue O did not connect directly with 17th Street, but it has recently been reconstructed into a t-intersection. To improve safety, the Administration is recommending that a stop sign be installed for northbound traffic on Avenue O South, giving right-way to 17th Street West.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 210-0043-012r001

**D3) Saskatoon City Hall
Building Environment Management System Upgrade Project
(File: 640-2-6; CK. 640-1)**

- RECOMMENDATION:**
- 1) that the bid submitted by Danrich Environmental Controls for the Saskatoon City Hall Building Environmental Management Systems project, at a total estimated cost of \$147,043.20 (including G.S.T. and P.S.T.) be accepted; and
 - 2) that the Corporate Services Department, Purchasing Services Branch, issue the purchase order and arrange for the execution of the appropriate service agreement.

ADOPTED.

REPORT

The current City Hall Environmental Management System controls the building's ventilation, heating and cooling systems. The computer software, hardware and related equipment are either outdated or are no longer supported by suppliers, and are not capable of effectively managing upgraded equipment to increase overall building efficiency.

A Request for Proposal (RFP) was developed by our system design consultant, Integrated Design Inc., to select a contractor to install new building management software, hardware and related equipment, and to provide a five-year systems service agreement.

Two bids were received as follows:

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Bidder	Base Bid	Optional Pricing	Estimated Service Cost Over 5 years	Estimated Total Cost, Including Service Cost
Danrich Environmental Controls	\$61,600.00	\$17,120.00	\$60,000.00	\$138,720.00
Johnson Controls	\$63,500.00	\$10,445.00	\$76,500.00	\$150,445.00

(PST included, GST not included)

Optional pricing includes current sensing coils on designated fans and pumps; current sensing coils on two air compressors; and an exhaust system in the HV electrical vault (fans/sensors/dampers).

Our consultant and the Administration reviewed the bids. Danrich Environmental Controls has been evaluated as the optimum proposal and in fact low bid price, including options and an estimated service cost over five years.

FINANCIAL IMPACT

The net cost to the City of Saskatoon for the proposal submitted by Danrich Environmental Controls is as follows:

Base Bid Price	\$ 61,600.00
Optional Prices (Bid Items 1, 4, 5)	\$ 17,120.00
Service Agreement (over a 5 yr duration)	<u>\$ 60,000.00</u>
G.S.T.	<u>\$ 8,323.20</u>
SUBTOTAL	\$147,043.20
Less G.S.T. Rebate	<u>\$ 8,323.20</u>
TOTAL	\$138,720.00

The capital project will be funded through the Civic Building Comprehensive Maintenance (CBCM) Reserve. The annual service agreement costs will be funded from the Facilities Branch Operating Budget.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D4) Meewasin Valley Trail Agreement between
The City of Saskatoon and the Meewasin Valley Authority
(File No. 181-1; CK. 180-6)**

- RECOMMENDATION:**
- 1) that the City Solicitor be instructed to prepare an agreement between the City of Saskatoon and the Meewasin Valley Authority to address construction, repair, replacement and maintenance of the Meewasin Valley Trail; and
 - 2) that the Mayor and City Clerk execute the Agreement on behalf of the City of Saskatoon, under the corporate seal.

ADOPTED.

The City of Saskatoon and the Meewasin Valley Authority (MVA) entered into an agreement for the construction and maintenance of the Meewasin Valley Trail on April 27, 1982. Since then, any new projects in relation to the trail have required Council's approval and the preparation of an amending agreement.

In 2004, while reviewing a proposed amendment, the Administration and the MVA recognized that the existing agreement does not clearly define roles and responsibilities, and agreed that it should be redrafted to reflect the practices and understandings of both parties.

The Administration feels it is important that the agreement address the roles and responsibilities for both parties, as they exist today and into the future, and should define the roles so that they are easier to understand. It will not modify, but it will clarify the key terms, and will ensure that it can be easily amended to address the introduction of all new MVA Trail projects.

The key terms and conditions will be very similar to those found in the 1982 Agreement, namely:

- identify when the City assumes maintenance responsibilities;
- address the ongoing "day to day" maintenance of the MVA trail;
- define responsibility for the replacement and repair of components;
- account for responsibility for utilities during and after construction projects;
- provide for project warranty issues, i.e. plant material, workmanship, etc.

The Administration has met with the City Solicitor regarding the proposed agreement which will encompass the three projects which were approved by City Council in 2004: the southwest trail extension; the addition of seven seating areas; and the Vimy Memorial site upgrade.

Annual operating impacts associated with the assumption of maintenance responsibilities for future projects will continue to be included in reports to Council for approval.

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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021 Public Notice Policy is not required.

Section E – UTILITY SERVICES

E1) Communications to Council

**From: Joyce Glasel
Date: August 29, 2007
Subject: Transit Service
(File No. 7300-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

At its meeting held on September 4, 2007, City Council considered the above-noted correspondence with respect to Ms. Glasel's concern with the after school transit service offered to Walter Murray Collegiate students living in Lakeview. Council passed a motion that the matter be referred to the Administration for a report.

REPORT

Your Administration advised Ms. Glasel of the after school transit service for Walter Murray students into the Lakeview neighbourhood. The Glasel family is satisfied with the response and service provided by Saskatoon Transit. Attachment 1 details Saskatoon Transit school service for Walter Murray Collegiate. This service has been in place since the start of the school year. Brochures are delivered to the school and the information can also be found on the City's web page.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021 Public Notice Policy is not required.

ATTACHMENT

1. Saskatoon Transit school service for Walter Murray Collegiate

**E2) Request for Approval
Sole Source Purchase Over \$100,000
Cable Injection Services
(File No. CK 1705-1; CK. 1000-2)**

- RECOMMENDATION:**
- 1) that the quotation submitted by Novinium Inc. for the supply and injection of insulating fluid to restore the insulation of power cable in the Brevoort Park Area be accepted in the amount of \$151,354.94 U.S., taxes not included; and,
 - 2) that the Purchasing Manager be authorized to issue a purchase order to Novinium Inc. for the purchase of cable injection services for the amount of \$151,354.94. U.S.

ADOPTED.

BACKGROUND

Saskatoon Light & Power has a considerable investment in underground cable for the supply of power to both residential and commercial customers within its franchise. Underground cable is vulnerable to degradation due to moisture, particularly in older cable installations. Over time, moisture breaks down the cable insulation leaving the cable vulnerable to failures and, as a result, our customers to prolonged outages. One solution to this problem has been to use a process called cable injection to rejuvenate the cable insulation.

REPORT

Cable injection is a process involving the injection of a silicone-based fluid into the underground cable. Once a section of cable has been prepared with installing of the attachment for receiving the fluid, this silicone-based fluid can then be injected. The injected fluid penetrates the cable removing all moisture and prevents any future moisture from entering and degrading the insulation. The result is a cable that has an expected additional lifespan of 20 or more years. The process can be performed at a cost significantly less than the cost of replacement and can be done without excavating the entire length of cable.

Saskatoon Light & Power began using cable injection technology in the fall of 2001, partnering with Canadian Cable Injection Services Inc. (CCIS). CCIS is the Canadian licensed agent for the American company, UtilX. Until recently, UtilX was the only company that could provide this technology. Novinium Inc., a new American company that can provide cable injection services, has recently been identified as a possible alternative to CCIS/UtilX. The technology they use for cable injection is similar to that used by UtilX/CCIS, but their process is different in the way that manpower resources are utilized. Both processes involve brief power outages.

JUSTIFICATION

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Capital Project #734 – Residential Underground Replacement is for the cable injection in the Brevoort Park Neighbourhood. Based on the scope of this project, we expect Saskatoon Light & Power's labour portion to be between 15% and 25% of the total cost. Previous labour costs for similarly sized projects with CCIS/UtilX have been between 30% and 45% of the total cost. The expectation is that the initial work would be performed with representatives from Novinium Inc. on a training basis which would fully qualify our own labour resources for any further injection projects with Novinium Inc. and reducing our overall costs for upgrading underground cable.

OPTIONS

The Utility's options could be to discontinue the practice of cable injection preventative maintenance and return to our previous practice of replacing cable in a scheduled maintenance manner. Replacing cable is at least 25% more costly than using the cable injection method. It is also more obtrusive to the residents of the neighbourhood, is more manpower intensive, and takes longer to complete. Another option would be to use a competitive tender process, although the City's indirect labour costs would not be able to be contrasted between the two vendors.

POLICY IMPLICATIONS

Sole sourcing is being recommended for this particular purchase as it enables us to evaluate our labour cost for cable injection in the Brevoort Park Area using Novinium Inc. We would then be able to do a comparison of the two companies' methodologies and costs. Based on the final costs for this project, a fair assessment can be made on whether there is rationale for sole sourcing versus tendering in future injection projects.

FINANCIAL IMPACT

There are adequate funds in the approved Capital Project #734 to cover these costs. There is no impact on the Operating Budget.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 15-2007

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Snow and Ice Program - Snow Routes
(File No. CK. 6120-1)**

RECOMMENDATION: that City Council consider Bylaw No. 8636.

ADOPTED.

At City Council's meeting held on September 17, 2007, it was resolved:

- “1) that Bylaw No. 7200, The Traffic Bylaw, be amended to include temporary snow route ‘no parking’ bans;
- 2) that temporary snow route ‘no parking’ bans be in effect on Priority 1 and selected Priority 2 streets as shown on the Priorities for Street Maintenance Program Map (Attachment 1) for the 2007/2008 season;
- 3) that enforcement for non-compliance with a temporary parking ban include:
 - a) a ticket; and/or
 - b) removal of the vehicle; and/or
 - c) impounding of the vehicle at the owners expense; and
- 4) the snow route ‘no parking’ bans be phased in on the remaining Priority 2 and 3 streets over the next three years, beginning in the fall of 2008.”

The Traffic Bylaw No. 7200 has been amended to provide for temporary snow route ‘no parking’ bans, when so declared in effect by the General Manager of Infrastructure Services. The amendment identifies those streets or portions of streets to be affected by such a declaration. An offence for parking on a designated snow route during a ban has also been included. A fine of \$50, with no opportunity to pay a reduced penalty is being recommended for inclusion in the Bylaw. A prescribed fine of \$50 is consistent with the fine for other “no parking” offences (ie.) parking longer than traffic signs allow, parking on a boulevard and parking for longer than 36 hours. Given the City's intention to have the streets cleaned in a timely fashion, we have recommended no reduced penalty. A \$10 or \$20 reduced penalty may not provide a sufficient deterrent to people to discourage them from parking in a designated snow route. The inconvenience and inability to conduct efficient snow removal caused by parked vehicles in a designated snow route will have an adverse impact on the City's service level and ultimately result in increased cost to the City.

Attached is Bylaw No. 8636 which reflects these changes to The Traffic Bylaw No. 7200.

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PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8636 with attached Schedule.

**B2) Truck Bylaw Modifications
(File No. CK. 6000-1)**

RECOMMENDATION: that City Council consider Bylaw No. 8634.

ADOPTED.

At City Council's meeting held on September 17, 2007, Bylaw No. 8629 containing extensive amendments to the permitted vehicle weights and dimensions provisions of The Traffic Bylaw was considered and passed.

Due to an oversight, however, Schedule No. 7 to the Bylaw was missing some information. Specifically, information regarding interaxle spacing and an exception to the same for tandem-tandem end dump trucks.

Attached is Bylaw No. 8634 which attaches a new Schedule No. 7 to The Traffic Bylaw No. 7200.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8634, The Traffic Amendment Bylaw, 2007 (No. 7).

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**B3) Store Hours
(File No. 184-2-2)**

RECOMMENDATION: that the direction of City Council issue.

The Current Bylaw

The current Store Hours Bylaw (No. 7220) was initially passed on May 2, 1991. In general terms, it provided that stores be closed on Sunday for the whole day and, on Monday to Saturday, between 1:00 a.m. and 5:00 a.m. Restaurants, service stations and gas bars were exempt from closing at any time under the Bylaw. Art galleries, museums, convenience stores, craft shows, hobby shows, trade shows and exhibitions, drug stores, lawn and garden centres, motor vehicle dealers, pharmacies and stores selling sporting equipment and clothing on premises where the sports or recreational activities were conducted were exempt from closing on Sundays after 5:00 a.m. Grocery stores were exempt from closing on Sunday between 10:00 a.m. and 6:00 p.m. provided only certain types of goods were sold.

Pursuant to section 121.2 of *The Urban Municipality Act, 1984*, S.S. 1984, c. U-11, stores were also required to close on certain named holidays (i.e., New Year's Day, Good Friday, Easter Sunday, Victoria Day, Canada Day, the first Monday in August, Labour Day, Thanksgiving Day, Remembrance Day and Christmas Day). It should be noted that the holiday closing requirements were mandated under provincial law. The Bylaw did not require stores to close on holidays. The Bylaw did, however, exempt certain stores from closing on holidays. These exemptions were similar to the aforementioned exemptions with the exception of grocery stores and specialty food stores.

In 1991, the City received a petition requesting the submission of a bylaw to the electors allowing all stores the option of opening on Sunday between the hours of 10:00 a.m. and 6:00 p.m. without restriction. The proposed bylaw was submitted to the electors at the municipal election held on October 23, 1991. The proposed bylaw was approved by a majority of the persons voting, and was passed by Council (Bylaw No. 7230) at its meeting on November 18, 1991. The effect of the amendment was to allow all stores to open on a Sunday between the hours of 10:00 a.m. and 6:00 p.m.

There have been no further amendments to this Bylaw since 1991.

In 2002, the Province passed *The Cities Act*, S.S. 2002, c. C-11.1. The City of Saskatoon continued as a city under section 363 of the *Act*, and as of January 1, 2003, *The Urban Municipality Act, 1984* ceased to apply to this municipality. Unlike *The Urban Municipality Act, 1984* which contained detailed provisions regarding store hours, *The Cities Act* contained no specific restrictions on store hours. Cities were given the general power to pass bylaws respecting "businesses, business activities and persons engaged in business", and, by such delegation, the regulation of store hours was left entirely to cities.

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This change in provincial legislation to *The Cities Act* has affected the issue of store hours regulation in Saskatoon. As one example, the Province regulated store closing on public holidays under the previous *Urban Municipality Act, 1984*. The City's Bylaw did not provide for store hours on holidays. The Province then removed itself from holiday store hours with *The Cities Act*. As a result, there is no public holiday regulation of store hours in Saskatoon.

In addition, because of the passage of time, as well as the change in provincial legislation, various concepts and definitions in the existing Bylaw are out-dated and should be changed.

In summary, we are recommending that Saskatoon's existing Store Hours Bylaw should be repealed. Council's options would then be to either replace the old Bylaw with a new store hours bylaw under *The Cities Act*, or to leave retail store hours in Saskatoon unregulated.

We have attached, for Council's information, a brief summary of store hours regulation in Western Canada.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Brief summary of Store Hours Regulation in Western Canada.

IT WAS RESOLVED: that consideration of the matter be deferred for two weeks.

**B4) Productivity Improvement Loan
TCU Place - Corporate Box Expansion Project
(File No. 163-1)**

RECOMMENDATION: that City Council consider Bylaw No. 8637.

ADOPTED.

City Council, at its meeting on September 17, 2007, approved a productivity improvement loan to The Centennial Auditorium & Convention Centre Corporation ("TCU Place") in the amount of \$167,000.00, repayable over the next five years, for the purpose of the corporate box expansion program.

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TCU Place is a controlled corporation of The City of Saskatoon. Under *The Cities Act*, a city may loan money to a controlled corporation but only if the loan is authorized by bylaw. The bylaw must contain details of the amount of money to be loaned and, in general terms, the purpose for which the money is to be used, the minimum rate of interest, the term, the terms of repayment of the loan and the source or sources of the money to be loaned.

We are pleased to submit for Council's consideration Bylaw No. 8637, The TCU Place Loan Authorization Bylaw, 2007 (No. 2). The proposed Bylaw sets out the details of the productivity loan as required by *The Cities Act*.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8637.

**B5) Administrative Review Officer
(File No. CK. 110-1)**

RECOMMENDATION: that City Council consider Bylaw No. 8635.

ADOPTED.

At its meeting held on September 17, 2007, City Council adopted Clause 2, Report No. 15-2007 of the Executive Committee, which recommended:

- “1) that the Administration Review Officer position be abolished; and
- 2) that the City Solicitor be requested to undertake appropriate action to repeal Bylaw No. 8245.”

Attached is Bylaw No. 8635 which repeals Bylaw No. 8245, The Saskatoon Administrative Review Officer Bylaw, 2003.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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ATTACHMENT

1. Proposed Bylaw No. 8635, The Saskatoon Administrative Review Officer Repeal Bylaw, 2007.

**B6) Poster Bylaw No. 7565
(File No. CK. 185-6)**

RECOMMENDATION: that City Council consider Bylaw No. 8638.

ADOPTED.

At its meeting held on September 4, 2007, City Council resolved:

- “1) that the proposed revisions to the locations where attaching a poster on public property is restricted to the use of community bulletin boards and the addition to the City of Saskatoon poster facilities, as set out in Attachments 1 and 2 to the report of the General Manager, Community Services Department dated July 17, 2007, be approved;
- 2) that the City Solicitor be requested to prepare the appropriate amendments to Poster Bylaw No. 7565; and
- 3) that the Administration consider restricting posters in major thoroughfares (ie. 22nd Street, College Drive, etc.) and report to the Administration and Finance Committee.”

The Urban Design Committee has added postering facilities or furniture at 25th Street, from the University Bridge to 2nd Avenue, Avenues A, B and C from 19th Street to 20th Street, and River Landing Phases 1 and 2, providing an equivalent area of display space as that represented by the street light poles in those areas. The addition of these postering facilities necessitates a change in The Poster Bylaw No. 7565 to evidence the additional locations where postering is restricted to the use of community bulletin boards and to reference the two new styles of postering facilities or furniture which have been utilized. Attached is Bylaw No. 8638 which reflects the necessary changes to The Poster Bylaw No. 7565.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8638 with attached Appendices “A” and “B”.

REPORT NO. 13-2007 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor M. Neault
Councillor D. Hill
Councillor M. Heidt
Councillor T. Paulsen

1. **Sportsfields – 2008 Fees and Charges**
(File No. CK. 1720-1)

RECOMMENDATION: that the following per game rates (plus G.S.T.) be approved for outdoor sportsfields:

			2008	2009	2010
a)	Class I Fields	soccer pitches	\$28.50	\$30	\$31
b)	Class II Fields	soccer pitches	\$25.50	\$27	\$28
		ball diamonds	\$25.50	\$27	\$28
c)	Class III Fields	soccer pitches	\$22	\$23	\$24
		ball diamonds	\$22	\$23	\$24

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated September 10, 2007 regarding the 2008 Fees and Charges for Sportsfields.

Your Committee has reviewed this report with the Administration, and supports the charges as outlined therein.

2. **Downtown Housing Incentives – The Rumley Distinctive Lofts Inc.**
224 Pacific Avenue

(File No. CK. 750-4)

- RECOMMENDATION:**
- 1) that the request by The Rumley Distinctive Lofts Inc. for a rebate of existing property taxes paid during construction be approved, not exceeding 24 months or \$40,482.62;
 - 2) that a five-year tax abatement on the incremental taxes for the residential portion of The Rumley Distinctive Lofts be applied commencing the next taxation year following completion of the project;
 - 3) that 75 percent of applicable off-site levies and direct servicing charges be rebated upon completion of The Rumley Distinctive Lofts development (estimated to be \$35,176.41); and
 - 4) that the City Solicitor be instructed to prepare the necessary agreement.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated September 10, 2007 regarding tax incentives for The Rumley Distinctive Lofts Inc. property at 224 Pacific Avenue.

Your Committee has reviewed this matter with the Administration and supports the proposed tax incentives as outlined in the report.

**3. Power Producers Policy
Saskatoon Light and Power
(File No. CK. 2000-1)**

- RECOMMENDATION:** that the Power Producers Policy be approved, as provided under Attachment No. 1.

ADOPTED.

Attached is a copy of the report of the General Manager, Utility Services Department dated September 6, 2007 forwarding the Power Producers Policy (Attachment No. 1) for approval.

Your Committee has reviewed this matter with the Administration and supports approval of this Policy.

REPORT NO. 2-2007 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor B. Dubois, Chair
Councillor B. Pringle
Councillor D. Hill
Councillor G. Wyant
Councillor C. Clark

**1. Appointment – External Auditor
Request for Proposal – 5 Year Contract
(File No. CK. 1610-1)**

- RECOMMENDATION:**
- 1) that the City engage the services of Deloitte & Touche LLP as external auditor for a service fee of \$112,058.00 (and applicable taxes) plus CPI after the first year of a five-year contract; and
 - 2) that the City Solicitor prepare the necessary contract for execution by His Worship the Mayor and the City Clerk.

ADOPTED.

The external audit services contract for the City of Saskatoon has expired. This service has been provided by Deloitte & Touche LLP since 2002. It is the practice of the City of Saskatoon to issue a Request for Proposal (RFP) for such services every five years. In continuation of that practice, an RFP was issued in June with a closing date of July 10, 2007. In addition to advertising in The StarPhoenix, the RFP was also sent to the major accounting firms in Saskatoon, inviting them to respond.

The external auditor is required to complete the requirements of Division 10 of *The Cities Act* and to express an opinion as to whether the financial statements present fairly the financial position of the enterprise or fund under review, the results of its operations for the year, and whether the reporting was done in accordance with stated accounting policies on a basis consistent with that of the preceding year. The engagement must be conducted in accordance with generally-accepted auditing standards as prescribed by the Canadian Institute of Chartered Accountants (CICA). As part of the external auditor's service, it will provide to the City, comments relating to required improvements in internal accounting controls and systems, where such improvements are important, but not critical, to the expression of an opinion.

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The financial statements of the City of Saskatoon are fully consolidated to include all entities directly controlled by City Council. However, the services provided exclude Credit Union Centre and TCU Place for which the auditor appointed by the City must review, and be satisfied with the work of the auditors appointed by those Boards.

The selection criteria in the RFP stated that the evaluation would be based on the following:

1. The firm's demonstrated knowledge and experience in the audit of similar-sized municipalities and other large entities.
2. Qualifications and expertise of partners and staff, including consultants, to be assigned to the audit. Education, position in firm, and years and types of experience will be considered. This will be determined from resumes submitted.
3. The firm's audit plan and philosophy related to the City of Saskatoon and related entities, particularly the terms of the audit work, use of technology and plans for dealing with start up and familiarization of the entities.
4. Total audit fees for the five-year term and the number of hours involved in the audit.
5. Ability to meet deadlines.

The award is not based solely on total audit fees. All five factors weighed in the determination of the successful candidate.

The Administration received three responses to the Proposal Call. A selection committee comprised of the General Manager, Corporate Services, the City Comptroller and the Corporate Accounting Manager from the Comptroller's Branch, reviewed the proposals and forwarded two of the proposals to the Audit Committee for review. While all three were qualified to perform the audit function, based on fees and experience with larger municipalities, the review was narrowed to two of the submissions. Due to the similarity in the two proposals, the Selection Committee recommended to the City Manager, that these two proposals be brought forward to the Audit Committee, along with the request for a presentation to the Committee from each of the auditing firms (Deloitte & Touche LLP and KPMG).

Under the terms of reference of the Audit Committee, it is the Committee's responsibility to recommend the selection and terms of engagement of the external auditor. Each of the two firms recommended by the Selection Committee participated in a meeting with the Audit Committee to provide an overview of their proposal and respond to questions posed by members of the Committee. After careful consideration, the Committee is of the opinion that the proposal submitted by Deloitte & Touche LLP best meets the selection criteria, in terms of proposed cost and the expected hours of audit work.

The fees quoted in the three submissions range from \$105,000 to \$159,600 in year one with inflationary increases ranging from annual rate of inflation to 8%. The two submissions selected for interviews are \$105,000 for 751 hours of work and \$112,058 for 960 hours of work. The third submission, which the Selection Committee has not forwarded, was \$159,600 for 1035 hours of work.

The previous contract which expired in 2007 was \$77,141 for all services.

**2. Audit Report – Paved Streets Management
(File No. CK. 1600-23)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the Implementation Plan for the Audit Report - Paved Streets Management.

Your Committee has reviewed this Audit Report with the Administration and acknowledges that all recommendations have been accepted and will be implemented by management.

The Audit Report is also available for viewing in the City Clerk's Office or on the City's web site under www.saskatoon.ca by selecting "A" for Audit Reports.

**3. City Hall Security
(File No. CK. 640-1)**

RECOMMENDATION: that additional funding of \$146,000 be included in the 2008 Capital Budget, and \$36,000 be included in the 2008 Operating Budget to address security improvements to City Hall.

ADOPTED.

Attached is a copy of the report of the General Manager, Infrastructure Services Department dated June 13, 2007 with respect to budgetary requirements for security improvements to City Hall.

Your Committee has reviewed this report with the Administration, and supports the recommendation provided.

**4. 2007-2008 Corporate Audit Plan (Internal Audit)
Robert Prosser & Associates Inc.
(File No. CK. 1600-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the 2007-2008 Corporate Audit Plan, as provided by Robert Prosser & Associates Inc.

Your Committee has reviewed this Plan with the internal auditor and it is submitted, as approved by the Committee.

REPORT NO. 16-2007 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor P. Lorje
Councillor M. Neault
Councillor T. Paulsen
Councillor G. Penner
Councillor B. Pringle
Councillor G. Wyant

**1. Audit Report – Tax Incentive
Policies and Programs
(File No. CK. 1600-1 x CK. 3500-1)**

RECOMMENDATION:

- 1) that the Audit Report on Tax Incentive Policies and Programs be received as information; and
- 2) that City Council approve the process outlined below to address recommendations 1, 5 and 6.

ADOPTED.

Attached is a copy of the audit report on Tax Incentive Policies and Programs.

Also attached is a report of the General Manager, Corporate Services Department dated August 2, 2007, addressing recommendations 1, 5 and 6, which relate to the requirement for the establishment of new full-time jobs and the requirement that a minimum of 40% of the company's revenue must be derived from sales outside of the City.

**2. Request by Zellers Store 492 for Extended Store Hours – December 2007
(File No. CK. 184-2-2)**

RECOMMENDATION: that the direction of City Council issue.

Attached is a copy of a letter from Peter Bailey, Zellers Store 492 Circle Park Mall, requesting permission to be open for twenty-four hours a day from 8:00 a.m. on Wednesday, December 19, until 5:00 p.m. on Monday, December 24.

The Store Hours Bylaw No. 7220 allows a maximum of two promotional sales per year, each of which must not exceed three days in duration. Special promotional sales are not permitted to run for twenty-four hours on a Sunday, but only between the hours of 10:00 a.m. and 6:00 p.m. The request of Zellers is to be open for over five days, one of which is a Sunday.

The general issue of store hours is the subject of a separate report on this agenda from the City Solicitor. Once City Council has determined its position regarding store hours, the above request can be addressed.

IT WAS RESOLVED: that consideration of the matter be deferred for two weeks.

**3. Storm Sewer Infrastructure Reserve and
Capital Project 1678 – Wet Weather Inflow Remediation
Phase I – West Side Flooding Remediation
(File No. CK. 7820-2)**

RECOMMENDATION:

- 1) that the Administration commence design and construction of a storm water retention pond located in the west portion of Charlottetown Park at an estimated cost of \$1,150,000, to be funded from the Storm Sewer Infrastructure Reserve as follows:
 - a) with a \$458,000 return to source from existing projects which will not occur this year; and
 - b) with \$692,000 being allocated from the 2008 contribution to the Reserve; and
- 2) that the Administration commence design and construction of a buried sanitary sewage holding tank located near the intersection of Confederation Drive and Laurier Drive at an estimated cost of \$2,700,000, to be funded from the Water and Wastewater Infrastructure Reserve as follows:

- a) with \$1,100,000 of unspent funding currently held within Capital Project 1678 – Wet Weather Inflow Remediation; and
- b) with a \$1,600,000 return to source from existing projects which will not occur this year.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Infrastructure Services Department dated September 13, 2007:

“REPORT

Over the past three years, the City of Saskatoon has experienced a series of record rain events that have resulted in recurrent flooding in some areas of the City. It is not known whether rain events such as these are an anomaly or represent a changing trend in weather patterns.

With the recent recurring flooding associated with the Confederation Drive storm and sanitary trunk sewers, the Administration has accelerated the design of infrastructure retrofit solutions in this area.

Two solutions are recommended immediately to begin reducing the risk of flooding from both the surface and from the sanitary sewers in this area. These two solutions represent the first of many which will be required to significantly reduce the risk of future flooding along the Confederation Drive trunk system.

Dry Storm Water Retention Pond at Charlottetown Park

Construction of a dry storm water retention pond north of Westridge Village in Charlottetown Park will provide a basin to which storm water can be directed during major rain events.

This pond has been designed to hold approximately 14,900 cubic metres of water during a major storm event. Storm water will be directed to the pond through both overland flow and through underground pipes during major events. The pipe system that would both fill and drain the pond will be constructed under Bennett Place, and Bennett Place will be re-graded to provide an overland flow path from Confederation Drive to the pond.

The pond will operate as a ‘dry pond’, holding water only during storm events. The side-slopes of the excavation will be 5:1, which will allow the area to be landscaped and used as accessible green space during the summer and has potential use as a tobogganing area in the

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winter. A preliminary review of the site indicates that there is not enough room for soccer or football sports fields. Through the winter of 2007/2008, Infrastructure Services will prepare a landscaping strategy for the site for submission to City Council.

The proposed pond will help protect properties in this area from surface flooding, with the exception of the west-most units in the Westridge Village site. These units were constructed very low relative to the surrounding land, and the proposed pond system will not significantly reduce the risk of surface flooding for these dwelling units.

As designed, the pond will hold a similar volume of water that is believed to have collected at the intersection during the August 17th, 2007 rain event. In addition to protecting the properties adjacent to the pond, the pond will slightly improve the overall performance of the Confederation Drive storm trunk sewer system, upstream of the intersection of Confederation Drive and Laurier Drive. The proposed pond is the first important step in a more comprehensive ponding system designed to reduce the risk of surface water flooding. A more comprehensive retrofit strategy will be prepared and submitted for Council's consideration in 2008.

The cost of this dry storm water retention pond is estimated at \$1,150,000, which includes excavation and the underground infrastructure required to both divert water to the pond during storm events and drain it once the storm subsides.

The Administration is recommending that this project be funded from the Storm Sewer Infrastructure Reserve, which is currently in a deficit position of approximately \$38,000. It is recommended that the following projects have funding returned to source in the amounts stipulated:

1. P1619, Network Management 2006 - \$197,000
2. P1620, Storm Sewer Collection - \$145,000
3. P1621, Storm Sewer Pond Preservation - \$116,000

TOTAL - \$458,000.

This \$458,000 in funding can be returned to the Reserve because the funding is not expected to be expended in 2007. The deferred projects will be re-budgeted through the Capital Budget process.

The Administration is recommending that the remaining \$692,000 required to fund the \$1,150,000 pond be from the 2008 dedication to the Storm Sewer Infrastructure Reserve. Funding \$692,000 from this reserve equates to approximately \$0.99 per water meter connection per month for one year. The Administration will be bringing forward a report outlining changes required to the City's Storm Sewer Utility to begin charging on an area basis versus the current \$3.40 per month charged for every water connection in the City. This report will include a review of the city-wide projects required to be funded from the

Storm Sewer Infrastructure Reserve, including this project, to determine the adequacy of the current storm sewer levy charge.

Construction of the dry pond is expected to commence this fall.

Sanitary Sewage Holding Tank in Vicinity of Laurier Drive and Confederation Drive

As a solution to the flooding in this area due to sanitary sewer surcharging, Infrastructure Services is proposing a series of sanitary sewage holding tanks which will fill with sewage only when the sanitary system surcharges. The tanks will be designed such that before basement flooding occurs in the vicinity of the tank, sewage will flow into the tanks through underground pipes. The tanks will continue to fill while the sanitary sewer system is in surcharge, and sewage from the tanks will be pumped back into the sanitary sewer mains when surcharging has subsided.

It is the Administration's opinion that the tanks will need to be strategically located in the areas most severely affected by sanitary sewer surcharging. This approach is preferable to a single tank at a point location along the trunk because during major rain events, the sewer mains may not have the capacity to convey the sewage to the single location before some level of basement flooding occurs. For example, five tanks located in each of five areas that experienced flooding would provide more dependable protection than a single tank servicing all five areas. At this time it is believed that between 5 and 10 tanks of varying size and configuration will provide reasonable overflow protection along the Confederation sanitary sewer system.

Because the land near the intersection of Laurier Drive and Confederation Drive is relatively low, it is a suitable location for both the storm water retention pond described above, as well as the first, and likely the largest, of these sanitary sewage holding tanks. The exact location of this proposed holding tank will be determined when finalizing the detailed design of the tank. At this time, it is anticipated that the tank will be located at the east end of Bennett Place, adjacent to the proposed storm water retention pond.

The proposed tank near Bennett Place will hold approximately 3,500 cubic metres of sewage, and will be an important first step in providing relief to the sanitary sewer system in this area. In total, the capacity of this tank, combined with the other tanks to be constructed along this trunk in the future, should be in excess of 12,000 cubic metres in order to significantly reduce the risk of sanitary sewer surcharging throughout the Confederation Drive sanitary sewer trunk system.

In order to fully understand the impact that this first tank will have on overall system performance, a computer model of the sanitary system must be constructed. The model will simulate the performance of the sanitary system during surcharge conditions, which will enable Infrastructure Services engineering staff to determine which areas will positively benefit from this off-line storage. The tank will be designed in such a way that it can be

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expanded in the future if required. The results of the model will help to determine the next steps in providing relief for the sanitary sewer system in this area.

The estimated cost for this sanitary sewage holding tank is based on a reinforced concrete chamber. The Administration will pursue alternate options prior to construction, such as the use of large diameter commercially available piping systems.

Construction of the sanitary sewage holding tank is estimated at \$2,700,000. Funding for this work would be provided from the Water and Wastewater Infrastructure Reserve. This Reserve receives funding from a charge on residents' monthly water bills and the revenue collected from the \$3.00 per month per water meter Flood Protection Levy that City Council recently extended to remain in place until December 31, 2008. Since this is an unbudgeted expenditure for 2007, the Administration is recommending that \$1,100,000 of the required budget for this project be funded from existing Capital Project 1678 - Wet Weather Inflow Remediation, which has sufficient unspent funding to cover a portion of the cost. The remaining \$1,600,000 is recommended to be funded from two other existing projects that have funding in place, but that the work has not proceeded on. As such, the \$1,600,000 in funding from the following two projects will be returned to source. Any work deferred will be re-budgeted through the Capital Budget process.

1. P1618, Sanitary Sewer Trunks, returning \$1,000,000 to reserve
2. P1616, Waste Water Collection, returning \$600,000 to reserve

TOTAL - \$1,600,000

Construction of the sanitary sewage holding tank will commence as soon as the design is completed to a point that a contract can be issued. Winter construction will be permitted if feasible.

A consultant has been retained to design the sanitary sewage holding tank, while the design of the dry pond and piping system will be completed by City of Saskatoon staff.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required at this time.

ATTACHMENT

1. Confederation/Laurier Drive Proposed Dry Pond”

 4. **Saskatchewan Highways and Transportation’s
“Urban Economic Connector Program”
(File No. CK. 6000-1)**
-

- RECOMMENDATION:**
- 1) that the City of Saskatoon's involvement in Saskatchewan Highways and Transportation's "Urban Economic Connector Program" be approved in principle;
 - 2) that the City Manager be instructed to prepare a letter to Saskatchewan Highways and Transportation expressing the City's intent to participate in the "Urban Economic Connector Program"; and
 - 3) that the Administration be instructed to negotiate a draft agreement with Saskatchewan Highways and Transportation for approval by City Council.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Infrastructure Services Department dated August 31, 2007:

"REPORT

Over the past 18 months, Saskatchewan Highways and Transportation has presented the proposed concepts of an Urban Economic Connector (U.E.C.) program to City staff. The Administration provided feedback regarding the mechanics of the program, most notably that the City's interests would be best served if the strategy included a stable commitment of long-term funding contributions rather than a requirement to submit annual applications to the Province for funding of specific projects.

Saskatchewan Highways has now provided the high level framework of the U.E.C. program. The framework recognizes legislation which stipulates that urban municipalities with more than 1,000 people have legal responsibility for all roadways within its boundaries. The framework also recognizes that Saskatchewan Highways has some level of responsibility for all provincial highways through urban municipalities, referred to as 'urban connectors'.

Attachment 1 is a letter from George Stamatinos, Assistant Deputy Minister of Saskatchewan Highways and Transportation, dated August 28, 2007, asking if the City intends to participate in the program in 2008.

Attachment 2 is a brief overview of the U.E.C. program, prepared by the Province.

Attachment 3 shows the current boundaries of jurisdiction for urban connectors through Saskatoon. As shown, the City is currently fully responsible for the majority of highways through the City.

Attachment 4 shows the urban connectors that would be the responsibility of the City if the City participates in the U.E.C. policy program. Under this scenario, the City would assume responsibility for all highways within the corporate limits. In return, Saskatchewan Highways would commit to some level of capital construction, maintenance, rehabilitation, and operating funding for these urban connectors within our corporate limits. Effectively, the City would be slightly increasing the length of roadways maintained, while Saskatchewan Highways would be significantly increasing the length of roadways for which they will provide funding.

The Administration supports the principles outlined in the program. The Province has put forth a program which will allow the City to plan, budget, and design short and long term highway system upgrades in partnership with Saskatchewan Highways and Transportation. The Administration expects that the agreement will be of significant financial benefit to the City, as Saskatchewan Highways and Transportation will be assuming a major funding role in the upgrade, maintenance, rehabilitation, and operation of urban connectors within the City's corporate limits.

Participation in the program is voluntary. However, Saskatchewan Highway's future funding programs will be contingent upon the City participating in the U.E.C. program.

Urban Connectors which qualify for funding from Saskatchewan Highways are defined as roadways that link any two provincial highways entering and exiting a municipality and will be the most logical connection between any two provincial highways. Only one route linking any two provincial highways through a municipality will be considered the Urban Connector.

Based on a number of factors, the level of provincial funding will be adjusted. For example, Level 1 Urban Connectors will be eligible for 100% funding from the Province, while Level 4 Urban Connectors will be eligible for 25% funding.

These levels will be based on the following criteria:

1. classification of roadway;
2. population of the urban municipality;
3. traffic type;
4. operational characteristics;
5. character of the roadway; and
6. continuity.

In order to qualify for this funding, the City will be required to work with Saskatchewan Highways to determine primary weights, permits, dangerous goods, speed limits and access points for roadways included in the agreement.

There are many details to be resolved between the City and Saskatchewan Highways. Based on discussions held to date, resolution of an agreement will be the basis of future provincial funding for transportation infrastructure works within the City's limits. The Administration is recommending that the City negotiate an agreement with Saskatchewan Highways and Transportation in the interest of partnering with the Province to most effectively support the transportation needs of the people and businesses in the Saskatoon area.

If the City decides not to partner with the Province, the City would need to secure funding through other avenues, such as direct applications to the Federal government.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required at this time.

ATTACHMENTS

1. Letter from the Minister of Saskatchewan Highways and Transportation dated August 28, 2007;
2. Overview of Urban Economic Connector Program, August 2007;
3. Boundaries of Jurisdiction for Urban Connectors Through Saskatoon; and
4. Urban Connectors that Would be the Responsibility of the City Under the U.E.C. Policy Program."

His Worship the Mayor assumed the Chair.

Moved by Councillor Pringle, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

- 1) **Susan Snitynsky, dated September 14 and 20**

Commenting on bylaws with respect to cyclists.

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Clark, Seconded by Councillor Lorje,

THAT the letter be joined to the enquiry from Councillor Clark.

CARRIED.

2) Dorothy Johnstone, Caswell Community Association, dated September 17

Requesting that City Council defer the implementation of parking restrictions by Bedford Road Collegiate. (File No. CK. 6120-2)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT a letter be sent to Ms. Johnstone advising her that the process has been completed.

CARRIED.

3) Donald Lloyd, Greater Saskatoon Catholic Services, dated September 21

Advising that Art Evoy will replace John McAuliffe as the Greater Catholic Schools representative on the Municipal Planning Commission, effective immediately. (File No. CK. 175-16)

RECOMMENDATION: that Art Evoy be appointed to the Municipal Planning Commission as the Greater Catholic Schools representative, replacing John McAuliffe.

Moved by Councillor Wyant, Seconded by Councillor Pringle,

THAT Art Evoy be appointed to the Municipal Planning Commission as the Greater Catholic Schools representative, replacing John McAuliffe.

CARRIED.

4) D. Bazylak, Greater Saskatoon Catholic Schools, dated September 24

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Advising that Angella Pinay, First Nations and Metis Coordinator, will replace Larry McCallum on the Cultural Diversity and Race Relations Committee, effective September 20, 2007;

RECOMMENDATION: that Angella Pinay be appointed to the Cultural Diversity and Race Relations Committee, replacing Larry McCallum.

Moved by Councillor Lorje, Seconded by Councillor Dubois,

THAT Angella Pinay be appointed to the Cultural Diversity and Race Relations Committee, replacing Larry McCallum.

CARRIED.

5) Marlin Krieger, Westfair Foods, dated September 28

Requesting permission to be open for 136 consecutive hours from December 10 to 15, 2007, and for 136 consecutive hours from December 17 to December 22, 2007. (File No. CK. 184-2-2)

RECOMMENDATION: that consideration be deferred until after Clause B1, Legislative Report No. 15-2007 has been dealt with.

Moved by Councillor Wyant, Seconded by Councillor Pringle,

THAT consideration of the matter be deferred for two weeks.

CARRIED.

6) Allyson Hewitt, Safe Kids Canada, dated September 21

Requesting that City Council proclaim October 22 to 28, 2007 as Safe Crossing Week and supplying information with respect to available materials for use in promoting the week. (File No. CK. 205-1)

RECOMMENDATION: 1) that City Council approve the proclamation as set out above and the City Clerk be authorized to sign the proclamation on behalf of City Council; and

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- 2) that the letter be referred to the Traffic Safety Committee.

Moved by Councillor Dubois, Seconded by Councillor Heidt,

- 1) *that City Council approve the proclamation as set out above and the City Clerk be authorized to sign the proclamation on behalf of City Council; and*
- 2) *that the letter be referred to the Traffic Safety Committee.*

CARRIED.

7) Karl Miller, Meridian Development, dated October 2

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

8) Phyllis Lodoen, Riversdale Business Improvement District, dated September 24

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

9) Alan Migneault, Saskatoon Regional Economic Development Authority Inc., dated August 29

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

10) Todd Brandt, Tourism Saskatoon, undated

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

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RECOMMENDATION: that Items B7) to B10) of Communications to Council be considered with Items A3) to A5) of Communications to Council.

Moved by Councillor Paulsen, Seconded by Councillor Wyant,

THAT Items B7) to B10) of Communications to Council be considered with Items A3) to A5) of Communications to Council.

CARRIED.

C. INFORMATION ITEMS

1) Gary and Shelley Hoiium, dated September 12

Commenting on a proposal to charge all university students a transit fee. (File No. CK. 7312-1)

2) Pat Hackett, dated September 13

Commenting on rental housing in Saskatoon. (File No. CK. 750-1)

3) Margi Corbett, dated September 17

Commenting on recent Council deliberations with respect to Parcel Y of River Landing II. (File No. CK. 4129-3)

4) Lawrence Pinter, dated September 18

Providing clarification with respect to a recent letter submitted to City Council with respect to Parcel Y of River Landing II. (File No. CK. 6300-1)

5) Joe Kuchta, dated October 1

Commenting on River Landing Parcel Y proposal. (File No. CK. 4129-3)

6) F.C. Potter, dated September 15

Expressing appreciation for veterans' complimentary parking. (File No. CK. 6120-1)

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7) Robert Gordon, dated September 19

Submitting copy of a letter sent to the Library Board. (File No. CK. 650-1)

8) Jean Driedger, dated September 19

Submitting copy of letter and subsequent response from Fire Chief with respect to fire pits. (File No. CK. 2500-1)

9) Xin Xin Zou, dated September 23

Commenting on alleged activities taking place in China. (File No. CK. 100-10)

10) Vincent Greyeyes, dated September 23

Commenting on deterrents for youth joining gangs. (File No. CK. 5000-1)

11) Alice Farness, dated September 25

Expressing concern about crime in the city. (File No. CK. 5000-1)

12) Glenn Stephenson, dated September 27

Commenting on the lighting of the Traffic Bridge. (File No. CK. 6050-8)

13) Marilyn Hesemeier, dated September 28

Commenting favourably on pictures on the City of Saskatoon website. (File No. CK. 150-1)

14) Zenon Zuzak, Saskatoon Public Library, dated September 27

Submitting motion passed by the Saskatoon Public Library Board with respect to smoking outside of civic buildings. (File No. CK. 175-19)

15) David Klatt, dated September 30

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Commenting on the Saskatoon Police Service EAGLE aircraft. (File No. CK. 5000-1)

16) Marcus Storey, dated October 2

Commenting on the need to support sustainable ways of transport.

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Neault,

THAT the information be received.

CARRIED.

D. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Ken Claffey, dated September 12

Expressing concerns about traffic flow at the intersection of College and Circle Drives. (File No. CK. 6320-1) **(Referred to Administration for further handling.)**

2) Glenn Dickin, dated September 15

Commenting on bylaws respecting outdoor firepits and indoor heating. (File No. CK. 185-14) **(Referred to Administration for further handling.)**

3) Shanshan Lu, dated September 18

Commenting on problems with credit rating with respect to Saskatoon utilities. (File No. CK. 150-1) **(Referred to Administration for appropriate action.)**

4) Shellie Cooper, dated September 18

Expressing concern with respect to traffic issues in Dundonald. (File No. CK. 6150-1) **(Referred to Administration for consideration and response to the writer.)**

5) Jennifer Neal, dated September 16

Attaching approximately 11 letters with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

6) Koreen Geres, dated September 16

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

7) Marguerite Irvine, undated

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

8) Peter Geres, undated

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Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

9) Mary McPherson, dated September 16

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

10) Shirley McKay, dated September 16

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

11) Marguerite Schwanke, undated

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

12) Jacquie Christianson, dated September 16

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

13) Marilyn Sage, undated

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

14) Lois Randall, undated

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments.
(File No. CK. 750-1) **(Referred to the Administration for further handling.)**

15) Margaret Jakes, undated

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Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

16) Christine Salamon, dated September 15

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

17) Dick Neal, undated

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

18) Marilyn Lepp, dated September 16

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

19) Barbara Morrall, dated September 23

Expressing concern with respect to the eviction of residents of Greystone Heights Apartments. (File No. CK. 750-1) **(Referred to the Administration for further handling.)**

20) Delores Brent, dated September 19

Expressing concern about accessibility in Saskatoon. (File No. CK. 6220-1) **(Referred to Administration, TCU Place and Credit Union Centre for consideration.)**

21) Bill Rafoss, Saskatchewan Railroad Historical Association, dated September 22

Commenting on issue of preserving the Saskatoon-Regina railway right-of-way. (File No. CK. 7003-3) **(Received as information with a copy forwarded to Transport 2000 Prairie Committee.)**

22) Jerry Coppens, dated September 24

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Expressing concern with respect to misuse of veterans' license plates. (File No. CK. 6120-1) **(Referred to Administration and Finance Committee for further handling.)**

23) Gail McManus, dated September 25

Expressing concern with respect to proposal to end the veterans' license plate program. (File No. CK. 6120-1) **(Referred to Administration and Finance Committee for further handling.)**

24) Gord Morrison, dated October 1

Expressing concern with respect to proposal to end the veterans' license plate program. (File No. CK. 6120-1) **(Referred to Administration and Finance Committee for further handling.)**

25) Jay Cochlan, dated September 24

Expressing support with respect to the proposed whitewater project at the weir. (File No. CK. 4129-1) **(Referred to Administration for further handling.)**

26) Levay Wagner, dated September 27

Expressing concern with respect to transit services. (File No. CK. 7300-1) **(Referred to Administration for further handling.)**

27) Helen Arnesen, Pleasant Hill Community Association, dated September 24

Expressing concern with respect to the Pleasant Hill Revitalization Project. (File No. CK. 4131-31) **(Referred to Administration for further handling.)**

28) Sherri Turta., dated September 29

Requesting information with respect to procedures to have the walkway between Stone Court and Fairlight Drive closed. (File No. CK. 6295-1) **(Referred to Administration to respond to the writer.)**

29) Krishna Kishore Gali, dated September 29

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Commenting on traffic concerns on Preston Avenue. (File No. CK. 6315-1) **(Referred to Administration for appropriate action.)**

30) Kelly Patrick, dated September 30

Expressing appreciation for proposal to use the name Patrick for a future street name. (File No. CK. 6310-1) **(Referred to Administration to respond to the writer.)**

31) Dr. Johann van der Merwe, dated October 1

Commenting on issues relating to Jemini Ice Sports arena. (File No. CK. 500-1) **(Referred to Jemini Ice Sports Arena and writer advised that the facility is not located within the City of Saskatoon.)**

32) Charmaine Wintermute, dated October 2

Commenting on proposal for a water park. (File No. CK. 4129-1) **(Referred to Administration for further handling.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

E. PROCLAMATIONS

1) Adam Dooley, UNICEF Canada, dated September 12

Requesting City Council proclaim October 2007 as UNICEF month. (File No. CK. 205-5)

2) Michael Rosen, Tree Canada, undated

Requesting City Council proclaim September 26, 2007 as Maple Leaf Day. (File No. CK. 205-5)

3) Janice Sutherland, Persephone Theatre, dated September 14

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Requesting City Council proclaim the week of December 8 to 15, 2007 as Persephone Week. (File No. CK. 205-5)

**4) Catherine Gryba, Volunteer President,
United Way of Saskatoon, dated September 14**

Requesting City Council proclaim November 2007 as United Way Month in Saskatoon and asking permission to have the United Way flag flown in Civic Square. (File No. CK. 205-5)

5) Nancy Poncelet, United Nations Association of Canada, dated September 28

Requesting City Council proclaim October 24, 2007 as United Nations Day and requesting permission to fly the United Nations flag that day. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section E;
 - 2) that the flag raisings as requested in E4) and E5) be approved subject to administrative conditions; and
 - 3) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Wyant,

- 1) that City Council approve all proclamations as set out in Section E;*
- 2) that the flag raisings as requested in E4) and E5) be approved subject to administrative conditions; and*
- 3) that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

UNFINISHED BUSINESS

9a) Enquiry – Councillor P. Lorje (June 25, 2007)

**Surface Drainage System – Montgomery Place
(File No. CK. 7820-1)**

REPORT OF THE CITY CLERK:

“City Council deferred consideration of the following report of the General Manager, Infrastructure Services Department dated September 7, 2007 to this meeting:

‘RECOMMENDATION: that the information be received.

BACKGROUND

The following enquiry was made by Councillor Lorje at the meeting of City Council held on June 25, 2007:

“Will the Administration provide a report on measures to rectify the condition of the surface drainage system in the neighborhood of Montgomery Place? Specifically, the ditches themselves in many instances have been filled in; there have been several properties subdivided with a resulting increased density of development; and there are many examples of undersized culverts, including, occasionally, no culvert at all. When will a remedial program to improve the surface drainage system in Montgomery Place be implemented?”

REPORT

The Montgomery neighborhood experienced extensive spring runoff/snow melt issues this year. In order to identify the problem areas and explore possible solutions, the Administration has engaged SAL Engineering Ltd. In addition to reviewing the data collected to date, they will be contacting the Community Association, Councillor Lorje and Public Works staff to obtain further input and observations. They will also be conducting a review of the drainage complaint history received by the City of Saskatoon

The Administration has requested that SAL Engineering Ltd. provide a report summarizing their investigations, along with solutions to the identified drainage problem, by the fall of 2007, in order for the matter to be included as a project in the 2008 Capital Budget submission.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

Moved by Councillor Lorje, Seconded by Councillor Wyant,

THAT the information be received.

CARRIED.

PRESENTATION

His Worship the Mayor and Rob Hogan, International Association of Fire Fighters Local 80, presented the 2007-2008 Budz-Guenter Memorial Scholarship to Daniel James Udchic.

HEARINGS

- 4a) Municipal Heritage Property Designation
925 – 5th Avenue North
Proposed Bylaw No. 8633
(File No. CK. 710-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 8633.

Attached are copies of the following:

- Proposed Bylaw No. 8633;
- Clause 1, Report No. 7-2007 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on June 25, 2007; and
- Notice that appeared in the local press on August 25, 2007.

The following is a report of the City Solicitor dated September 19, 2007:

“City Council at its meeting held on June 27, 2007, resolved that this Office take the necessary steps to bring forward a bylaw to designate the property at 925 – 5th Avenue North (the Larkin House) as Municipal Heritage Property under *The Heritage Property Act* (Clause 1, Report No. 7-2007 of the Planning and Operations Committee).

In this regard, we enclose all required copies of proposed Bylaw No. 8633, *The Larson House Heritage Designation Bylaw, 2007*. A Notice of Intention to Designate the property has been served on all parties with an interest in the property

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and the Registrar of Heritage Properties. It has also been registered in the Land Titles Registry.

The advertised date for consideration of this Bylaw is October 9, 2007. *The Heritage Property Act* provides that anyone wishing to object to the proposed designation must serve Council with an objection stating the reason for the objection and providing the relevant facts. The objection must be served at least 3 days prior to the Council meeting at which the Bylaw is to be considered.

If an objection is received Council shall either refer the matter to a review board constituted under section 14 of the *Act* or withdraw the proposed bylaw.”

His Worship the Mayor opened the hearing.

Mr. Randy Grauer, Community Services Department, reviewed the application and expressed the Department’s support of the proposed Municipal Heritage Designation.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Pringle,

THAT Council consider Bylaw No. 8633.

CARRIED.

**4b) Discretionary Use Application
Multiple Unit Dwelling/Live/Work Unit in MXI Zoning District
211 Avenue D North
Lots 18 to 20 inclusive, Block 13, Plan G582
Applicant: MFD Warehouse Restorations Ltd.
(File No. CK. 4355-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters have been sent to all adjacent landowners within 75 metres.

Attached are copies of the following:

- Report of the General Manager, Community Services Department dated August 20, 2007 recommending that the application submitted by MFD Warehouse Restorations Ltd. requesting permission to use Lots 18 to 20 inclusive, Block 13, Plan G582 (211 Avenue D North) for the purpose of a live/work unit or multiple unit dwelling with a maximum of five condominium townhouse dwelling units be recommended for approval subject to the following:
 - a) the applicant obtaining a development permit and all other relevant permits (such as building and plumbing permits) and licenses prior to the use of this site for the purpose of a live/work unit or multiple unit dwelling. An architect or engineer licensed to practise in the province of Saskatchewan must prepare the plans for the required permits;
 - b) the applicant informing the potential purchasers of the proposed condominium townhouse development, in writing, of Saskatoon Transit Service’s bus garage location across the street from the site on Avenue D North, and of the noise and traffic generated by 24-hour activity at the garage;
 - c) the applicant verifying that the soil conditions at the site meet the requirements of the CCME (Canadian Council of Ministers for the Environment) for residential use;
 - d) any additional water and sewer connections or changes to existing connections would be at the expense of the owner or developer;
 - e) the applicant constructing sidewalk and curb on 23rd Street adjacent to the

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site; and

- f) the final plans being substantially in accordance with the plans submitted for this approval;
- Report of the Municipal Planning Commission dated September 11, 2007 advising that the Commission supports the above noted recommendations.

His Worship the Mayor opened the hearing.

Mr. Randy Grauer, Community Services Department, reviewed the Discretionary Use Application and expressed the Department's support.

Mr. Brad Sylvester, Chair, Municipal Planning Commission, expressed the Commission's support of the Discretionary Use Application.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Paulsen, Seconded by Councillor Neault,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Pringle,

THAT the application submitted by MFD Warehouse Restorations Ltd. requesting permission to use Lots 18 to 20 inclusive, Block 13, Plan G582 (211 Avenue D North) for the purpose of a live/work unit or multiple unit dwelling with a maximum of five condominium townhouse dwelling units be recommended for approval subject to the following:

- a) *the applicant obtaining a development permit and all other relevant permits (such as building and plumbing permits) and licenses prior to the use of this site for the purpose of a live/work unit or multiple unit dwelling. An architect or engineer licensed to practise in the province of Saskatchewan must prepare the plans for the required permits;*

- b) *the applicant informing the potential purchasers of the proposed condominium townhouse development, in writing, of Saskatoon Transit*

Service's bus garage location across the street from the site on Avenue D North, and of the noise and traffic generated by 24-hour activity at the garage;

- c) the applicant verifying that the soil conditions at the site meet the requirements of the CCME (Canadian Council of Ministers for the Environment) for residential use;*
- d) any additional water and sewer connections or changes to existing connections would be at the expense of the owner or developer;*
- e) the applicant constructing sidewalk and curb on 23rd Street adjacent to the site; and*
- f) the final plans being substantially in accordance with the plans submitted for this approval.*

CARRIED.

**4c) Discretionary Use Application
Legalizing an Existing Secondary Suite – Type II
330 Avenue D South
Applicant: Tara/Kelly Franks
(File No. CK. 4355-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters have been sent to all adjacent landowners within 75 metres.

Attached are copies of the following:

- Report of the General Manager, dated August 21, 2007 recommending that the application submitted by Kelly and Tara Franks requesting permission to use Lot 36, Block 19, Plan #E5618 (330 Avenue D South) for the purpose of a One-unit Dwelling with a Secondary Suite – Type II be approved subject to the following:
 - 1) the final plans submitted for the proposed One-unit Dwelling with a Secondary Suite – Type II being substantially in accordance with those plans submitted in support of this Discretionary Use Application; and,

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- 2) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) prior to the use of this site for the purpose of a One-unit Dwelling with a Secondary Suite – Type II.
- Report of the Municipal Planning Commission dated September 10, 2007 advising the Commission supports the above-noted recommendations.”

His Worship the Mayor opened the hearing.

Mr. Randy Grauer, Community Services Department, reviewed the Discretionary Use Application and expressed the Department’s support.

Mr. Brad Sylvester, Chair, Municipal Planning Commission, expressed the Commission’s support of the Discretionary Use Application.

Mr. Kelly Franks, applicant, provided a description of the proposed suite and asked for Council’s support.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Wyant, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the application submitted by Kelly and Tara Franks requesting permission to use Lot 36, Block 19, Plan #E5618 (330 Avenue D South) for the purpose of a One-unit Dwelling with a Secondary Suite – Type II be approved subject to the following:

- 1) *the final plans submitted for the proposed One-unit Dwelling with a Secondary Suite – Type II being substantially in accordance with those plans submitted in support of this Discretionary Use Application; and,*
- 2) *the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) prior to the use of this site for the purpose of a One-unit Dwelling with a Secondary Suite – Type II.*

CARRIED.

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- 4d) Proposed Rezoning from RIA to RMTN
Block A, Plan Number F05667 – (ISC Surface Parcel: 144902033)
2310 Melville Street – Stonebridge Neighbourhood
Applicant: Ironco International Investments Inc.
Proposed Bylaw No. 8631
(File No. CK. 4351-1)**
-

REPORT OF THE CITY CLERK:

“The purposed of this hearing is to consider proposed Bylaw No. 8631.

Attached are copies of the following:

- Proposed Bylaw No. 8631;
- Report of the General Manager, Community Services Department dated August 17, 2007 recommending that the proposal to rezone Block A, Plan Number F05667, ISC Surface Parcel: 144902033 (2310 Melville Street) from a R1A District to RMTN District be approved;
- Report of the Municipal Planning Commission dated September 11, 2007 advising that the Commission supports the above-noted recommendation; and
- The notice that appeared in the local press under dates of September 22 and 29, 2007.”

His Worship the Mayor opened the hearing.

Mr. Randy Grauer, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Mr. Brad Sylvester, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw Amendment.

Mr. Vishal Luthra, President, Ironco International Investments Inc., asked for Council’s support of the proposed amendment.

Mr. Allan Duddridge, Stantec Consulting, provided details of the proposed town home project and asked for Council’s support.

Moved by Councillor Paulsen, Seconded by Councillor Neault,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT Council consider Bylaw No. 8631.

CARRIED.

- 4e) Proposed Zoning Bylaw Amendment
Increase Building Height Maximum in the
RIA, RIB, R2 and RMTN Zoning District
Applicant: City of Saskatoon/Dundee Developments
Proposed Bylaw No. 8632
(File No. CK. 8632)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 8632.

Attached are copies of the following:

- Clause 1, Report No. 6-2007 of the Municipal Planning Commission which was adopted by City Council at its meeting held on September 17, 2007; and
- The notice that appeared in the local press under dates September 22 and 29, 2007.

The Community Services Department has advised that this matter was advertised incorrectly and consideration of the matter should be deferred to the next meeting of City Council.”

Mr. Randy Grauer, Community Services Department advised that the advertising was inadequate and has been re-advertised for consideration at the next meeting of City Council. His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

MATTERS REQUIRING PUBLIC NOTICE

- 5a) Proposed Lane Restrictions Adjacent to 201 Avenue H South
(File No. CK. 6150-1)**

REPORT OF THE CITY CLERK:

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“The following is a report of the General Manager, Infrastructure Services Department dated September 25, 2007:

RECOMMENDATION: that the lane adjacent to 201 Avenue H South, as shown on Plan No. 242-0042-007r001 (Attachment 1), be closed to vehicular traffic.

REPORT

Infrastructure Services has received a request from a resident living adjacent to the east-west lane located at 201 Avenue H South, to close the lane to vehicular traffic.

In order to determine utilization of the lane, a vehicle/pedestrian count was conducted on August 21, 2007 during the peak hours of the day. The results of the count are as follows:

Lane located at 201 Avenue H South

Time	Vehicles	Pedestrians
7:30 a.m. - 9:00 a.m.	1	7
11:30 a.m.- 1:30 p.m.	4	11
3:00 p.m. - 5:00 p.m.	8	41
Total	13	59

As outlined above, there is a minimal amount of traffic movement in the lane, with a total of 13 vehicles and 59 pedestrians observed during peak hours.

The adjacent property owners do not need the lane to access their backyard, nor is there any back lane garbage pickup. The Administration is recommending that the lane be converted to a walkway to improve pedestrian safety.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of September 29 and 30 and October 6 and 7, 2007 (Attachment 2);
- Posted on the City Hall Notice Board on Friday, September 28, 2007;
- Posted on the City of Saskatoon website on Friday, September 28, 2007; and
- Flyers distributed to residents living on the 200 Block of Avenue H and 200 Block Avenue I on Thursday September 27, 2007.

ATTACHMENTS

1. Plan No. 242-0042-007r001; and
2. Copy of Public Notice.”

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Lorje, Seconded by Councillor Wyant,

THAT the lane adjacent to 201 Avenue H South, as shown on Plan No. 242-0042-007r001 (Attachment 1), be closed to vehicular traffic.

CARRIED.

- 5b) Enquiry – Councillor C. Clark (May 14, 2007)
Traffic Concerns – Lorne Avenue and 9th Street
and
Proposed Traffic Restriction
Intersection of Lorne Avenue/Idylwyld Drive Freeway and 9th Street East
(File No. CK. 6320-1)**
-

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated September 27, 2007:

‘RECOMMENDATION: that restrictions to westbound traffic on 9th Street East, as outlined in Plan No. 242-0051-002r001 (Attachment 1), be approved.

BACKGROUND

The following enquiry was made by Councillor C. Clark at the meeting of City Council held on May 14, 2007:

“Would the Administration please investigate the feasibility of closing the entrance to Lorne Avenue at the west end of 9th Street, in particular closing off traffic heading westbound. Residents on 9th Street have expressed increasing concerns about safety due to speed of traffic and increased

accidents on that street, particularly since the installation of traffic lights on 8th Street and McPherson Avenue.”

REPORT

Infrastructure Services has reviewed traffic conditions along 9th Street East, which is classified as a local roadway that can be expected to carry traffic volumes between 1,000 to 3,000 vehicles per day and has a posted speed limit is 50 kph. Currently, traffic heading westbound on 9th Street East has direct access to the Idylwyld Freeway ramp from Lorne Avenue, and is controlled with a stop sign.

A traffic study was conducted in May 2007 on 9th Street East between Lorne Avenue and McPherson Avenue. The study shows that there is on average 700 vehicles per day, in which 165 travel eastbound and 540 travel westbound. The 85th percentile speed (the speed at which 85 percent of the vehicles are travelling at or below) was 36 kph.

Although the speed and traffic volumes are within the typical guidelines for a local roadway, the volume indicates that the majority of neighbourhood residents are using 8th Street as the preferred option for accessing the Idylwyld Freeway.

According to current City of Saskatoon Design Standards, a local street does not provide direct access to a freeway system. As such, a local roadway connects to a collector, a collector to an arterial, and so forth.

Furthermore, restricting access to the Idylwyld Freeway from 9th Street East will improve safety on these roads. Vehicles from 9th Street East are required to stop before entering the Freeway. Since, there is a 70 kph sign north of the intersection, vehicles on the ramp are often accelerating as the vehicles from 9th Street are entering the Freeway, causing an unsafe situation.

A resident survey was done to determine the level of support to close access to the Idylwyld Freeway at 9th Street East. A letter dated July 4, 2007 (Attachment 2) was sent to 188 residents considered to be affected by this proposed closure. Results of the survey are attached (Attachment 3). Of the 72 responses received, 63% were in support of the closure.

Since the majority of the residents who responded to the survey were in favour of the proposed closure, the Administration is recommending that westbound access from 9th Street East to the Idylwyld Freeway ramp be prohibited. Right lane access from the Idylwyld Freeway ramp to 9th Street will continue to be allowed.

The proposed restriction will be installed on a temporary basis, and will be monitored. If it proves to be effective, the restriction will be made permanent.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of September 29 and 30, and October 6 and 7, 2007;
- Posted on the City Hall Notice Board on Friday September 28, 2007;
- Posted on the City of Saskatoon website on Friday, September 28, 2007; and
- Flyers distributed to affected parties on September 28, 2007.

ATTACHMENTS

1. Plan 242-0051-002r001 showing proposed closure;
2. Survey letter to residents dated July 4, 2007;
3. Plan showing results of survey; and
4. Copy of Public Notice'

Attached are copies of the following letters:

- Darryl Petersen and Lola Poncelet, dated September 28, 2007;
- Susan Gilmer and David Glaze, dated September 29, 2007;
- Brady Ives, dated October 9, 2007;
- Doug and Lynne Davie, dated October 9, 2007;
- Don Scott, dated October 9, 2007; and
- Warren Chylowski, undated."

Mr. Warren Chylowski, resident in the area, expressed his support for the traffic restriction at 9th Street and Lorne Avenue.

Mr. Brady Ives expressed his opposition to the proposed traffic restriction at 9th Street and Lorne Avenue indicating that restricting traffic would only push more traffic onto residential streets.

Ms. Lisa Kozmyk expressed safety concerns with sightlines entering 8th Street off McPherson and asked that Council not approved the proposed traffic restriction.

Mr. Kearney Healey expressed support for the proposed traffic restriction at 9th Street and Lorne Avenue.

Moved by Councillor Clark, Seconded by Councillor Wyant,

THAT restrictions to westbound traffic on 9th Street East, as outlined in Plan No. 242-0051-002r001 (Attachment 1), be approved.

DEFEATED.

COMMUNICATIONS TO COUNCIL - CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

**1) Alan Thomarat, Saskatoon & Region Home Builders' Association,
dated September 18**

Requesting permission to address City Council with respect to growth and land servicing. (File No. CK. 4110-36)

RECOMMENDATION: that Alan Thomarat be heard.

The City Clerk advised that Mr. Thomarat had asked that his request to address Council be withdrawn at this time.

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

2) Dorothy Van't Hof, dated September 24

Requesting permission to address City Council with respect to proclaiming National Bully Awareness Week. (File No. CK. 205-5)

RECOMMENDATION: that Dorothy Van't Hof be heard.

Moved by Councillor Heidt, Seconded by Councillor Paulsen,

THAT Dorothy Van't Hof be heard.

CARRIED.

Ms. Dorothy Van't Hof and student members of the John Lake Bully Busters asked that Council proclaim November 19 – 25, 2007 as Bully Awareness Week in Saskatoon.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

- 1) that Council proclaim November 19 – 25, 2007 as Bully Awareness Week in Saskatoon; and*
- 2) that the City Clerk be authorized to sign the proclamation on behalf of City Council.*

CARRIED.

3) Tanya Ringdal, Broadway Business Improvement District and Mark Bobyn, Nutana Community Association, dated September 28

Requesting permission to address City Council with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

4) Jason Aebig, Nutana Community Association, dated October 2

Requesting permission to address City Council with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

5) John Kearley, Millennium III Group of Companies, dated October 2

Requesting permission to address City Council with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

RECOMMENDATION: that Items B7) to B10) of Communications to Council be brought forward, and that Tanya Ringdal, Mark Bobyn, Jason Aebig and John Kearley be heard.

Moved by Councillor Heidt, Seconded by Councillor Paulsen,

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THAT Items B7) to B10) of Communications to Council be brought forward and that Tanya Ringdal, Mark Bobyn, Jason Aebig and John Kearley be heard.

CARRIED.

“B7) Karl Miller, Meridian Development, dated October 2

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

B8) Phyllis Lodoen, Riversdale Business Improvement District, dated September 24

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

B9) Alan Migneault, Saskatoon Regional Economic Development Authority Inc., dated August 29

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)

B10) Todd Brandt, Tourism Saskatoon, undated

Expressing support with respect to Nutana Community Association and Broadway Business Improvement District proposed community consultation, visioning and planning process. (File No. CK. 4110-1)”

Ms. Tanya Ringdal, Executive Director, Broadway Business Improvement District, and Mr. Mark Bobyn, Nutana Community Association, provided information regarding the proposed community consultation, visioning and planning process for the Broadway area.

Mr. Jason Aebig, Civics Coordinator, Nutana Community Association, spoke in support of the proposed project.

Mr. John Kearley, Millenium III Group of Companies, spoke in support of the proposed project.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the matter be referred to the Planning and Operations Committee.

CARRIED.

6) Art Knight, Mendel Art Gallery, dated October 2

Requesting permission to address City Council with respect to funding of the Mendel's renovation and expansion capital project. (File No. CK. 1711-5)

RECOMMENDATION: that Art Knight be heard.

Moved by Councillor Heidt, Seconded by Councillor Paulsen,

THAT Art Knight be heard.

CARRIED.

Mr. Art Knight, Mendel Art Gallery, requested that the City release an additional \$100,000 from the City's commitment of \$4,625,000 for the Mendel's renovation and expansion capital project. These funds would be used to formally incorporate the "Leadership in Energy and Environmental Design", LEED, Green Building rating system certification standards.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT the matter be referred to the Administration and Finance Committee for a report to the next Council meeting.

CARRIED.

ENQUIRIES

Councillor T. Paulsen
Rental Units
(File No. CK. 750-1)

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Would the Administration please report on the total number of rental units available in Saskatoon at the start of 2007 and the total number of those rental suites affected by condominium conversion applications thus far in 2007.

**Councillor C. Clark
Costs of Rental Units
(File No. CK. 750-1)**

Would the Administration please report on any evidence they can find indicating changes to costs of rent in Saskatoon in the past two years.

**Councillor B. Dubois
Traffic Safety – Lowe Road and Nelson Road
(File No. CK. 6320-1)**

Would the Administration please report on the solutions to making Lowe Road and Nelson Road in University Heights safer – installing some type of traffic safety/calming devices for example.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 8631

Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8631, being “The Zoning Amendment Bylaw, 2007 (No. 20)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8631 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8631.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8631 was considered clause by clause and approved.

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Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8631 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8631 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8633

Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8633, being “The Larkin House Heritage Designation Bylaw, 2007” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8633 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Pringle, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8633.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8633 was considered clause by clause and approved.

Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8633 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8633 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8634, being “The Traffic Amendment Bylaw, 2007 (No. 7)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8634 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8634.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8634 was considered clause by clause and approved.

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Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8634 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8634 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8635

Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8635, being “The Saskatoon Administrative Review Officer Repeal Bylaw, 2007” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8635 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

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THAT Council go into Committee of the Whole to consider Bylaw No. 8635.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8635 was considered clause by clause and approved.

Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8635 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8635 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8636, being “The Traffic Amendment Bylaw, 2007 (No. 8)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8636 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8636.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8636 was considered clause by clause and approved.

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Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8636 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8636 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8637

Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8637, being "The TCU Place Loan Authorization Bylaw, 2007 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8637 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

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THAT Council go into Committee of the Whole to consider Bylaw No. 8637.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8637 was considered clause by clause and approved.

Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8637 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8637 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 8638

Moved by Councillor Pringle, seconded by Councillor Hill,

THAT permission be granted to introduce Bylaw No. 8638, being "The Poster Amendment Bylaw, 2007" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Pringle, seconded by Councillor Dubois,

THAT Bylaw No. 8638 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Pringle, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8638.

CARRIED.

Council went into Committee of the Whole with Councillor Pringle in the Chair.

Committee arose.

Councillor Pringle, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8638 was considered clause by clause and approved.

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Moved by Councillor Pringle, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Pringle, Seconded by Councillor Wyant,

THAT permission be granted to have Bylaw No. 8638 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Pringle, Seconded by Councillor Paulsen,

THAT Bylaw No. 8638 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Moved by Councillor Pringle,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:25 p.m.

Mayor

City Clerk