

**Heritage Conservation Program**

Date of Application: \_\_\_\_\_ File No.: \_\_\_\_\_

Consultation with the Heritage and Design Coordinator is recommended before completing this form.  
Please telephone: 306-975-2645 or email us at heritage.conservation@saskatoon.ca

**Applicant Information**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Property Information**

**Name of Property** (if any): \_\_\_\_\_  
**Legal Description:** \_\_\_\_\_  
**Civic Address:** \_\_\_\_\_

**Proposed Rehabilitation Project**

Please answer the following questions on a separate sheet of paper:

- Describe the proposed heritage conservation project in detail, providing working drawings and a written description.
- Which key heritage features will be affected? Describe whether they will be repaired, reconstructed, replaced, etc. Describe why these choices have been made.
- How do you propose to address signage and lighting in the heritage conservation project? (Commercial usage only)
- What is the proposed budget for the project? (Include detailed breakdown and quotes). Please note, it is important to separate out costs which are eligible costs under this program from other renovations costs. If you are not sure which costs are eligible, please consult with the Heritage and Design Coordinator. If you are planning to perform the work in stages, please provide a schedule of what work will be completed when, and the costs associated with each stage.
- What is the current use of the heritage resource?
- Will the conservation project change the use? If yes, what will be the new use?

**Heritage Conservation Program Components**

1. Total costs of project (please attach quotes) \$ \_\_\_\_\_  
2. Requested amount of property tax abatement \$ \_\_\_\_\_

**Photographs of Proposed Property**

Please provide recent photographs of the property with this application:

- One current photograph of the building and photographs of area to be altered;
- Ensure that all photographs are labeled with the name, date, and location of the site;
- Historic photographs of the site and structure should be submitted if available

**Required Attachments**

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| <b>1. Proposed Conservation Project</b>            | <input type="checkbox"/> Attached        |
| <b>2. Heritage Conservation Program Components</b> | <input type="checkbox"/> Quotes Attached |
| <b>3. Photographs of Proposed Property</b>         | <input type="checkbox"/> Photos Attached |

**ALL ITEMS SUBMITTED WITH THIS APPLICATION WILL REMAIN THE PROPERTY OF THE CITY OF SASKATOON**

**Declaration of Applicant**

I/we \_\_\_\_\_, apply for assistance through the Heritage Conservation Program in accordance with the City's bylaws, policies and regulations

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICE USE ONLY: Site Id: \_\_\_\_\_ Zoning: \_\_\_\_\_  
 Municipal Heritage Property  Community Heritage Register